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| greytab1. Group/Organization |
| Legal Name of Group/Organization      |
| Street Number      | Street Name      | Suite/Unit Number      |
| City/Town      | Postal Code      | Telephone Number      |
| Email      | Website (if applicable)      |
| Charity or Non-Profit Registration Number (if applicable)      |

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| greytab2. Project Lead |
| First Name      | Last Name      |
| [ ]  | Check this box if First Name and Last Name do not apply to you because you have a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below. |
| Single Name      |
| Position/Title in your Group/Organization      |
| Telephone Number      | Mobile Number      | Email      |

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| greytab3. Secondary Contact |
| First Name      | Last Name      |
| [ ]  | Check this box if First Name and Last Name do not apply to you because you have a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below. |
| Single Name      |
| Position/Title in your Group/Organization      |
| Telephone Number      | Mobile Number      | Email      |

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| greytab4. Project Information |
| Project Title      |
| Location of Project (Street Address, Neighbourhood, Specific City Ward(s) or city-wide)      |
| Anticipated Project Start Date (yyyy-mm-dd)      | Anticipated Project End Date (yyyy-mm-dd)      |

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| greytab5. Funding Request and Total Budget  |
| Grant Request (maximum $25,000): $       | Total Project Budget: $       |

# Important: Please read the Application Guidelines before starting this EOI.

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| greytab6. Project Summary (400 words) |
| Provide a summary of the proposed project.      |

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| greytab7. Background Information (400 words) |
| Tell us about your group/organization.       |

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| greytab8. Rationale (400 words) |
| 1. Explain why the proposed project is needed by clearly defining the waste challenge/problem that the community is facing; and
2. why your group and your proposed project will successfully address this challenge/problem.

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| greytab9. Community Engagement (400 words) |
| 1. Tell us about the audience/community who will be served by the project.

 1. Define the project's key stakeholders and partner group(s), and how they will be involved in the project.

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| 10greytab. Project Activities & Budget |
| **Activity/item** | **Brief explanation of activity/item** | **Estimated Cost ($)** | **Funding Request ($)** |
|       |       |       |       |
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| **Total** |       |       |

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| greytab11. Outcomes (400 words) |
| What are the outcomes that your project activities intend to achieve? How will the outcomes advance the goals of the City of Toronto's [Long Term Waste Management Strategy](https://www.toronto.ca/wp-content/uploads/2017/10/8ed4-Toronto-Waste-Strategy-Exec-Summary-FINAL-AODA.pdf)?      |

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| greytab12. Evaluation (400 words) |
| How will you measure the success of your proposed project?       |

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| greytab13. Submitting the Expression of Interest (EOI) |
| * **EOI Submission Deadline: Friday, March 1, 2019 at 5 p.m.**
* Submit the completed EOI, as an MS Word document, to: livegreengrants@toronto.ca. **Please do not send a PDF or print version of your EOI**. Thank you for helping us to reduce waste!
* Applicants will receive an email confirming the receipt of the EOI.
* **Next steps:**

City of Toronto staff will review the EOI applications and identify the proposals that will proceed to 'Step 2: Full Application' stage. Applicants moving on to the next stage will be notified via email by **March 29, 2019**. |

# Contact Information

For questions, comments or concerns regarding the [Waste Reduction Community Grants](https://www.toronto.ca/services-payments/water-environment/environmental-grants-incentives-2/waste-reduction-community-grants/) program or this EOI application, please contact:

**Gowthaman Rajakumar**, Grants Coordinator

Environment & Energy Division

Metro Hall, 2nd Floor, 55 John Street

Toronto, Ontario

M5V 3C6

Telephone: 416-338-8278

Email: livegreengrants@toronto.ca