

DELEGATED APPROVAL FORM
DIRECTOR, REAL ESTATE SERVICES
MANAGER, REAL ESTATE SERVICES

TRACKING NO.: 2019-075

Approved pursuant to the Delegated Authority contained in Item EX27.12, as adopted by City Council on October 2, 3 & 4, 2017, as amended by Item GM27.12, adopted by City Council on May 22, 23 & 24, 2018 or, where applicable, in Item EX28.8, as adopted by City Council on November 7, 8 & 9, 2017.

Prepared By:	Kathie Capizzano	Division:	Real Estate Services
Date Prepared:	March 7, 2019	Phone No.:	2-4825

Purpose
 To initiate the process to permanently close and to authorize the General Manager of Transportation Services to give notice of a proposed by-law(s) to close Trafford Lane shown as Part 2 on Sketch No. PS-2018-041, Cather Crescent shown as Part 1 Sketch No. PS-2018-041, Part 2 on Sketch No. PS-2018-042 and Part 2 on Sketch No. PS-2018-043, and parts of Varna Drive, shown as Part 1 on Sketch No. PS-2018-042 and Part 1 on Sketch No. PS-2018-043, subject to the reservation by the City of easements for sewer and water main purposes.

Property

1. Trafford Lane, legally described as Lane, Plan 5633 North York, designated as Part 4 on Plan 66R-28485, City of Toronto and shown as Part 2 on Sketch No. PS-2018-041 attached as Appendix "A";
2. Cather Crescent, legally described as Cather Crescent, Plan 5633 North York, designated as Part 2 on Plan 66R-28485, City of Toronto and shown as Part 1 on Sketch No. PS-2018-041, Part 2 on Sketch No. PS-2018-042 and Part 1 on Sketch No. PS-2018-043 attached as Appendices "A", "B" and "C", respectively; and
3. Part of Varna Drive, legally described as part of Varna Drive, Plan 5633 North York, City of Toronto, being part of Part 1 on Plan 66R-28485, and shown as Part 1 on Sketch No. PS-2018-042 and Part 1 on Sketch No. PS-2018-043, attached as Appendices "B and "C", respectively.
 (collectively referred to herein as "the Highways")

Actions

1. The General Manager of Transportation Services be authorized to give notice to the public of a proposed by-law(s) to permanently close the Highways, subject to the reservation by the City of easements for sewer and water main purposes, in accordance with the requirements of the City of Toronto Municipal Code, Chapter 162, with the North York Community Council to hear any member of the public who wishes to speak to the matter during consideration of the proposed by-law.
2. The General Manager of Transportation Services be authorized to advise the public of the proposed closure of the Highways prior to implementation, in accordance with the requirements of the Municipal Class Environmental Assessment for Schedule "A+" activities, by posting notice of the proposed closure on the notices page of the City's Web site for at least five working days prior to the North York Community Council meeting at which the proposed by-law to close the Highways will be considered.
3. The appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

Financial Impact
 There are no financial implications resulting from this approval. Lands for new streets, parks and infrastructure will eventually be conveyed or dedicated to the City for nominal consideration by TCHC, as part of the subdivision approval process for the Lawrence Heights Revitalization Project.

The Chief Financial Officer and Treasurer has reviewed this DAF and agrees with the financial impact information.

Comments
 The Highways were acquired by the former Township of North York in 1959 by dedication as public highways on Plan of Subdivision 5633. TCHC, owner of the abutting lands, has requested the closure and conveyance of the Highways for incorporation into the Lawrence Heights Revitalization Project. Toronto Water records show a number of active watermains, storm sewers and sanitary sewers located within parts of Varna Drive and Cather Crescent. As such, the City will reserve easements for the protection of these sewers and watermains. Any other existing utilities will be relocated at TCHC's sole expense or arrangements will be made for easements to be granted.

The General Manager of Transportation Services has confirmed that it is feasible to permanently close the Highways.

