CALL FOR SUBMISSIONS

See and Be Seen - Gallery Rentals
May – December 2019

Artist Information:

Apply for a short term gallery space rental during the months of May to December to sell and exhibit your visual artwork at the beautiful, historic Cedar Ridge Creative Centre. Gallery rentals are available on a biweekly basis from May – December 2019, Cedar Ridge, an accessible facility, welcomes artists of all abilities, individual artists and/or artist collectives, as well as professional and emerging artists. The facility offers three main floor gallery spaces.

Rental rates are $520.00 (HST included) for two weeks for all three rooms. Gallery commission is 20% on sales, which goes towards gallery operations.

No fee is required for submitting an application. Applications are assessed by a jury. Results will be emailed out by Friday, November 1, 2018.

Deadline for Submissions: Monday, September 17, 2018.

Submission Requirements:
1. Application form
2. Up-to-date curriculum vitae, maximum 3 pages
3. Cover letter, maximum 1 page
4. Artist statement (including the media, technique, theme or context of your artwork), maximum 1 page
5. Maximum of 10 digital images of recent works and up to three videos. Please format images as JPEGS. The images should imply the general idea, theme or impression of the proposed exhibit. Half of the images submitted must be of works included in the exhibit (if works are not an installation).
6. Corresponding list of images containing title, dimensions, and medium.

Image Specifications:
- PC-compatible files only
- JPEG format only
- Image resolution: 72 dpi – 300 dpi
- Image size: Maximum of 500KB (0.5 MB each)
- RGB or SRGB colour mode files only (no CMYK)
- Images must be labelled: name of applicant, title of the work, followed by a number (example: J. Doe_Untitled_01)

Please do not submit:
- MAC files that are not fully PC compatible
- Any type of presentation format
- Zipped, Stuffit, or other compressed files
- Any digital materials that require software, plugins, extensions or other executables to be downloaded or installed will not be reviewed.

How to Apply by Email

Email all proposals to the Cedar Ridge Gallery Committee at: crcc@toronto.ca

Ensure that a PC computer can process all document and image files. It is your responsibility to ensure that submitted files are not corrupted, illegible or improperly formatted. Please send your entry information as a WORD (.doc) or PDF (.pdf) documents, and all image files as JPEGs.

How to Apply by Mail

Digital applications and proposals are preferred. If hard copy proposals are the only means of applying, applicants are also welcome to mail their proposals to Cedar Ridge Creative Centre:

Attention: Cedar Ridge Gallery Committee- See and Be Seen
Cedar Ridge Creative Centre
225 Confederation Drive
Toronto, Ontario, M1G 1B2

Exhibition Information:

- Floor Plan
- Artists may hang or anchor exhibitions by use of the chains and "S" hooks or nails provided by the gallery
- Artists may have use of display pedestals with Plexiglas tops
- All work must be professionally presented and ready to hang with wire and screw eyes
- Artists must indicate prices for pieces for retail and/or insurance purposes
- Upon acceptance, a $50 deposit will be required
- A 20% commission on all sales resulting from the exhibition will be retained by Cedar Ridge Gallery, a not-for-profit organization, and help to cover gallery operational costs.

Included with Rental Fee:

- Art insurance coverage
- Opening Reception – space/time provided
- Basic printing and postage for up to 200 invitations
- Gallery Maintenance
- Free parking

If you have any questions about the submission process, please call Cedar Ridge Administration at: 416-396-4026.

Important: Candidates submitting digital support material that does not comply with the guidelines, may have their application withdrawn. Floor plans of the gallery space are available, contact crcc@toronto.ca