

# Black Leadership Governance Training Grant

## Black Leadership Governance Training Grant

### Page 1 - INSTRUCTION

#### INSTRUCTION

Applications are due by 11:59 pm on Friday, October 29, 2018.

#### Application: Black Leadership Governance Training Grant - Overview:

A one-time grant of a maximum \$150,000 is available from the City of Toronto to an eligible Black-led or Black-focused for public benefit organization/group partnership. The Toronto Action Plan to Confront Anti-Black Racism includes an action to "Develop and implement an outreach initiative to recruit and train diverse Black Torontonians for leadership and governance roles in health and community organizations" (Click [here](#) for details.)

This grant is allocated to support the increase in representation of diverse Black Torontonians on Boards of Directors for health and community organizations. The grantee will conduct outreach to recruit and give governance training to Black Torontonians who have skills and experience relevant to the governance of for public benefit organizations. The grantee will also match the participants with identified social service and health organizations and provide mentorship when they sit on the board.

Please refer to the grant guidelines for this funding opportunity which are include on the [Community Funding Unit webpage](#).

#### HOW TO USE THIS ONLINE FORM

You do not have to complete the form in one sitting. You may return to your form at any time (before you submit and/or before the deadline) to add or update your information.

You must answer ALL questions in the form to be considered.

#### TO SAVE YOUR FORM AT ANYTIME BEFORE THE DEADLINE, FOLLOW THESE STEPS:

How to use this online form: You can view/print a preview of the questions in this form in advance – click [here](#). You may return to your online form at anytime before you submit to add or update your information. You must answer ALL the questions in the form before it can be submitted.

'Pause' instructions - The following steps describe how to save your work so that you can complete it at a future time:

- After you finish answering ALL the questions on a page, click the 'Next' button.
- When you reach the next page, click the 'pause' link at the bottom of that page. This will save the information on all the previous pages.
- You will then be directed to a new page, which will display a personalized link to your form. You can copy and paste this link into a document and save it to your computer, create a bookmark of the link in your web browser, or write it down on paper to refer to later.
- To continue working on your saved form, copy and paste the personalized link into your web browser. The link will take you to the page you have not filled out yet.
- You can edit/view all of the responses you've provided so far by going to the end of the page and clicking 'Back'.

**After you click the 'Finish' button on the last page of the on-line form, you will no longer be able to edit your answers.**

Reminder: Please fill out all the questions on a single page in order for the page to be saved. Please fill out the questions or put 'N/A' or 0 where applicable. Please don't leave any cell blank before you leave the current page by clicking 'Next' or 'Back' button. The information on the page will ONLY be saved when all the questions on the page have information filled out.

#### Special Needs, Disclosure of Information, and Accommodation of special needs

Accommodation of special needs (e.g. documents in alternate formats, sign-language interpreters, off-hour meetings) is available as required to ensure that groups can fully participate in the funding process. For accommodation of special needs please contact Community Funding at 416-392-9125 or by email at [cgis@toronto.ca](mailto:cgis@toronto.ca). As mandated by the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, Chapter M. 56, s. 27 and By-Law 974-1998 all information collected on this form, including personal information may be subject to full public disclosure which may include posting to a web site. Questions about this collection can be directed to the Community Funding at City Hall, 15th floor, East Tower, 100 Queen Street West, Toronto, ON M5H 2N2 or by telephone at 416-392-9125.

### Page 2 - CONTACT INFORMATION

#### CONTACT INFORMATION

**\* 1. Organization name:**

Please provide your organization's contact information:

**\* 2. Organization Mailing Address (including street number, street name, unit number (if any), City, and Postal Code):**

**\* 3. Organization E-mail Address:**

Additional options (question 3)

› Validation: email address

**\* 4. Organization Phone Number (Country Code for North America is 1):**

Additional options (question 4)

› Validation:

Please provide your Executive Director/Group Lead's contact information:

**\* 5. Executive Director/Group Lead's Name (First Name Last Name)**

**\* 6. Executive Director/Group Lead's Email Address**

Additional options (question 6)