Property Details	Ward:	8 – Eglinton-Lawrence
	Assessment Roll No.:	
	Approximate Size:	irregular
	Approximate Area:	Cather Cres. – Part 1, Sketch PS-2018-041 - 8,268.2 sq. m. Part 2, Sketch PS-2018-042 – 1,425.3 sq. m. Part 2, Sketch PS-2018-043 – 105.1 sq. m. Trafford Lane - Part 2, Sketch PS-2018-041 – 1,071.1 sq. m. Varna Drive - Part 1, Sketch PS-2018-042 – 2,988.9 sq. m. Part 1, Sketch PS-2018-043 – 761.2 sq. m.
	Other Information:	

A.	Manager, Real Estate Services has approval authority for:	Director, Real Estate Services has approval authority for:
1. Acquisitions:	<input type="checkbox"/> Where total compensation does not exceed \$50,000.	<input type="checkbox"/> Where total compensation does not exceed \$1 Million.
2. Expropriations:	<input type="checkbox"/> Statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$50,000.	<input type="checkbox"/> Statutory offers, agreements and settlements where total compensation does not cumulatively exceed \$1 Million.
3. Issuance of RFPs/REOs:	Delegated to a more senior position.	<input type="checkbox"/> Issuance of RFPs/REOs.
4. Permanent Highway Closures:	Delegated to a more senior position.	<input checked="" type="checkbox"/> Initiate process & authorize GM, Transportation Services to give notice of proposed by-law.
5. Transfer of Operational Management to Divisions and Agencies:	Delegated to a more senior position.	Delegated to a more senior position.
6. Limiting Distance Agreements:	<input type="checkbox"/> Where total compensation does not exceed \$50,000.	<input type="checkbox"/> Where total compensation does not exceed \$1 Million.
7. Disposals (including Leases of 21 years or more):	<input type="checkbox"/> Where total compensation does not exceed \$50,000.	<input type="checkbox"/> Where total compensation does not exceed \$1 Million.
8. Exchange of land in Green Space System & Parks & Open Space Areas of Official Plan:	Delegated to a more senior position.	<input type="checkbox"/> Exchange of land in Green Space System and Parks and Open Space Areas of Official Plan.
9. Leases/Licences (City as Landlord/Licensor):	<input type="checkbox"/> (a) Where total compensation (including options/renewals) does not exceed \$50,000.	<input type="checkbox"/> (a) Where total compensation (including options/renewals) does not exceed \$1 Million.
	<input type="checkbox"/> (b) Where compensation is less than market value, for periods not exceeding three (3) months, including licences for environmental assessments and/or testing, etc.	<input type="checkbox"/> (b) Where compensation is less than market value, for periods not exceeding six (6) months, including licences for environmental assessments and/or testing, etc.
	Leases pursuant to the Community Space Tenancy Policy delegated to a more senior position.	Leases pursuant to the Community Space Tenancy Policy delegated to a more senior position.
10. Leases/Licences (City as Tenant/Licensee):	<input type="checkbox"/> Where total compensation (including options/renewals) does not exceed \$50,000.	<input type="checkbox"/> Where total compensation (including options/renewals) does not exceed \$1 Million.
11. Easements (City as Grantor):	<input type="checkbox"/> Where total compensation does not exceed \$50,000.	<input type="checkbox"/> (a) Where total compensation does not exceed \$1 Million.
	Delegated to a more senior position.	<input type="checkbox"/> (b) When closing roads, easements to pre-existing utilities for nominal consideration.
12. Easements (City as Grantee):	<input type="checkbox"/> Where total compensation does not exceed \$50,000.	<input type="checkbox"/> Where total compensation does not exceed \$1 Million.
13. Revisions to Council Decisions in Real Estate Matters:	Delegated to a more senior position.	<input type="checkbox"/> Amendment must not be materially inconsistent with original decision (and subject to General Condition (u)).
14. Miscellaneous:	Delegated to a more senior position.	<input type="checkbox"/> (a) Approvals, Consents, Notices and Assignments under all Leases/Licences
		<input type="checkbox"/> (b) Releases/Discharges
		<input type="checkbox"/> (c) Surrenders/Abandonments
		<input type="checkbox"/> (d) Enforcements/Terminations
		<input type="checkbox"/> (e) Consents/Non-Disturbance Agreements/Acknowledgements/Estoppels/Certificates
		<input type="checkbox"/> (f) Objections/Waivers/Caution
		<input type="checkbox"/> (g) Notices of Lease and Sublease
		<input type="checkbox"/> (h) Consent to regulatory applications by City, as owner
		<input type="checkbox"/> (i) Consent to assignment of Agreement of Purchase/Sale; Direction re Title
		<input type="checkbox"/> (j) Documentation relating to Land Titles applications
		<input type="checkbox"/> (k) Correcting/Quit Claim Transfer/Deeds

B. Director, Real Estate Services and Manager, Real Estate Services each has signing authority on behalf of the City for:

- Documents required to implement matters for which he or she also has delegated approval authority.
- Expropriation Applications and Notices following Council approval of expropriation (Manager, Transaction Services is only Manager with such signing authority).

