



The City Clerk's office supports effective governance by facilitating City Council's decision-making processes and promoting stewardship of corporate information in an impartial and accessible manner.

Toronto City Hall  
13<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

General Inquiry .....	392-8016
Facsimile .....	392-2980
Email .....	clerk@toronto.ca

City Clerk  
John Elvidge ..... 392-8641  
Executive Assistant  
Tricia Seepersad ..... 392-8011  
Program Manager, Customer Service  
Mike Choptiany ..... 392-6745

## Business Transformation and Strategic Support

Toronto City Hall  
9<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

Manager  
Michael Brisbin ..... 338-5092  
Management Consultant  
Terry Wertepny ..... 392-8107  
Training Coordinator  
Lydia Meiring ..... 338-5956  
Project Manager  
Debra Bloomfield ..... 392-9601  
Jeanne Martin ..... 392-6047  
Vicki Long ..... 338-2126

## Corporate Information Management Services

Promoting open government and safeguarding the City's information assets:

- To lead on corporate information management policies and strategies
- To support information management practices in programs across the City
- To direct appropriate public access to City records and information

Toronto City Hall  
13<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

General Inquiry .....	392-9684
Facsimile .....	392-3995

Deputy City Clerk, Corporate Information Management Services  
Kristie Pratt ..... 392-9683  
Administrative Assistant  
Liam Peppiatt (Acting) ..... 392-0562

## Policy and Standards

Metro Hall  
21<sup>st</sup> fl., 55 John St.  
Toronto ON M5V 3C6

Facsimile .....	392-3995
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Manager  
Robert Ambra (Acting) ..... 392-4371  
Senior Information Analyst  
Dugey Arsenault ..... 392-0593  
Mohamed Khadim ..... 397-0739  
Sara Cocucci ..... 397-0739  
Senior Records & Information Analyst,  
Taxonomy  
Channey Phung (Acting) ..... 392-3886

Senior Records & Information Analyst  
 Laureen Lau..... 397-5429  
 Jie Lie, MH 21st fl..... 382-0538  
 Records & Information Analyst  
 Mariola Kosacka, MH 21st fl ..... 392-0594  
 Project Manager  
 Eugen Spivak..... 647-335-1468

## Information Access

Toronto City Hall  
 13<sup>th</sup> fl. W., 100 Queen St. W.  
 Toronto ON M5H 2N2

Facsimile ..... 392-4900  
 Email ..... [privacy@toronto.ca](mailto:privacy@toronto.ca)

## Access and Privacy

Manager  
 Susan Campbell ..... 395-7383  
 Senior Information Analysts  
 John Searle ..... 397-5215  
 Julie Madeley (Acting) ..... 392-5563  
 Registrar  
 Pauline Lam..... 392-9687  
 Assistant Registrar  
 Edward Scanga (Acting)..... 392-4901  
 Access & Privacy Officers  
 Tanya Chlygina (Acting)..... 397-5217  
 Zoë Cliff ..... 392-9692  
 Denise Stuckless..... 338-5636  
 Eileen Su..... 397-5216  
 Kerry-Ann Sween..... 392-0595  
 Thelia-Lee Cole (Acting) ..... 392-4902  
 Support Assistant B  
 Khadija Ahmed..... 392-4911

## Toronto Employment & Social Services

### Access and Privacy

Metro Hall  
 11<sup>th</sup> fl., 55 John St.  
 Toronto ON M5V 3C6

Access & Privacy Officers  
 Shalene Honsberger..... 392-6268  
 Wendy Liu..... 392-8595  
 Anna Vassallo..... 338-2135

Support Assistants C  
 Virginia Skura ..... 392-8615  
 Lucy Yordanova ..... 397-0875

## Archival Services

255 Spadina Road  
 Toronto ON M5R 2V3

General Inquiry ..... 397-5000  
 Research Hall ..... 397-0778  
 Facsimile ..... 392-9685  
 Email ..... [archives@toronto.ca](mailto:archives@toronto.ca)

