



Office of the Integrity Commissioner

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June 22, 2017

Sent by Email (No Original to Follow) [Mayor\\_Tory@toronto.ca](mailto:Mayor_Tory@toronto.ca)

Mayor John Tory  
Toronto City Hall  
100 Queen Street West, 2<sup>nd</sup> Floor  
Toronto, ON, M5H 2N2

Dear Mayor Tory,

**Re: Donation from the City of Toronto Administrative Professional Supervisory Association (COTAPSA) to Mayor Tory's 2nd Annual International Day against Homophobia and Transphobia Breakfast**

Thank you for providing me with the above-referenced Donor Declaration Form for a Council Member-Organized Community Event. I confirm that the donation is in compliance with Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* and the *Council Member-Organized Community Events Policy*.

I form this view based on my review of:

- 1) the completed Donor Declaration Form dated June 1, 2017;
- 2) a copy of the event flyer; and
- 3) the City of Toronto Lobbyist Registry, which confirms that COTAPSA is not a registered lobbyist.

This letter, the Donor Declaration Form, and the event flyer will be posted on the Integrity Commissioner's website in accordance with the *Code of Conduct for Members of Council*.

I also remind you that my Office has launched a hub for the disclosure of gifts and benefits, including community event donations, on our website, [toronto.ca/integrity](http://toronto.ca/integrity). I encourage all members of Council to seek advice prior to accepting a gift or benefit, to use the updated disclosure forms, and remind members to provide disclosure forms within 30 days of accepting a gift or benefit.

Yours truly,

Authorizing Signature Removed

Valerie Jepson  
Integrity Commissioner

Enclosures (2): Donor Declaration Form from COTAPSA dated June 1, 2017  
(2 pages)  
Event Flyer for Mayor Tory's 2nd Annual International Day against  
Homophobia and Transphobia Breakfast (1 page)

cc: Lesley Ruscica, Manager, Council & Support Services  
Winnie Li, Director, Strategic Integration and Excellence  
Ulli Watkiss, City Clerk

**INFORMATION TO BE COMPLETED BY DONOR**

I/We, COTAPSA, hereby solemnly declare that the  
(name of donating organization or individual)

☐ monetary donation and/or ☒ in-kind donation amount of and/or estimated\* amount of

\$ 900.62, was donated to Councillor Mayor John Tory for a Council  
Member-Organized Community Event.

Description of donation: To cover breakfast costs for Mayor Tory's 2<sup>nd</sup> Annual Leadership Breakfast for  
the International Day Against Homophobia and Transphobia ----

Currently, to the best of my knowledge, I/we and my/our  
organization/group/company/association/corporation am/are not registered as lobbyists with  
the City, are not a client or employer of a lobbyist, or developers with any pending planning,  
conversion, demolition or sign variance application or bidders of any outstanding Requests  
for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We  
understand that this is public information and will be posted to the City of Toronto's internet  
site as part of the Constituency Services and Office Budget Policy.

Dated (yyyy-mm-dd): 2017-06-01, and signed in the City (or Town) of Toronto.

Name: Heather Nicolson-Morrison Title: Executive Director  
(First, Last - print name of officer or individual)

COTAPSA Signed:  
(name of organization/group/company/association/corporation)

Authorizing Signature Removed

Check to request income tax receipt\*\* ☐

**Information to be completed by Council Member on next page**

The City Clerk's Office collects personal information on this form under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council. The information may also be shared with staff of the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt and with the Integrity Commissioner to report the donation as a Gift and Benefit. Questions about this collection can be directed to the Director, Council & Support Services, City Clerk's Office at the 9<sup>th</sup> Floor, West Tower, 100 Queen Street West, Toronto ON M5H 2N2 or at 416-392-8676.

**INFORMATION TO BE COMPLETED BY COUNCIL MEMBER**

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Mayor's 2nd Annual Int'l Day Against Homophobia + Transphobia Breakfast

Date of Event (yyyy-mm-dd): May 17, 2017

Additional Information:

Signed by <sup>Mayor</sup> Councillor: Authorizing Signature Removed Date (yyyy-mm-dd): June 1 / 17

- \* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.  
\*\* Income Tax Receipts will only be issued for qualified donations. See below.

**Important Information**

This form will be posted on the internet as part of the routine disclosure of Councillor office expenses. Forms are to be completed by all donors of cash or in-kind to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which it is received.

Income tax receipts shall be issued for donations of \$10.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

For donations in cash or in-kind that exceed \$300 this form will also act as a Gifts and Benefits Form Report for the Integrity Commissioner and will be provided to the Integrity Commissioner.

Questions can be addressed to Council & Support Services - City Clerk's Office by telephone at 416-392-7038 or by email: [clksupp@toronto.ca](mailto:clksupp@toronto.ca)

Completed and signed form should be returned to: Council & Support Services - City Clerk's Office  
City Hall, 100 Queen Street West, 9<sup>th</sup> Floor, West Tower  
Toronto, Ontario M5H 2N2

**Authority and Guidelines**

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of Code of Conduct for Members of Council, as approved by City Council at its meeting on September 25, 26 and 27, 2006, which covers Gifts And Benefits.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy
- Policy on Accounting for Donations to Council-Member Organized Community Events

Copies of the above are available at:

- <http://www.toronto.ca/integrity/integrity-reports.htm>
- <http://www.toronto.ca/integrity/integrity-protocols-policies.htm>
- [http://www.toronto.ca/city\\_council/pdf/office-budget-policy.pdf](http://www.toronto.ca/city_council/pdf/office-budget-policy.pdf)
- [http://www.toronto.ca/city\\_council/pdf/donation\\_policy.pdf](http://www.toronto.ca/city_council/pdf/donation_policy.pdf)



# 2<sup>ND</sup> ANNUAL INTERNATIONAL DAY AGAINST HOMOPHOBIA & TRANSPHOBIA BREAKFAST

**A discussion on the role families play in supporting  
trans and gender expansive children and youth.**



**Lucas Silveira**  
Lead Vocalist, The Clinks



**Dr. Alex Abramovich**  
Scientist and Assistant Professor



**Giselle Sheer Bloch**  
PFLAG Toronto

**Featuring a special live musical performance by Lucas Silveira.**



**WEDNESDAY, MAY 17, 2017  
8:00 - 9:30 A.M.  
TORONTO CITY HALL —  
MEMBERS' LOUNGE**

Please RSVP to Bryan Frois  
Office of the Mayor at

**[bryan.frois@toronto.ca](mailto:bryan.frois@toronto.ca) by April 30, 2017**

