

Please read the information provided on the back of this form before completing the application.

**Reason for Application**

I have a low-income and am applying as a:  Senior  Person Living with a Disability

**Property Tax Relief**

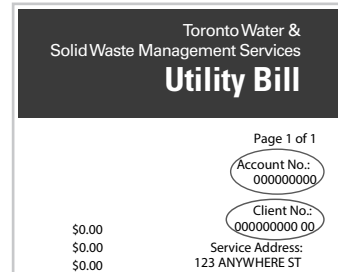
Please check the program(s) you are applying for:

- Property Tax Increase Cancellation Program  
 Property Tax Increase Deferral Program



**Water Rebate**

Water Rebate



Assessment Roll Number (first 15 digits):

Utility Account Number:

1 | 9 | | - | | - | | - | | - | | - | | - | | - | |

**Property and Applicant Information**

Property Address (Street Number, Street Name, Suite/Unit Number)

City	Postal Code	Telephone Number
Last Name	First Name	Date of Birth (DD/MM/YYYY)
<input type="checkbox"/> Check this box if First Name and Last Name do not apply to you because you have either a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below.		
Single Name	Date of Birth (DD/MM/YYYY)	

**Spousal and Additional Owner Information**

Please complete this section, if you have a spouse and/or if the property is also owned by another person. If there is more than one additional owner, please attach a list with the first name, last name, date of birth and signature of all additional owners and their spouses not listed on this form.

Spouse's Last Name	Spouse's First Name	Date of Birth (DD/MM/YYYY)
<input type="checkbox"/> Check this box if First Name and Last Name do not apply to you because you have either a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below.		
Spouse Single Name	Date of Birth (DD/MM/YYYY)	
Additional Owner's Last Name	Additional Owner's First Name	Date of Birth (DD/MM/YYYY)
<input type="checkbox"/> Check this box if First Name and Last Name do not apply to you because you have either a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below.		
Additional Owner's Single Name	Date of Birth (DD/MM/YYYY)	

**Income Information**

Each owner and each spouse of an owner must submit a Notice of Assessment (NOA) or Notice of Reassessment (NOR) from the Canada Revenue Agency (CRA). The total household income is the sum of the amount shown on line 150 from each Notice of Assessment or Notice of Reassessment submitted.

Please write your total household income in the box on the right side (include applicant, spouse and any additional property owner's income).

\$

**Statement to be Signed by the Applicant:**

I acknowledge that this property is my principal residence which I have or will have owned and occupied for at least one full year prior to August 31, 2018 and that I have not applied under any of these programs in respect of any other property this year.

I understand that if I am eligible for the Property Tax Increase Deferral Program, I will notify the City of Toronto when I no longer own the property and will repay the deferred amount.

I certify that all information provided in this application is true and agree to notify the City of Toronto of any changes that would affect my eligibility for any of the programs I am applying for. I understand that false or deceptive statements made in this application may disqualify me for eligibility and require the repayment of any tax or water relief granted under these programs with interest.

Applicant Signature	Spouse Signature	Additional Owner Signature	Date (DD/MM/YYYY)
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**Submit Application and Documentation**

**Mail:** City of Toronto  
 Revenue Services, Property Tax Rebates  
 5100 Yonge St.  
 Toronto, ON M2N 5V7

**Fax:** 416-696-3623 (for tips on faxing, visit [toronto.ca/propertytaxesandutilities](http://toronto.ca/propertytaxesandutilities))

Visit [toronto.ca/propertytax](http://toronto.ca/propertytax) for more information. If you have any questions about your tax or utility bill or these programs, please call 311 - Tax & Utility Inquiry Line. Within city limits, call 311; outside city limits, call 416-392-CITY (2489); TTY 416-392-0719.