City Archivist  
 Carol Radford-Grant..... 397-7393  
 Supervisor, Collection Management &  
 Standards  
 Michele Dale ..... 397-7975  
 Archivists  
 Sarah Carson..... 397-4567  
 John Dirks..... 397-0738  
 Paul Gardiner..... 392-4188  
 Karen Heath..... 392-0560  
 Manda Vranic ..... 397-0048  
 Bronwyn Gray ..... 392-3993  
 Conservator  
 Sarah van Maaren ..... 397-0737  
 Supervisor, Reference & Outreach  
 Rebekah Bedard..... 392-6748  
 Research Analysts (Reference & Social Media)  
 Amanda O'Brien (Acting)..... 397-4565  
 Jillian Forsyth (Acting)..... 397-4528  
 Educators, Outreach & Public Programming  
 Jessica Algie ..... 392-0558  
 Bylaw Clerk  
 Tony Masucci ..... 392-5431  
 Document Imaging Technicians  
 Elizabeth Grimshaw, 2 Hobson .... 392-1951

## Records Centres

255 Spadina Road  
 Toronto ON M5R 2V3

Facsimile, 14 Dyas Road ..... 397-2693  
 Facsimile, 255 Spadina Road..... 397-1430

**Supervisor**

Evan Alexiou (Acting) ..... 397-7979

**Materials Management Assistant 1**

Peter Lowes (PM shift)..... 338-2687

Salvatore Mercurio, 14 Dyas Rd .. 392-8014

Paul Proia ..... 397-0046

**Materials Management Assistant 2**Ken Braiser (PM Shift), 14 Dyas Rd  
..... 338-2689

Joshua Brittain, 255 Spadina Rd .. 397-0774

Kevin Burgie, 14 Dyas Rd..... 338-2682

Carlo Colafella ..... 392-4189

Mark Francois, 14 Dyas Rd ..... 338-2685

Brent Scott (PM Shift), 14 Dyas Rd  
..... 392-3992

Aldo Loschiavo, 14 Dyas Rd ..... 338-2690

Tony Ottaviano (Acting) ..... 397-7394

Robert Ricci..... 338-2683

Gregg Sealy, 14 Dyas Rd ..... 338-2688

Lawrence Nelson..... 338-2691

**Couriers**

Mobile ..... 432-1378

**Records Services****Metro Hall**21<sup>st</sup> fl., 55 John St.

Toronto ON M5V 3C6

General Inquiry ..... 392-1046

Facsimile ..... 392-3995

Email ..... infomgmt@toronto.ca

**Manager, Information & Records  
Management**

Jacinta Evans (Acting)..... 392-4363

**Senior Project Managers**

Carlos Granados-Ocon (Acting)... 397-1792

Gavin Nettlefold (Acting)..... 392-5186

**Senior Information Analysts**

Rares Porime ..... 392-8666

Michelle Jongman ..... 392-3886

Sabrina Cherubin..... 392-8144

**Senior Records and Information Analyst**

Grace Kingdang, MH 21 ..... 397-5343

**Records & Information Analysts**

Martha Blandon..... 392-9398

Elena Gamaley ..... 392-8407

Cecilia Cheung ..... 392-3994

Vince Crupi, MH 17th fl ..... 397-5186

Matteo Giallombardo, 2 Civic Centre, 1st  
fl..... 394-8115

Philip Melhado, MH 17th fl ..... 395-7367

Joe Pereira ..... 392-9121

Sean Brown (Acting)..... 392-3995

Clarene McKenzie (Acting) ..... 397-5162

**Support Assistants**

Agatha Agidigbi, MH 13th fl ..... 397-5106

Joe Arruda, MH 23rd fl ..... TTY 392-1010

Bell Relay ..... 1-800-855-0511

Sandra Barrett, 30 Adelaide St. E, 7th fl  
..... 397-5329

Royda Ellis, MH 13th fl ..... 392-4671

Tara Brunaccioni, MH 5thfl ..... 392-8942

Greg Corkum, 111 Wellesley ..... 392-5406

Joe Corsaro, MH 5th fl ..... 392-8942

Enke Darisuren, MH 24th fl ..... 392-9367

Negate Gifare, MH 15th fl..... 397-0317

Barbara Guerra-Mitchell