Director, Real Estate Services also has signing authority on behalf of the City for:

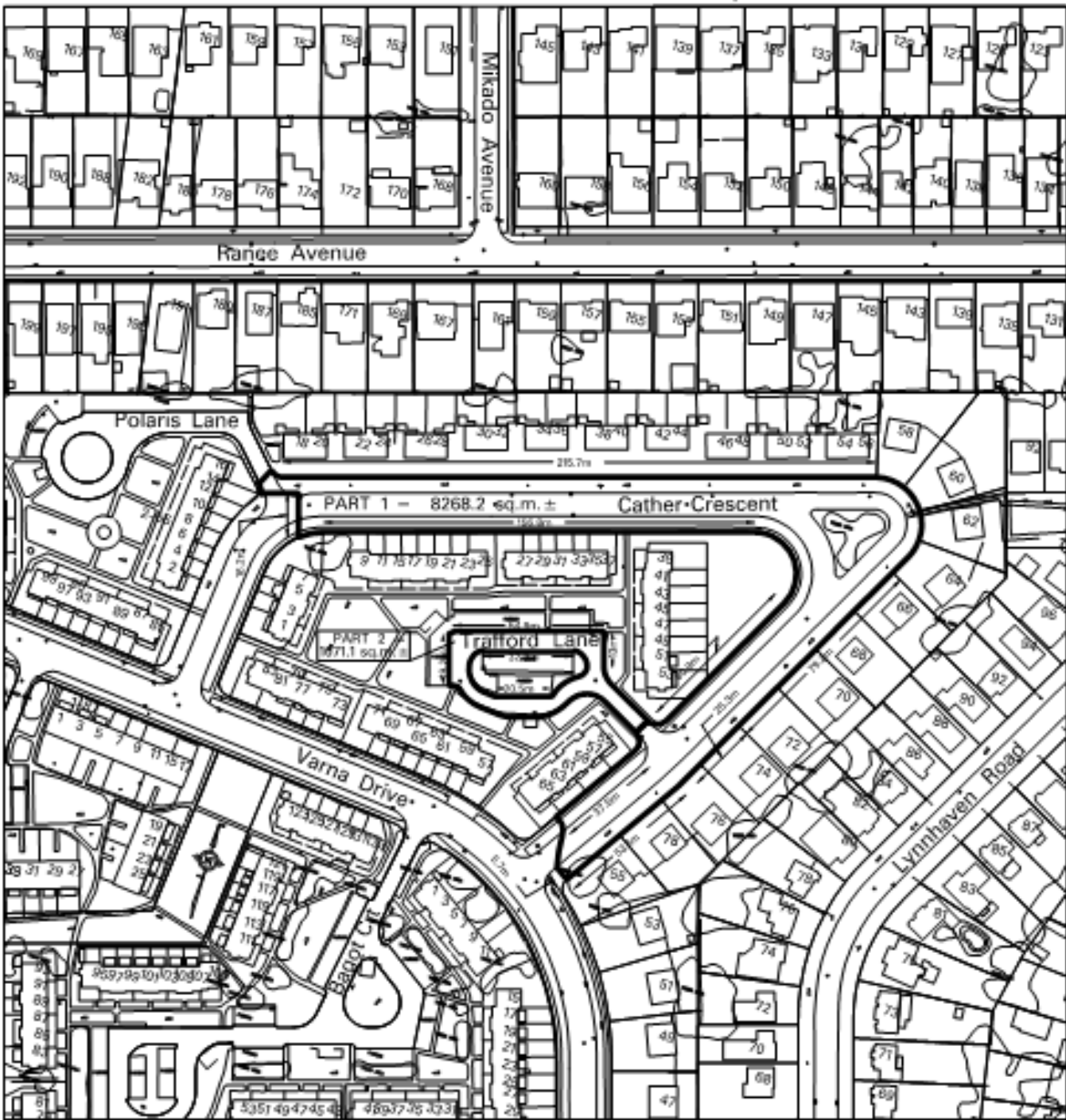
- Agreements of Purchase and Sale and all implementing documentation for purchases, sales and land exchanges not delegated to staff for approval.
- Community Space Tenancy Leases approved by delegated authority by Deputy City Manager, Corporate Services and any related documents.

