Neighbourhood Grants Expenses

**Eligible expenses – what you can use the funding for:**

* Permit for your event/activity
* Liability insurance for your event /activity
* Advertising and promotion
* Honoraria for volunteers (e.g. entertainment, child-minding, etc.)
* Dedicated space rental or permit fees for event/activity space
* Local travel expenses: Toronto Transit Commission (TTC) tokens, or taxi chits/receipts, or mileage reimbursement with details for transportation of event materials/equipment to event site.
	+ The maximum for eligible taxi receipts or mileage is $100 for the entire activity/event funding period.
	+ Eligible event/activity parking fees can only be charged at maximum of $6 (equivalent of two TTC tokens) per incident.
* Printing (e.g. flyers)
* Project materials and supplies (activity/event supplies, etc.)
* Food for participants at event/activity
* Volunteer expenses (e.g. food). Please note a maximum of $50 for the entire activity/event funding period.
* Purchase of art supplies and sports equipment for the event/activity. Please note that you will need to provide a plan so that these items are available to members of the public after the event/activity.
* Other expenses on a case-by-case basis

**Ineligible expenses – what you can't use the funding for:**

* Alcohol
* Fundraising activities/events, donations to charitable causes
* Ongoing projects/programs
* Costs to maintain activities beyond the funding term
* Salaries and hourly wages and income-generating activities for staff, group members and/or mentors
* Fees or honoraria paid to group members receiving the Neighbourhood Grant and/or project partners
* TTC monthly passes
* Travel outside of the City of Toronto
* Activities outside of one of the 39 neighbourhoods (not in a Neighbourhood Improvement Area or Emerging Neighbourhood)
* Purchase of media equipment (computers, laptops, or software)
* Activities related to religious and/or political purposes

\*Please note that for the purchase of art supplies or sporting equipment, resident-led groups will need to provide a letter to Social Planning Toronto about how these items will be used after your funded activity is over. The art supplies and sporting equipment must be stored at an organization or TCHC building so that they can be accessible to members of the public.

Effective date: January 1, 2018