1530 Markham Rd..... 338-6776

John Huzil, MH 17th fl..... 338-6563

JoAnne Thompson MH 8th fl..... 397-5161

Emily Revas ..... 392-8622

Lalaine Ronquillo, 30 Adelaide St.E., 7th fl  
..... 338-7373

Vessi Sabeva, MH 25th fl..... 392-5494

Brian Vincent, MH 8th fl..... 392-3485

**Toronto Records (T-Recs)****Metro Hall**21<sup>st</sup> fl., 55 John St.

Toronto, ON M5V 3C6

**Project Manager**

Philip Scott ..... 397-5203

Jason Yip (Acting)..... 392-7069

**Senior Project Manager**

Ashley Yurek, MH 21st 12th fl .... 338-7637

**Senior Information Analysts**

Karen Lees (Acting), MH 12th fl . 392-8145

**Change Management Consultant, MH 21st fl**

Tricia Blake ..... 397-0256

**Strategic Integration & Excellence**

- Budget, finance, administration and IT support for City Clerk's Office and Offices of the Mayor, Councillors, the Lobbyist

Registrar, the Ombudsman and the  
Integrity Commissioner.

- Strategic and Technology Planning.
- Council Reception.

Toronto City Hall  
9<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

Facsimile ..... 392-1870

Deputy City Clerk, Strategic Integration &  
Excellence

Grace Young (Acting) ..... 392-9903

Administrative Assistant

Sara Savanyu (Acting) ..... 392-4276

Management Consultant

Lindsay Drake ..... 395-7353

### Council & Support Services

Toronto City Hall  
9<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

Manager

Lesley Ruscica ..... 392-7038

Senior Project Analyst

Bebongnchu Folefac ..... 392-4366

### Council Support

Facsimile ..... 392-1870

Supervisor

Wendy Bancroft-Teixeira ..... 397-4470

Council Service Representatives

Cindy Chang ..... 397-4469

Richard Chong-King ..... 397-4471

Georgina Karpazis ..... 392-4369

Charmaine Lachica-Morante ..... 392-7840

### City Clerk's Office Support

Facsimile ..... 392-1867

Supervisors

Angela Schipani ..... 392-4270

Clerk's Service Representatives

Aurora Buensuceso ..... 397-4121

Emily Karailiadis ..... 397-1426

Tajwattie Ramlal ..... 397-4472

Nancy Tabafunda ..... 392-0476

Support Assistant C

Audrey Lucas ..... 392-7783

2 Hobson Ave.

Toronto ON M4A 1Y2

Main Line ..... 392-8940

Facsimile ..... 392-4449

Support Assistants

Andria Douglas ..... 397-7136

Desiree Singh ..... 392-8605

### Financial Planning and Reporting

Toronto City Hall  
9<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

Manager

Intan Teddy (Acting) ..... 392-4272

Senior Project Analyst

Lisa Li (Acting) ..... 338-2607

### Business and Technology Planning

Toronto City Hall  
1<sup>st</sup> fl. N., 100 Queen St. W.  
Toronto ON M5H 2N2

City Clerk's Office IT Help ..... 392-0473

Facsimile ..... 392-7968

Email ..... [cnlhelp@toronto.ca](mailto:cnlhelp@toronto.ca)

**Manager**

Adam Goddard (Acting)..... 392-6299  
 Senior Project Analyst  
 Michael Pearce ..... 397-9677  
 Supervisor, Project Management Support  
 Karen Richards ..... 338-8693  
 Business Analyst  
 Ibiwumi Fakoya..... 397-0384  
 Arthy Kandasamy ..... 647-631-8607  
 Bernard Oeltjen ..... 398-1912  
 Shakhlo Turapova..... 338-1809  
 Calvin Hung ..... 392-3822

