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| greytab1. Group/Organization | | | | |
| Legal Name of Group/Organization | | | | |
| Street Number | Street Name | | | Suite/Unit Number |
| City/Town | | Postal Code | | Telephone Number |
| Email | | | Website (if applicable) | |
| Charity or Non-Profit Registration Number (if applicable) | | | | |

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| greytab2. Project Lead | | | |
| First Name | | Last Name | |
|  | Check this box if First Name and Last Name do not apply to you because you have a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below. | | |
| Single Name | | | |
| Position/Title in your Group/Organization | | | |
| Telephone Number | | Mobile Number | Email |

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| greytab3. Secondary Contact | | | | |
| First Name | | | Last Name | |
|  | Check this box if First Name and Last Name do not apply to you because you have a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below. | | | |
| Single Name | | | | |
| Position/Title in your Group/Organization | | | | |
| Telephone Number | | Mobile Number | | Email |

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| greytab4. Project Information | |
| Project Title | |
| Location of Project (Street Address, Neighbourhood, Specific [City Ward(s)](https://www.toronto.ca/city-government/data-research-maps/neighbourhoods-communities/ward-profiles/) or city-wide) | |
| Anticipated Project Start Date (yyyy-mm-dd) | Anticipated Project End Date (yyyy-mm-dd) |

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| greytab5. Background Information |
| Briefly tell us about your group/organization, e.g. mandate, history, goals, experiences delivering community-based projects, etc. *(maximum 250 words)* |

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| greytab6. Project Description |
| Provide a brief summary of the proposed project and activities. *(maximum 250 words)* |

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| greytab7. Target Audience and Partner Groups |
| Please identify the audience(s) and partner group(s) that will be involved in your project. *(maximum 400 words)* |
| greytab8. Rationale |
| Please answer all three questions. *(maximum 400 words in total)*   1. Why is this project needed? 2. Why do you think your proposed project will be successful? 3. What skills and experiences does your group/organization possess to achieve project success? |

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| greytab9. Outcomes |
| What are the outcomes (results and deliverables) that you hope to achieve with this project? How will you measure success? Please include short and long-term results and state how they will align with the City of Toronto's [Long Term Waste Management Strategy](https://www.toronto.ca/wp-content/uploads/2017/10/8ed4-Toronto-Waste-Strategy-Exec-Summary-FINAL-AODA.pdf). *(maximum 500 words in total)* |

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| greytab10. Funding Request and Total Budget | |
| Grant Request (maximum $25,000):  $ | Total Project Budget:  $ |

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| greytab11. Preliminary Budget | | |
| **Activity/item** | **Brief description of activity/item** | **Estimated Cost ($)** | **Funding Request ($)** |
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| **Total** | |  |  |

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| greytab12. Other Funding and Donations | | |
| Please list and describe the other sources of project funding and/or in-kind donations | | |
| **Funders/Donors** | **Description** | **Amount (cash/in kind)** |
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| greytab13. Submitting the Expression of Interest (EOI) |
| * EOI Submission Deadline: **Friday, March 2, 2018 at 5 p.m**. * Submit the completed EOI, as an MS Word document or PDF, to: [livegreengrants@toronto.ca](mailto:livegreengrants@toronto.ca). Please note **only** electronic submissions of the EOI will be accepted. Thank you for helping us to reduce waste! * An Email confirming the EOI has been received will be sent by **March 7, 2018**. * **Next steps:**   City of Toronto staff will review the EOI applications and identify the proposals that will proceed to the 'Full Application' stage. Applicants moving on to the next stage will be notified via email by **March 21, 2018**. |

**Contact Information**

For questions, comments or concerns regarding the Waste Reduction Community Grants program or this EOI application please contact:

Haajra Naeem, Program Coordinator

Environment & Energy Division

Metro Hall, 2nd Floor

55 John Street

Toronto, Ontario

M5V 3C6

Telephone: 416-392-6804

Email: [livegreengrants@toronto.ca](mailto:livegreengrants@toronto.ca)