

# Notice of Response to Review Form XX

Questions or concerns about this form or process can be directed to the Toronto Local Appeal Body by telephone 416-392-4697 or by email at [tlab@toronto.ca](mailto:tlab@toronto.ca).

Information, including completed forms, disclosure documents and statements, you disclose to the Toronto Local Appeal Body (TLAB) in relation to a TLAB appeal is an adjudicative record that is a public record available to parties, participants and the general public. As stated in Section 27 of the Municipal Freedom of Information and Protection of Privacy Act, the provisions protecting individual privacy in Part 2 of that Act do not apply to any information collected in the TLAB's prescribed forms and associated filings for appeals.

Questions of this collection can be directed to the Manager of Planning & Liaison, Court Services, 137 Edward Street, 2<sup>nd</sup> Floor, Toronto, Ontario M5G 2P1 or by telephone at 416-338-7320.

Part 1: Notice of Review Request			
TLAB Case File Number(s)		Date Notice of Review Request Issued (yyyy-mm-dd)	
Part 2: Responding Party			
First Name		Last Name	
<input type="checkbox"/> Check this box if First Name and Last Name do not apply to you because you have either a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below.			
Single Name			
Corporation Name or Association Name (Association must be incorporated)			
Position Title (if applicable)		Email	
Street Number	Street Name		Suite/Unit Number
City/Town		Province	Postal Code
If the Notice of Response is filed by a representative, please identify the Party below.			
Party First Name		Party Last Name	
<input type="checkbox"/> Check this box if First Name and Last Name do not apply to you because you have either a registered Birth Certificate or Change of Name Certificate bearing a Single Name. Provide your name below.			
Party Single Name			
Party Email			

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## Part 3: Response to Review

(Provide responses to specific Order or relief requested by the Moving Party, together with any alternative or other relief requested and identify specific supporting Affidavits and Documentary evidence to be filed.)

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## Part 4: List of Documentary Evidence to be used in the response to review

(Materials in support must be served and filed electronically in accordance with TLAB Rules and Practice Directions)

NOTE: Electronic service and filing of Notice of Response to Review and supporting documents (Part 5) and supporting Affidavits (Part 6) may be done by sending more than one email. In the event more than one email is required to serve and file the Notice of Response to Review, the emails should clearly identify that they relate to the same Response to Notice of Review.

*In the case of an intended reference to a document contained in the 'Common Document Book' maintained on the TLAB website ([www.toronto.ca/tlab](http://www.toronto.ca/tlab)), no electronic exchange is required provided the document is referenced and the parts, sections, pages or paragraphs are identified.*

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**Part 5: In support of this Notice of Response to Review will be read the Affidavit of: (Identify all Form 10 Persons)**

**Affidavit of (Full Name – First, Middle, Last Name or Single Name) and Date Sworn (yyyy-mm-dd)**

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<b>Part 6: Response to Notice of Review And Supporting Materials served at the time of filing on</b>		
<b>Person's Name</b> (Full Name – First, Middle, Last Name or Single Name)	<b>Email</b>	<b>Address</b> (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code – Complete this section only when no Email address has been provided)

<b>Part 7: Date of Submission</b>
Date (yyyy-mm-dd)

In the event the decision is reserved, persons taking part in the hearing and wishing a copy of the decision may request it by emailing the Toronto Local Appeal Body office at [tlab@toronto.ca](mailto:tlab@toronto.ca). Such decision will be emailed to you when available. Also, the decision when available will be posted publicly on the Toronto Local Appeal Body's website at [www.toronto.ca/tlab](http://www.toronto.ca/tlab).

The Toronto Local Appeal Body is committed to providing accessible services as set out in the Accessibility for Ontarians with Disabilities Act, 2005. If you have any accessible needs, please contact the Accessibility Coordinator at 416-392-5546 or [tribunalaccess@toronto.ca](mailto:tribunalaccess@toronto.ca). If you have specific accommodation needs, please identify those in advance and any assistance you may require in the event of an emergency evacuation.