**Council HelpDesk**

Supervisor, Client Services  
 Steve Mowbray..... 392-2711  
 Computer Programmer  
 Imad Malaeb..... 392-0349  
 Application & Technical Support Specialist  
 Jeff Segal ..... 392-1240  
 Michael Jorge ..... 338-2088  
 Nick Katsoras ..... 392-8920  
 Anthony Franco ..... 397-0762  
 Andrey Syrko ..... 392-3942  
 Megan Richardson..... 392-7226

**Solution Quality and Service Delivery**

Supervisor, Solution Quality and Service  
 Delivery  
 Liban Dualeh ..... 397-9801  
 Quality Assurance  
 Leonid Gofeld..... 395-6300  
 Thannojh (TJ) Sinnarasa..... 395-6744

**Application Management**

2 Hobson Ave.  
 Toronto ON M4A 1Y2

Supervisor, Application Development  
 Mabrouk Chouk..... 392-5261  
 Systems Integrator  
 Edvin Mehic ..... 392-1309  
 George Ngan..... 392-1133  
 Mohammed Helly ..... 338-2034  
 Hue Jung..... 338-5147  
 Jack Chen ..... 392-6664  
 Olga Strigul ..... 392-3770

**Information Production**

2 Hobson Ave.  
 Toronto ON M4A 1Y2

Facsimile ..... 392-4449  
 Email (Online Store) infoprodstore@toronto.ca

**Manager**

Matthew Stockburn (Acting)..... 392-5401  
 Business Application Support Specialist  
 Eva Potmesil..... 392-8307

**Print Production**

2 Hobson Ave.  
 Toronto ON M4A 1Y2

Print Shop..... 397-0319  
 Facsimile ..... 392-4449

**Supervisor**

Vito Farella..... 397-0323  
 Print Room Foreperson  
 Tony Chito..... 397-0829  
 Print Procurement/Estimators  
 Jackie Cheung..... 392-1521  
 Pre-Press  
 Joe Videki..... 397-0326  
 Eric Johnson ..... 392-4201

**High Speed Copy & Mail**

Supervisor  
 Sam Marchese, Metro Hall/City Hall/  
 Civic Centres ..... 397-7138

**Copy Centres**

City Hall ..... 392-7380  
 Metro Hall ..... 397-7126

**Mail Rooms**

City Hall ..... 392-7047  
 Metro Hall ..... 397-7139

## Election Services

- Administers municipal elections, by-elections, and questions on the ballot.

Toronto City Hall  
1<sup>st</sup> fl. N., 100 Queen St. W.  
Toronto ON M5H 2N2

89 Northline Rd.  
Toronto ON M4B 3G1

General Inquiry ..... 338-1111  
Facsimile ..... 392-3781  
Email ..... elections@toronto.ca

### Deputy City Clerk, Election Services

Fiona Murray ..... 392-8019

#### Directors:

Carole Boughannam ..... 395-1330

John Meraglia ..... 395-1303

#### Managers

Rachel Jewell ..... 395-0315

Colin MacLean ..... 392-4382

#### Project Managers

Gail Baker ..... 395-7321

Theresa Bailie ..... 395-1332

Elly Baptie ..... 395-1326

Jennifer Gagnon ..... 395-1328

Kelly Hilbig ..... 395-1322

Christopher Hubbarde ..... 395-0190

Evelyn Justiniano ..... 395-7362

Tiffany Lam ..... 395-7269

Nick Macaro ..... 395-1310

Julia Madden ..... 395-7253

Allan Mah ..... 395-7268

Terry Merchant ..... 395-1324

Zoë Middleton ..... 395-7322

Tamara Panchoo ..... 395-1321

## Strategic Protocol and External Relations

- Provides strategic direction and leadership in all aspects of protocol in the City of Toronto.

- Advances the policy goals of the City, Mayor, and Council by creating an environment for successful diplomacy and engagement with local, national and international dignitaries, while positioning the City of Toronto as a world class city.
- Upholds and enhance the reputation of the City, Mayor, and Council in official functions, activities, celebrations and commemorations.
- Supports the Mayor in his/her role as Chief Executive Officer and Head of Council.