Consultation with Councillor(s)															
Councillor:	Mike Colle				Councillor:										
Contact Name:	Lola Dandybaeva				Contact Name:										
Contacted by:	Phone	x	E-Mail		Memo		Other	Contacted by:	Phone		E-mail		Memo		Other
Comments:	concurs				Comments:										
Consultation with Divisions and/or Agencies															
Division:	Transportation				Division:	Financial Planning									
Contact Name:	Lukasz Pawlowski				Contact Name:										
Comments:	concurs				Comments:										
Legal Division Contact															
Contact Name:	Jacqueline Vettorel														

DAF Tracking No.: 2019- 075	Date	Signature
Concurred with by: Manager, Real Estate Services		
<input checked="" type="checkbox"/> Recommended by: Manager, Real Estate Services Alex Schuler	Mar. 11, 2019	Signed by Alex Schuler
<input type="checkbox"/> Approved by: Acting Director, Real Estate Services Tim Park	Mar. 11, 2019	Signed by Tim Park

General Conditions ("GC")

- (a) The local Councillor (or local Councillors if the subject property is located on a ward boundary or if the transaction involves an exchange of properties in more than one ward), will be consulted prior to the exercise of delegated Approving Authority by staff for all Acquisitions, Disposals, Land Exchanges and Leases. In the event of a vacancy in the Ward in which the subject property is located, the Mayor's office shall be consulted in the alternative.
- (b) Where approving power has been delegated to staff, the Deputy City Manager, Corporate Services, in consultation with any other applicable Deputy City Manager or the City Manager, may determine that such matter is of such special interest that same should be returned to the relevant Committee and Council for consideration and determination.
- (c) Exercise of delegated authority is subject to all applicable Council policies, statutes or other applicable law.
- (d) Authority to approve financial commitments/expenditures is subject to all amounts being available in an approved budget, or funding being available from third party sources, except for "Strategic Property Acquisitions" as set out in EX44.22 adopted by Council August 25, 26, 27 and 28, 2014, which identifies alternative funding mechanisms subject to additional approval requirements.
- (e) Property interests are to be based on appraised value, and no interest shall be granted at less than market value unless otherwise specifically authorized.
- (f) Authority to approve transactions at less than market value is subject to statutory anti-bonusing provisions.
- (g) Total compensation means the aggregate of all types of payments, including land value, estimated clean-up costs, potential arbitration awards, loss claims, etc., but exclusive of any applicable taxes and registration costs.
- (h) Authority to acquire property is conditional upon provision being made to bring the property into compliance with applicable MOE or other requirements such that it will be fit for its intended municipal purpose, except for property acquisitions of 50M² or less for transit shelter purposes.
- (i) Authority to initiate the permanent road closure process in **A.4** is conditional upon confirmation by the GM of Transportation Services that it is feasible to permanently close the highway.
- (j) Disposal authorities in **A.7** are subject to the property having been declared surplus, and the disposal policy complied with.
- (k) Land exchanges, except for those in **A.8**, may be authorized based on the delegated Approving Authority for disposals in **A.7**.
- (l) Approving Authority with respect to land located in the Designated Waterfront Area as defined in the *Toronto Waterfront Revitalization Corporation Act, 2002* is conditional upon the approval of the Director, Waterfront Secretariat.
- (m) Authority to approve an exchange of land in **A.8** is conditional upon confirmation by the Chief Planner and Executive Director of City Planning, and the GM of Parks, Forestry & Recreation, that the land being exchanged is (i) nearby land of equivalent or larger area, and (ii) of comparable or superior green space utility.
