

Room Cleaning/Disinfecting Checklist



1

- ✔ Gather cleaning and disinfection supplies, make sure everything is clean.
- ✔ Choose/prepare appropriate cleaning and disinfectant product(s) for where you are going to clean. Make sure you know how to safely use the product(s).
- ✔ Clean hands and put on gloves.
- ✔ If bedding has been used, remove and place into a laundry bag for dirty linens.
 - Remove gloves, clean hands, and put on new gloves.

2

- ✔ Clean and disinfect the following, from clean to dirty areas:
 - Thermostat and wall-mounted items
 - High-touch surfaces including door handles, hand rails and light switches
 - Furnishings and flat surfaces in the room (that are non-absorbent)
 - Beds, from the foot of the bed to the head of the bed. Make sure to clean:
 - The top, sides and underside of the mattresses. Check for cracks, holes, and pests.
 - Bedrails and all parts of the bed frame.
- ✔ Clean the following, from clean to dirty areas:
 - Walls if visibly soiled
 - Mirrors, windows and glass door panels (use glass cleaner)
 - Floors

Note: If using a bucket and cloths, do not 'double-dip' the cloths in the bucket. Change the cloth after cleaning very dirty areas.

3

- ✔ If cleaning cloths were used, place them into a bag for dirty laundry.
- ✔ Place waste in the garbage, remove garbage bag (if full), clean garbage holder (if dirty) and add a clean garbage bag.
- ✔ Take off gloves and throw them into the garbage.
- ✔ Clean hands.