Toronto City Hall  
2<sup>nd</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

General Inquiry ..... 392-7666  
Facsimile ..... 392-1247  
Email ..... protocol@toronto.ca

### Chief of Protocol

Aretha Phillip ..... 392-4273

### Deputy Chief of Protocol

Nancy MacSween ..... 392-4674

### Administrative Assistant

Brigida Bautista ..... 392-8290

### Senior Project Managers

Richard Berthelsen ..... 397-5003

RoseMarie Demarco ..... 392-8191

Jing Deng (Acting) ..... 395-7315

Bev Kurmey ..... 397-4159

### Project Managers

Laura Jane Elkin ..... 392-7805

Idalina Lima Matias ..... 392-2390

### Policy Development Officer

Olivia Waterman (Acting) ..... 394-8203

### Research Analysts

Tanya Imola ..... 397-4158

Soraya Sankar ..... 392-3788

Jeff Tuxworth (Acting) ..... 395-7312

Annette Velho-Pereira ..... 395-7314

### Photo/Video

Sebastian Bravoco ..... 338-0646

Jose San Juan ..... 397-5206

## Secretariat

- Manages meetings for City Council and its committees
- Maintains by-laws and the Toronto Municipal Code
- Manages public appointments to boards and committees
- Access to assessment rolls and processes ownership/tenancy letters
- Provides death registrations, burial permits and marriage licenses
- Gives municipal clearance for liquor licenses
- Conducts Statutory Polling
- Provides Commissioner of Oaths service

Toronto City Hall  
12<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

General Inquiry ..... 392-8016  
Facsimile ..... 392-2980

Deputy City Clerk, Secretariat (Acting)  
Kelly McCarthy ..... 392-8676  
Administrative Assistant (Acting)  
Kayla Francoeur ..... 392-4359

### City Council, Committees and By-laws

Toronto City Hall  
12<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

- City Council
- Executive Committee
- Audit Committee
- Board of Health
- Budget Committee
- Economic and Community Development Committee
- General Government and Licensing Committee
- Infrastructure and Environment Committee
- Civic Appointments Committee
- Striking Committee
- Compliance Audit Committee

- Debenture Committee
- By-laws and Codes

General Inquiry ..... 392-8016

#### Manager

Marilyn Toft ..... 392-7032

#### Administrators

Matthew Green ..... 397-7748

Julie Lavertu ..... 397-7769

Cathrine Regan ..... 392-6276

#### Committee Secretaries

Jennifer Pitt ..... 395-7352

Nydia Robin ..... 338-5855

Margaret Sexton ..... 392-6316

#### Supervisor, Municipal Codes & By-laws

Gina Ang ..... 392-6665

#### Support Assistants B

Giselle Colonna ..... 392-4364

Sandra Ryan Cuyugan ..... 397-7179

Wes Guidry ..... 392-7841

Angela Machado ..... 392-1638

James Martin ..... 392-6450

Olga Obilchikova ..... 395-7373

### Community Councils, Planning and Tribunals

Toronto City Hall  
10<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

- Etobicoke York Community Council
- North York Community Council
- Scarborough Community Council
- Toronto and East York Community Council
- Planning & Housing Committee
- Property Standards
- Toronto Preservation Board
- Sign Variance Committee
- Dangerous Dog Review Tribunal

#### Manager

Jennifer Forkes ..... 392-7337

#### Administrators

Ellen Devlin ..... 392-8022

Nancy Martins ..... 392-7340

Carlie Turpin .....	396-7288
<b>Committee Secretaries</b>	
Bradley Bartlett .....	394-5606
Lourdes Bettencourt .....	392-1147
Raneisha Hemmings.....	392-7445
Amanda Wahl .....	396-5215
<b>Support Assistants B</b>	
Celeste Borghesani .....	395-7361
Lynn Boyle .....	396-7289
Christine Chandler.....	338-5851
Sandra Domotor .....	394-8083
Justin Niddrie .....	392-4379
Mandy Tran .....	395-7341

### Local Boards and Council Advisory Bodies

Toronto City Hall  
10<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

- Bid Award Panel
- Local Boards
- CreateTO
- Exhibition Place
- TO Live
- Toronto Atmospheric Fund
- Toronto Investment Board
- Toronto Parking Authority
- Toronto Zoo
- Council Advisory Bodies
- Aboriginal Affairs Advisory Committee
- Film, Television and Digital Media Advisory Board
- LGBTQ2S+ Advisory Committee
- Toronto Accessibility Advisory Committee
- Toronto Francophone Affairs Advisory Committee
- Toronto Music Advisory Committee

General Inquiry .....	338-5089
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#### Manager

Jennifer Forkes .....