- (n) Approving Authority in **A.9** Leases (City as Landlord) but not Licences (City as Licensor) is limited to periods (including options/renewals) of less than twenty-one (21) years, as leases of 21 years or more may be authorized based on the delegated Approving Authority for disposals in **A.7**.
- (o) Total compensation in leasing matters where the City is landlord (**A.9**) includes the value of tenant improvements if factored into tenant's rental payments.
- (p) Total compensation in leasing matters where the City is the tenant (**A.10**) includes the value of any tenant improvements to be paid by the City.
- (q) Where options/renewals are included in leases, if the renewal rent is to be determined at a date later than the original approval date, total compensation is to be calculated as though all options are exercised, estimating the renewal rent based on the highest rent payable in the first term of the lease.
- (r) Total compensation in leasing matters where the City is landlord (**A.9**) or tenant (**A.10**) is to be calculated from the date of approval pursuant to this delegation (ie. first allowing for the expiry of any prior approvals, whether by Council or a delegated authority).
- (s) Approving Authority in leasing matters includes authority to approve renewals/extensions within the parameters of the delegated Approving Authority.
- (t) Approving Authority includes authority for amendments within the parameters of the delegated Approving Authority, the cumulative total of which may not exceed the delegated financial limit.
- (u) Where proposed additional amounts in **A.13** exceed 10 per cent of the original decision, even if otherwise in compliance with all other conditions, then Approving Authority is transferred upwards to the next more senior level of Approving Authority having the relevant overall financial limit.
- (v) Approving Authority includes authority for all documents necessary to implement the authority, including ancillary agreements, on terms and conditions satisfactory to the Approving Authority, in consultation with the relevant operating Division(s).
- (w) Staff positions referred to in this delegation include successors from time to time.
- (x) Documents are to be in a form satisfactory to the City Solicitor (including indemnity and insurance provisions).
- (y) Delegated signing authorities in **B** are conditional upon the documents having received the City Solicitor's prior "Approval as to Form".
- (z) Authority to use land acquired by the City for parking purposes by the Toronto Parking Authority is conditional upon Council enacting a by-law designating such use.
- (aa) All residential leasing documents shall adhere to the *Residential Tenancies Act, 2006* and any successor legislation.
- (bb) Despite GC(n), Approving Authority in residential leasing matters is not limited to periods of less than twenty-one (21) years and total compensation in residential leasing matters where the City is landlord is to be calculated based on an assumed term of ten years unless the lease term expressly identified therein is longer.
- (cc) Where Approving Authority has been delegated to the Manager level, such authority shall be conditional upon the Manager first having secured the written concurrence of a second Manager within the Real Estate Services Division.
- (dd) Where the City is transacting with a public agency, and such agency requires that an unqualified environmental indemnity be granted by the City, the authority to acquire property includes authority to grant such an indemnity, provided that the Phase I and Phase II environmental site assessments undertaken on behalf of the City have identified no significant environmental impacts or human health threats, with no, or minor action required ("Low Risk").



