

Neighbourhood Grants Expenses

Eligible expenses – what you can use the funding for:

- Permit for your event/activity
- Liability insurance for your event /activity
- Advertising and promotion
- Honoraria for volunteers (e.g. entertainment, child-minding, etc.)
- Honoraria for group members receiving the Neighbourhood Grant (up to \$350 total)
- Dedicated space rental or permit fees for event/activity space
- Local travel expenses: TTC tokens, or taxi chits/receipts, or mileage reimbursement with details for transportation of event materials/equipment to event site.
 - The maximum for eligible taxi receipts or mileage is \$100 for the entire activity/event funding period.
 - Eligible event/activity parking fees can only be charged at maximum of \$6 (equivalent of two TTC tokens) per incident.
- Printing (e.g. flyers)
- Project materials and supplies (activity/event supplies, etc.)
- Food for participants at event/activity
- Volunteer expenses (e.g. food). Please note a maximum of \$50 for the entire activity/event funding period.
- Purchase of art supplies and sports equipment for the event/activity. Please note that you will need to provide a plan so that these items are available to members of the public after the event/activity.
- Other expenses on a case-by-case basis

Ineligible expenses – what you can't use the funding for:

- Alcohol
- Fundraising activities/events, donations to charitable causes
- Ongoing projects/programs
- Costs to maintain activities beyond the funding term
- Salaries and hourly wages and income-generating activities for staff, group members and/or mentors
- Fees paid to project partners
- TTC monthly passes
- Travel outside of the City of Toronto
- Activities outside of one of the 39 neighbourhoods (not in a Neighbourhood Improvement Area or Emerging Neighbourhood)
- Purchase of media equipment (computers, laptops, or software)
- Activities related to religious and/or political purposes

*Please note that for the purchase of art supplies or sporting equipment, resident-led groups will need to provide a letter to Social Planning Toronto about how these items will be used after your funded activity is over. The art supplies and sporting equipment must be stored at a community organization or TCHC building so that they can be **accessible to members of the public**.

Effective date: February, 2019