#### Administrators

Carol Kaustinen.....

Sylwia Przewdziecki .....

#### Committee Secretaries

Jonathan Canchela.....

Jennifer Lin.....	392-6315
<b>Support Assistants B</b>	
Jacqueline D'Souza.....	392-8021
Lynne Genova .....	392-4365
Katisha McGregor .....	392-6662

### Legislative Information and Standards

Toronto City Hall  
12th fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

- CMP (Clerk's Meeting Portal) enrolment and support
- WebEx meeting hosting and credentials
- YouTube stream
- Meeting technology solutions for Members of Council
- Online agendas and web-posting
- TMMIS sustainment and support
- Systems development & sustainment

#### Manager

Kathleen Bartha.....

#### Project Manager

Hannah Leznoff.....

Kate San Juan .....

#### Business Analyst

Sunita George (Acting).....

Monesh Sood (Acting) .....

#### Support Assistant B

Fortis Chiu.....

Nicole Girardin.....

Nahom Hiowt .....

#### Senior Systems Integrators

Mark Liu.....

Dino Skordoulis.....

#### Systems Integrators

Karen Guo .....

Deivanai Ramanathan.....

Sowjanya Sunnappu .....

Kavita Thavundayil.....

Fei Tian.....



**Public Appointments**

Toronto City Hall  
12<sup>th</sup> fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

- Manages appointment of public members to the City's boards, corporations, tribunals and other committees

General Inquiry ..... 397-0088

**Manager**

Robyn Cook (Acting) ..... 338-1911

**Administrators**

Matthew Cowley (Acting) ..... 392-4389

Kate Trotscha (Acting) ..... 338-0636

**People Services Associate**

Antoinette Crichlow (Acting) ..... 338-5852

**Support Assistants B**

Giselle Jagai ..... 392-0146

**Registry Services**

Toronto City Hall  
2nd fl. W., 100 Queen St. W.  
Toronto ON M5H 2N2

**Manager**

Josephine Archbold ..... 392-8088

**Remote and Online Services**

- Death registration
- Burial permits
- Marriage screening
- Phone and email inquiries

General Inquiry ..... 392-7036

**Administrator**

Marie Greig ..... 395-7348

**Support Assistant A**

Annmarie McPherson ..... 338-1244

**Support Assistants B**

Selma Duarte ..... 338-5871

Shehnaz Govindji ..... 395-7363

Mishelle Kinsella ..... 338-0886

Teresa Ligotti ..... 338-1249

Savita Ramraj ..... 394-8074

Ana Reimer ..... 395-7359

Amanda Varga ..... 338-5850

Janice Wood ..... 392-8486

**Support Assistant C**

Gus Galanis ..... 392-7027

**In-Person Services**

Main fl., 5100 Yonge St.  
Toronto ON M2N 5V7

- Marriage licences
- Commissioning
- Assessment roll and Toronto Property System (TPS)
- Polling
- Liquor licences/AGCO endorsements

**Administrator**

Andrew Kerr ..... 392-7063

**Support Assistant A**

Kerilyn Moolchan ..... 338-5870

**Support Assistants B**

Margaret Abreu Fredericks ..... 338-5872

Teresa Greci ..... 395-7332

Michel Paquette ..... 395-7382

Shari Stock ..... 338-0986

Lisa Tang Tuan ..... 338-5874

**Support Assistant C**

John Campbell ..... 392-7029

**Business Support Services**

- Liquor Licences/AGCO Endorsements

**Business Analyst**

Jennifer Magnus ..... 338-1243

**Support Assistants B**

Michelle Fernandes ..... 395-7340