› Validation: email address

Please provide your Project Lead's contact information:

**\* 7. Project Lead's Name (First Name Last Name)**

**\* 8. Project Lead's Email**

Additional options (question 8)

› Validation: email address

**\* 9. Project Lead's Phone Number (Country Code for North America is 1)**

**\* 10 Project Lead's Position/title:**

If you apply as a partnership, please provide your partner organizations' contact information:

**11. Partner #1 Contact Information:**

Organization Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Contact E-mail Address:	<input type="text"/>
Telephone Number	<input type="text"/>

**12. Partner #2 Contact Information:**

Organization Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Contact E-mail Address:	<input type="text"/>
Telephone Number	<input type="text"/>

**13. Partner #3 Contact Information:**

Organization Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Contact E-mail Address:	<input type="text"/>
Telephone Number	<input type="text"/>

**14. Partner #4 Contact Information:**

Organization Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Contact E-mail Address:	<input type="text"/>
Telephone Number	<input type="text"/>

**15. Partner #5 Contact Information:**

Organization Name:	<input type="text"/>
Contact Name:	<input type="text"/>
Contact E-mail Address:	<input type="text"/>
Telephone Number	<input type="text"/>

**16. If you do not have enough space to provide all of your partner organizations' contact information, please attached their contact information separately below.**

Partners' contact information (optional attachment):

Upload file...

### Page 3 - ELIGIBILITY CRITERIA

#### ELIGIBILITY CRITERIA

Please confirm that your organization meets all of the following eligibility criteria by answering 'Yes' or 'No' to statements below:

**\* 17. Your group's office and mailing address is located in Toronto**

Yes

No

**\* 18. More than half of your board members live in Toronto**

Yes

No

**\* 19. Your project will take place in Toronto**

Yes

No

**\* 20. Are all partner organizations based in Toronto?**

Yes

No

**\* 21. Do you identify your organization as Black-led or Black-focused?**

Please refer to the glossary in the guidelines. Note: If your answer is "No", your application is not eligible for Black Leadership Governance Training Grant.

Yes

No

**22. If yes, please describe how your organization meets the definition of Black-led or Black-focused. (300 Words or less.)**

**\* 23. Please attach the most recent Audited Financial Statements for the Applicant Organization:**

Audited Financial Statement

Upload file...

### Page 4 - PROJECT QUESTIONS

#### PROJECT QUESTIONS

**24. If you are applying as a partnership, please describe the role of each partner and the decision making structure of this partnership. (300 words or less)**

**\* 25. How do(es) your organization(s) serve Black Torontonians? (300 words or less)**

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**\* 26 Please describe your experience in providing governance training (300 words or less):**

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**\* 27 What experience do you have matching people to board opportunities and providing mentorship support to board members? (300 words or less)**

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**\* 28 Please describe how you will provide governance training workshops. In your response, please describe the frequency and total number of the governance training workshops, their format and the possible spaces where they will be offered (noting the accessibility of the spaces) (300 words or less):**

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**\* 29 How will you identify the topics that will form the content that will be provided? How will they be tailored to the needs of Black leaders (300 words or less):**

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**\* 30 Please describe your outreach plan to recruit Black Torontonians for training opportunities around governance of for public benefit organizations in the community. Your outreach should target Black Torontonians who have relevant governance skills and experience and also those who are planning to become a board member. (300 words or less)**

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**\* 31 How will you identify social service and health agencies that are looking for board members from the Black community? (300 words or less)**

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**\* 32 Please describe how you will match the participants with the identified social service and health agencies. (300 words or less)**

**\* 33 Please describe how your project will provide support to the participants who sit on the board of the social service and health agencies (300 words or less)**

**BUDGET REQUIREMENT**

**\* 34 Please upload a budget that shows all revenue for the project and a detailed breakdown of how the funding will be allocated. You may ask for a maximum of \$150,000 from this grant.**

Budget

Thank you for your interest in the Black Leadership Governance Training Grant.

Your short application has been received and will be assessed for eligibility.