

Ward

Sub

Completed by

Date

Section 1: Building Information

| | |
|--|--|
| Building name | |
| Building address | |
| On-site contact | |
| Tel. & Fax | |
| Contract (if information is different from above) | |
| Corp/Owner name | |
| Corp/Owner address | |
| Contact name | |
| Tel., Fax, Email | |

Section 2: Building Type

| Residential | Public | Other |
|--|---|---|
| <input type="checkbox"/> TCHC # of units | <input type="checkbox"/> Public School | <input type="checkbox"/> Church / Religious |
| <input type="checkbox"/> Retirement Home # of residents | <input type="checkbox"/> Catholic School | <input type="checkbox"/> Other |
| <input type="checkbox"/> Nursing Home / Hospital # of beds | <input type="checkbox"/> Community Centre | |
| <input type="checkbox"/> Multi-Residential # of units | <input type="checkbox"/> Library | |
| If required, will non-residents have access to voting? | | <input type="checkbox"/> Yes No |
| Other addresses that are part of this complex and will vote here | | |

Section 3: Parking

| Questions | Yes | No | Data | Notes |
|--|-----|----|------|-------|
| 1) Is parking available? Note quantity. If no, proceed to Section 2 | | | | |
| 2) Is there at least one accessible parking space 12 x 19 ft in size? Note quantity. | | | | |
| 3) Do all of the accessible parking spaces have a sign designating it as such? | | | | |

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Section 4: Accessible Approach to Building Entrance

| Questions | Yes | No | Data | Notes |
|--|-----|-----|------|-------|
| 1) Is there a route of travel that does not require the use of stairs? | | | | |
| 2) Is the accessible route easy to travel? If not, explain (obstructions, distance, etc.) | | | | |
| 3) Can you see the accessible entrance from the parking lot? If not, note how many extra directional signs are needed. | | | | |
| 4) What is the distance in feet from the accessible parking space to the accessible entrance? | N/A | N/A | | |
| 5) Does the accessible route have a stable, firm and slip-resistant surface? | | | | |
| 6) Do curbs on the route have curb cuts at parking, driveways and drop off area? | | | | |
| 7) Does the slope change anywhere along the route of travel more than five (5) degrees? (Include ramps) | | | | |
| Modifying measures needed at this site on election day <ul style="list-style-type: none"> ○ Prop door open ○ Directional signage needed (long and winding route of travel) ○ Comments | | | | |

Section 5: Accessible Building Entrance

| Preferred Entrance (PE or P & AE) | | | Accessible Entrance (AE) | |
|--|-----|----|--------------------------|-------|
| Questions | Yes | No | Data | Notes |
| At the accessible entrance | | | | |
| 1) Is the accessible entrance different from the preferred entrance? | | | | |
| 2) Is the door width at least 32"? | | | | |
| 3) Is the door threshold no more than ½" high? If not, what is it? | | | | |
| 4) Does the entrance have a door handle? | | | | |
| 5) Is there a power door operator? | | | | |
| 6) Does the power door operator work? | | | | |
| 7) Does the door into the building give you immediate access to the voting room? | | | | |

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| | |
|--|--|
| Modifying measures needed at this site on election day <ul style="list-style-type: none"> ○ Prop door open ○ Need Accessibility Officer ○ Threshold ramp needed (quantity and size) ○ Temporary door handle required ○ Comments | |
|--|--|

Section 6: Interior Route to Voting Room

| Questions | Yes | No | Data | Notes |
|---|-----|----|------|-------|
| 1) Is there an accessible path of travel from the accessible entrance to the voting area that is free of stairs? | | | | |
| 2) Does the accessible path of travel require the use of an elevator? | | | | |
| 3) If there is an elevator, is a staff person required to operate it? | | | | |
| 4) Do all interior hallways in the path of travel have a stable, firm and slip-resistant surface? | | | | |
| 5) Is the interior door to the voting room a width of at least 32"? | | | | |
| Modifying measures needed at this site on election day <ul style="list-style-type: none"> ○ Temporary ramp(s) are needed to cover steps (note the number of stairs to be covered) ○ Need curb ramp ○ Directional signage needed (for preferred and accessible entrance) ○ Cone(s) needed for set-up ○ Comments | | | | |

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Section 7: Voting Room

| | | |
|--|------------------------------|-----------------------------|
| Voting room name | | |
| Room location (i.e., basement, 1 st floor, 2 nd floor, etc.) | | |
| Voting room dimensions (ft) | | |
| Are there working electrical outlets? (use outlet meter) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| If outlet is not in voting room, where is the closest one? | | |
| Is lighting in the voting room satisfactory? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Can they supply tables and chairs? Note quantity | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is there any planned construction/closure of the facility prior to October 22, 2018? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | Explain: | |

Section 8: Washrooms

| | | |
|--|------------------------------|-----------------------------|
| Are washrooms available for use by election staff? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Is there an accessible washroom for use by election staff? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Distance from voting room (ft) _____ | | |
| Accessible washroom notes | | |

Additional comments regarding voting place

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Section 9: Exterior Route of Travel

Draw the route of travel from the accessible parking space(s) to the accessible entrance noting all curb cuts, ramps, stairs, gates, etc. Also note the preferred entrance. Note PE, AE or P & AE.



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Section 10: Interior Route of Travel

Draw the route of travel from the accessible, as well as preferred building entrance to the voting room. Note PE, AE or P & AE. Highlight voting room.



Office Use Only

| | |
|--|---|
| <input type="checkbox"/> Accessible – No modifications | <input type="checkbox"/> Accessible – With modifications |
| <input type="checkbox"/> Not Accessible (comments below) | <input type="checkbox"/> Ramp <input type="checkbox"/> Transition strip <input type="checkbox"/> Parking alteration <input type="checkbox"/> Need AO <input type="checkbox"/> Other |