

# Release of Information to/from a Third Party

If you wish to have Access to Housing (Housing Connections) communicate with someone other than yourself about the details of your application you must first provide written authorization. Complete the sections below and submit to Access to Housing (Housing Connections) to update your application. Details of your file will not be discussed with anyone who is not listed on the application as an authorized contact.

Main Applicant Information			
Main Applicant First Name		Main Applicant Last Name	Application Number
Street Number	Street Name		Suite/Unit Number
City/Town		Province	Postal Code
Telephone Number		Mobile Number	

Third Party/Agency Information			
Contact First Name		Contact Last Name	Agency Name (if applicable)
Position Title (or Relationship)		Telephone Number	
Address			
Street Number	Street Name		Suite/Unit Number
City/Town		Province	Postal Code

Release of Personal Information	
Please check all that apply:	
<input type="checkbox"/> <b>TO</b> a Third Party -	I, _____ (Print First, Last Name) the above named Main Applicant, authorize the release of personal information <b>from</b> Access to Housing about my application for subsidized housing <b>to</b> the above named Third Party/Agency.
<input type="checkbox"/> <b>FROM</b> a Third Party -	I, _____ (Print First, Last Name) the above named Main Applicant, authorize the release of personal information <b>from</b> the above named Third Party/Agency <b>to</b> Access to Housing.
Main Applicant Signature	Date (yyyy-mm-dd)

**Please return this completed form by Mail or Drop off in person to:**

Access to Housing  
Housing Connections  
176 Elm Street  
Toronto, ON  
M5T 3M4

Shelter, Support & Housing Administration collects the personal information on this form under the legal authority of the City of Toronto Act, S.O. 2006, Chapter 11, Schedule A, s.136(c) and the Housing Services Act, 2011, S.O. 2011, c. 6, Schedule 1, s 13. The information is used to obtain permission for Access to Housing (Housing Connections) to share and/or receive information with a Third Party/Agency. Questions about this collection can be directed to Project Manager, Access to Housing (Housing Connections) 176 Elm Street, Toronto Ontario M5T 3M4 or by telephone at 416-397-7400.