## Important Information

### For all Property Tax and Water Relief Programs

- Applications can only be submitted for a principal residence. In order to verify program eligibility, the City requires that applicants provide an unaltered copy of their Notice of Assessment (NOA).
- Each owner or their spouse must meet the eligibility criteria in order to qualify for the program.
- Age requirements for tax or water relief programs must be met by December 31.
- You must apply each year to be considered for these programs.
- The City will protect your personal information from unauthorized collection and use. For more information, visit [toronto.ca/accessingcityinformation](http://toronto.ca/accessingcityinformation)

### Property Tax Relief Programs

- Property taxes must be paid in full as billed for the prior year. We recommend paying your current year's taxes by the due date to avoid late payment charges.
- The amount of the deferral or cancellation of property tax must be \$10 or more.
- The total income for property owners and their spouses is used to determine eligibility for household income. For the Property Tax Increase Cancellation Program, the household income must be \$40,207 or less and for the Property Tax Increase Deferral Program, the household income must be \$50,000 or less.
- If you have applied for and received a cancellation or deferral last year, you should continue to apply each year, even when your taxes may have decreased. This ensures that you obtain the maximum cancellation or deferral benefit.

### Water Rebate Program

- You must consume less than 400 cubic metres annually. If you have an automatic meter reader, the City will remotely read your meter after December 31 and will not mail you a water meter card.
- Utility bills must be paid in full as billed to avoid loss of discount and further collection actions and fees, including being added to the tax account.
- The total income for property owners and their spouses is used to determine eligibility for household income. For the Water Rebate Program, the household income must be \$50,000 or less.

## Documents Needed for Application

### Seniors

If you are applying for the Property Tax Increase Cancellation Program, the Property Tax Increase Deferral Program and/or the Water Rebate Program, the following documents must be included with your application as income verification for each owner and each spouse of an owner:

- A copy of your 2017 or 2016 Canada Revenue Agency (CRA) income tax Notice(s) of Assessment or Notice(s) of Reassessment (NOA)\*\*
- Proof of age is also required, if you are a senior and are applying for the first time. A copy of a birth certificate or driver's license may be submitted.

### For the Property Tax Increase Cancellation Program, you must also include:

- A copy of your Old Age Security T4A-OAS, Guaranteed Income Supplement (GIS) and/or Spousal Allowance T4A (if applicable)

### For the Property Tax Increase Deferral Program and the Water Rebate Program, you must also include:

- A copy of your Old Age Security T4A, Guaranteed Income Supplement (GIS) and/or Spousal Allowance T4A (if applicable)
- Proof of receipt of a registered pension or registered annuity under the Income Tax Act (Canada) (if applicable) (if you are 50 years of age or older)

### Persons with a Disability

If you are applying for the Property Tax Increase Cancellation Program, the Property Tax Increase Deferral Program and/or the Water Rebate Program, the following documents must be included with your application as income verification for each owner and each spouse of an owner:

- A copy of your 2017 or 2016 Canada Revenue Agency (CRA) income tax Notice(s) of Assessment or Notice(s) of Reassessment (NOA)\*\*
- A copy of your 2018 Disability benefit income documents from one or more of the following:
  - Ontario Disability Support Program (ODSP)
  - Canada Pension Plan (CPP) (if your 2018 information is not available, submit 2017)
  - Workplace Safety and Insurance Board (WSIB)
  - Employment Insurance Sickness Benefit
  - Motor Vehicle Accident Insurance
  - Private Disability Insurance Plan
  - Employer Disability Insurance Plan
  - Disability programs provided by Professional Associations

\*\* A Notice of Assessment or Notice of Reassessment is a document sent from the Canada Revenue Agency (CRA) confirming your income tax return for a specific year.

Revenue Services collects personal information on this form under the authority of the City of Toronto Act, S. O. 2006, Chapter 11, Schedule A, s. 136 (c) and the City of Toronto Municipal Code Chapter 767, Taxation, Articles V, s. 11-14 and Chapter 849, Water and Sewage Services Article I, s. 14.1-14.4 as amended. The information will be used to assess your eligibility to receive a City of Toronto property tax increase cancellation or deferral and/or a water rebate. Questions about the collection of personal information pertaining to this form can be directed to Manager, Property Taxation and Assessment, North York Civic Centre, 5100 Yonge Street, Toronto ON M2N 5V7 or by phone at 416-395-1048.