

Production Company Name/Show Title/Image inserted here with production phone numbers and email addresses

FILMING NOTIFICATION

Delivery Date: August 1, 2017

Short description of show here. Maximum 3-4 lines.

To Residents & Businesses in the vicinity:

**We will be filming EXTERIOR scenes at
215 King St W, David Pecaut Square
August 5th, 2017 between the hours of 7am – 11pm
PREP: August 4th – 7am – 11pm (if applicable)
FILMING: August 5th – 7am – 11pm
WRAP: August 6th – 7am – 12pm (if applicable)**

Our production vehicles and various pieces of film equipment will be located on:

- North side Wellington St W between John St and Simcoe St
- North side Clarence Square between Spadina Ave and Wellington St W
- South side Front St between Portland St and Spadina Ave

We will begin reserving the above areas with cones on August 4th at 7 am, with vehicles arriving August 5th at 7am, and departing August 6th by 12 pm.

Displaced permit parkers affected by our filming activities are kindly asked to park in their driveways (if applicable), surrounding streets, nearby pay lots or **(insert pre-arranged parking location here)**. On our filming day, please approach any crew member and ask to speak to **(insert name of LM or ALM)** from the Locations Department. We will direct you to available parking and/or reimburse your parking receipt.

All of our filming & related activities are undertaken under the authority & approval of the City of Toronto Film & Television Office. ANY INTERMITTANT TRAFFIC STOPPAGES/CONTROL will be conducted under the safe supervision of the Toronto Police Service.

On behalf of the production, we thank you for supporting Toronto's vibrant film industry. Questions? Please contact our production office, or the City of Toronto Film & Television Office at filmtoronto@toronto.ca or 416-338-FILM.

You can find the **Filming Guidelines** and the **Code of Conduct for Cast & Crew** at www.toronto.ca/film under the "Plan Your Shoot" section.

First Name, Last Name
Location Manager
Phone number

First Name, Last Name
Assistant Location Manager
Phone number