NOTE:
THIS SKETCH HAS BEEN
COMPILED FROM OFFICE
RECORDS. MEASUREMENTS
ARE APPROXIMATE.

CHECK BY JOHN HOUSE
PREPARED BY: DWAYNE PTT

PROPERTY INFORMATION SHEET
SKETCH SHOWING A PORTION OF
CATHER CRESCENT (PART 1) AND
TRAFFORD LANE (PART 2) WITHIN LAWRENCE
HEIGHTS

WARD 15 - EGLINTON-LAWRENCE
DATE: APRIL 05, 2018

SKETCH No. PS-2018-041

SCHEDULE "B"



ENGINEERING & CONSTRUCTION SERVICES
 INCLUDING SURVEY SERVICES
 LAND & PROPERTY SERVICES

NOTE:
 THIS SKETCH HAS BEEN
 COMPILED FROM OFFICE
 RECORDS. MEASUREMENTS
 ARE APPROXIMATE

CHECK BY JOHN HOUSE
 PREPARED BY DWAYNE PITT

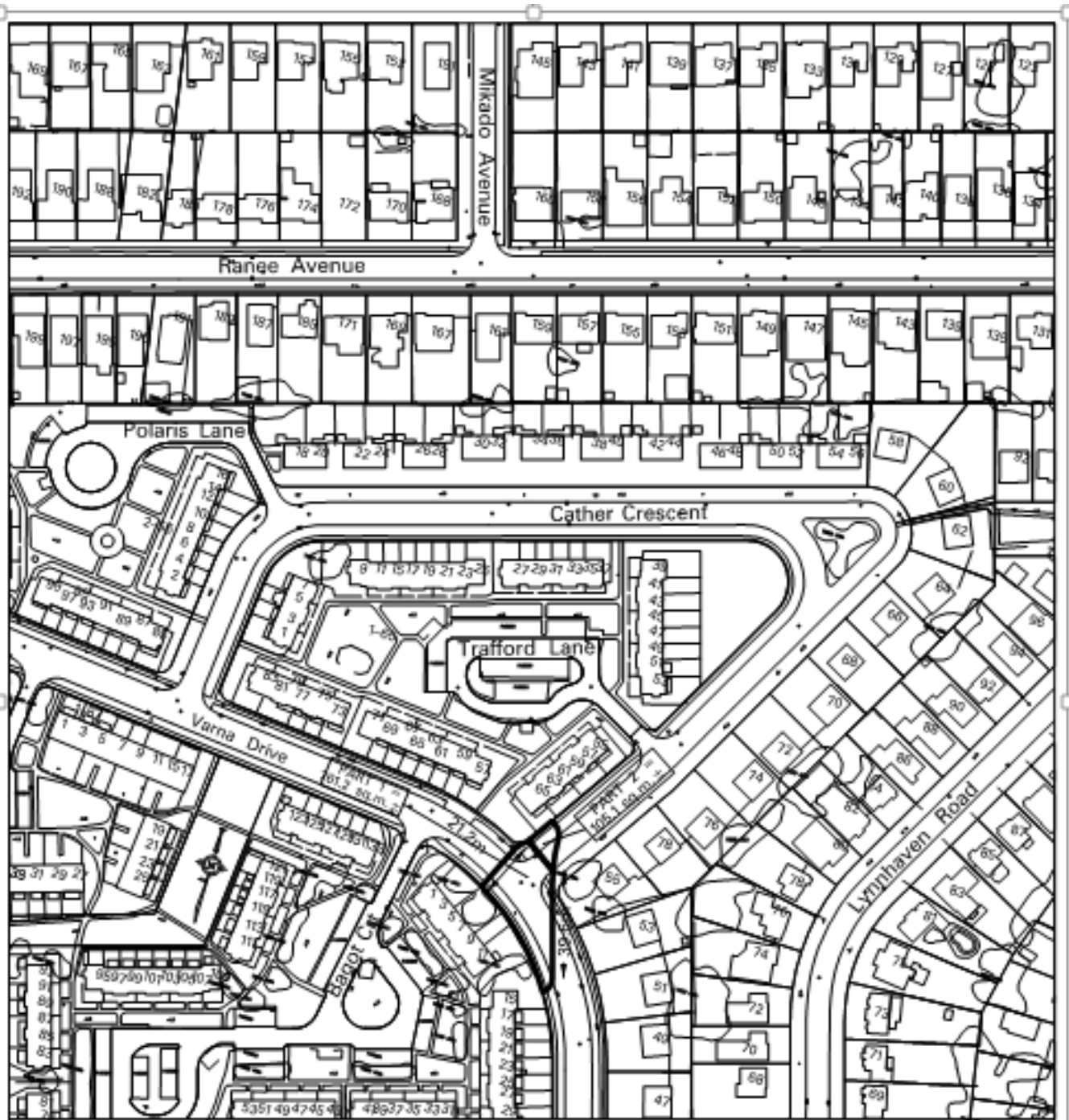
PROPERTY INFORMATION SHEET

SKETCH SHOWING A PORTION OF VARNA DRIVE
 (PART 1) AND A PORTION OF CATHER CRESCENT
 (PART 2) WITHIN LAWRENCE HEIGHTS

WARD 15 - EGLINTON-LAWRENCE
 DATE: APRIL 10, 2018

SKETCH No. PS-2018-042

SCHEDULE "C"



PROPERTY INFORMATION SHEET

SKETCH SHOWING A PORTION OF VARNA DRIVE (PART 1) AND A PORTION OF CATHER CRESCENT (PART 2) WITHIN LAWRENCE HEIGHTS

NOTE:
 THIS SKETCH HAS BEEN COMPILED FROM OFFICE RECORDS MEASUREMENTS AND APPROXIMATE

CHECK BY JOHN HOUSE
 PREPARED BY: DWAYNE RITT

WARD 15 - EGLINTON-LAWRENCE
 DATE: APRIL 11, 2018

SKETCH No. PS-2018-043