



TSNS PARTNERSHIP OPPORTUNITIES 2020 LEGACY FUND (POL 2) APPLICATION FORM

What is the POL 2 FUND?

The Partnership Opportunities Legacy Fund 2 (POL 2) is a key activity of the Toronto Strong Neighbourhoods Strategy (TSNS) 2020. POL 2 funds community infrastructure projects identified by local community-based partnerships that improve in community spaces.

POL 2 investment funds are between \$50,000 to \$350,000 for small capital projects (i.e. - new or updated sports pads, parks, activity rooms, gardens etc.) on city owned or leased space in Neighbourhood Improvement Areas (NIAs). Priority will be given to NIAs who have not yet received POL investment funds to date, although all NIAs are eligible to apply. The application process must be led by a resident group from a NIA. Applications must be supported by the local Neighbourhood Planning Table. Non-profit organizations staff and City staff may not apply.

Required Planning Steps

- Identify the City owned or leased space (i.e. - parks, activity rooms, youth space, garden etc.) your resident group wants to improve.
- Contact the Community Development Officer for your Neighbourhood Improvement Area (NIA) to express intent and receive support.
- Contact City staff (i.e. - Parks, Forest & Recreation; Facilities etc.) responsible for costing of the project and planning.
- Present your idea at your Neighbourhood Planning Table (NAP, Task Force, Network etc.) to get their support.
- Get support from local partners, stakeholders, and your City Councillor.

Application Process

- Fill out the attached Application Form and submit by email to neighbourhoods@toronto.ca. Deadline for applications is **FRIDAY APRIL 13th, 2018**.
- Successful applicants will be invited to present their group's ideas the week of **April 23rd - 27th, 2018** to the TSNS 2020 Resident Advisory Committee.
- Recommended groups will be announced **June 1st, 2018**.

Community Group Name and Contact Information

Application should be completed by a local resident. City staff should not be listed.

- Group Name:
- Group Contact Name:
- Address:
- Phone Number:
- Email:

General Project Information

- Project Title:
- Project Address (Must be city owned or leased space):
- NIA:
- Postal Code:
- City agency staff (Must be planning staff):

Community Support

- List the name of the Neighbourhood Planning Table supporting your project:
- When did your project receive support and recommendation by the Neighbourhood Planning Table. (Include Meeting Date)
- Provide a list (in separate email attachment) of resident engagement consultation meetings and/or surveys and results.

Project Overview

Describe your project (project purpose, details, design ideas, size etc.): 150 Word Maximum.

Main Project Contacts

List the local residents and other stakeholders (maximum of 1 City of Toronto staff), who are **leading** your project.
(Do not include the Community Development Officer)

	Name	Group	Phone Number	Email
Contact 1				
Contact 2				
Contact 3				
Contact 4				
Contact 5				

Who is the Community Development Officer supporting this project?

Project Partners

List project partners (minimum 2), including community stakeholders organizations, City divisions, and/or local community political support. Letters of support can be submitted separately. (See page 7)

	Name	Organization / City Division	Phone Number	Email
Partner 1				
Partner 2				
Partner 3				
Partner 4				
Partner 5				

Does your project specifically service any of the following?

Select all that apply.

- ☐ Children
- ☐ Youth
- ☐ Seniors
- ☐ Newcomers and immigrants
- ☐ Persons living with disabilities
- ☐ Other



How will this project impact your community? Who will it benefit?

150 Word Maximum.

Is there anything more you would like to tell us?

100 Word Maximum.

How ready is your project?

Depending on the type of capital project, the following is a list that will help us know how ready your project is to start. Please select all that apply.

- ☐ Do you have a location selected?
 - ☐ Are project design plans developed?
 - ☐ Are cost estimates developed? (Building material costs etc.)
 - ☐ Has the community been consulted? (Neighbourhood Planning Table, community meetings, surveys etc.)
 - ☐ Has funding been secured to operate the site?
- (POL funds do not include operating funds; staffing, maintenance etc.)**

Project Budget

Please list all major project costs.

	Item Description	POL 2 Funds requested	Additional Funding Sources
Item			
Item			
Item			
Item			
Item			
Item			
Item			
Item			
Total			

Total Project Budget

Total estimated project budget is the TOTAL capital cost for the project. The amount you are requesting from the POL 2 Fund cannot exceed the total estimated project cost.

- Total Project Costs:
- Amount being requested in POL 2 funding

Application Attachment Checklist

- Completed POL 2 Application of Interest form. (PDF format)
- Construction drawings or renderings if available. (PDF format)
- Resident engagement consultation schedule and/or surveys and 'fYgi`hg'' (PDF format)
- Any additional project documentation (such as letters of support, 'hYgh]a cb]U`gž` j]XYcg linksž`Vi X[Yhg#ei chYgž`UbX#cf`d]Wfi fYgk`Zfca`mci f`Vta`a i b]mhc`gi ddcfh` h\Y`dfc`YVW`fD8: `Zcfa UH`

What next?

- Email this application and additional attachments to neighbourhoods@toronto.ca by **Friday April 13th, 2018**. Max size for total email attachments is 100MB.
- Successful applicants will receive a reply from the City by Date, 2018 and be invited to present their group's ideas the week of **April 23rd - 27th, 2018** to the TSNS 2020 Resident POL Selection Panel.
- Recommendations will be announced **June 1st, 2018**.
- Projects recommended must be approved by City Council in **February 2019**.

