

MINUTES

St. Lawrence Market Precinct Advisory Committee

Date: Wednesday, January 16, 2018

Time: 7:00pm – 9:00pm

Location: Boardroom, 105 The Esplanade

Attendees: Daniel Picheca, George Milbrandt, Patrick Carnegie, Carol Mark, Dan Eldridge, Daniel Di Biagio, David Jollimore, Samantha Wiles, Odysseas Gounalakis, Allison Bain, Suzanne Kavanagh, Simon Miles

Regrets & absences: Marlene Cook, Marvin Creighton

Guests: Richard Anobile, Robert Biancollin

ITEM	ITEM DESCRIPTION	ACTION ITEMS
Gather	Agenda & Minutes distributed.	
1. Welcome	<p>David J. chaired the meeting.</p> <p><u>Approval of Agenda:</u> Approved</p> <p><u>Approval of Minutes:</u> Add asterisk to #1 bullet 7 (Lease negotiations). Individual lease negotiations ought to be omitted from discussion, but discussions about lease negotiations that might affect net value, such as leasing guidelines or strategy, are appropriate to include.</p> <p>#2 – Action items re: designate alternate; this will be resolved by a vote amongst Farmers to determine eligibility to run.</p> <p>#6 – strike "Structure" from opening sentence.</p> <p>#6 bullet 1 – The speed should be defined to mean, the slow speed.</p> <p>Some comments missed about governance and individual stakeholders to be addressed in today's meeting.</p> <p>Approved</p>	Amend minutes to reflect all changes.
2. Terms of Reference	<p>a) Final Review</p> <p>Feedback and commentary are being sought to review the Terms of Reference document. The intent it to amalgamate all of the changes from previous editions and create one final overarching document which will supersede all other copies and create the new precedent for matters concerning the St. Lawrence Market Precinct Advisory Committee.</p> <ul style="list-style-type: none"> In Section #1 paragraph #2 – include a definitions for the term 'Precinct' to demonstrate that it represents adjoining spaces, sidewalks, open spaces, and mention of parks without overlapping Parks, Forestry & Recreations' responsibilities to those spaces. Parks can instead refer to Market Lane Park. Mention of the temporary tent must be carefully defined in order to represent its temporary nature, as part of the Complex, while also noting the permanence of its grounds, as part of the precinct. <p>Also include a definition for the St. Lawrence Market Complex – to reflect that it refers to the building structures only.</p> <ul style="list-style-type: none"> In section #4 the term 'representative' was added for continuity within the document. <p>Strike 'Meetings are open to the public' as it is already stipulated in section #12.</p> <ul style="list-style-type: none"> In Section #5 strike the term ' citizens' and replace with representative. <p>Farmer members belong to the stakeholder category therefore the requirement for them to be residents of Toronto does not apply & no exceptions need to be noted.</p>	<p>Section 1. Amend to include definitions of ' Precinct' and 'complex'. Pull up meeting minutes with Pam & Tom re: Temporary tent.</p> <p>4. Strike line 'Meetings are open to the public'</p> <p>5. Strike term 'Citizens'</p> <p>7. Strike 'for Tenants, City and Local' in heading & in text.</p> <p>8. Enact a 2 year term for Chair &</p>

	<ul style="list-style-type: none"> • In Section #7 heading & throughout text remove 'for Tenants, City and Local' and leave all as 'Representatives' only. <p>The recruitment of new members when vacancies arise and upon terms ending will be handled via the process outlined by the City Clerk's Office.</p> <ul style="list-style-type: none"> • Chair and Vice-Chair Nominations will be held at the first or second meeting after a two (2) year term. This will ensure that all eligible candidates are able to run and can include new members introduced after the end of term of previous members in December of the prior year. <p>If enacted this year, a two (2) year Chair and Vice-Chair term will align with the current term end dates of Cohort A.</p> <ul style="list-style-type: none"> • In Section #10, the range for the number of meetings per year should be adjusted from 6-12 meetings per year to 4-12 meetings per year. The 6 meeting minimum is a large time commitment to those wishing to participate when considering the additional time commitment of Sub-committee meetings and individual meeting with skill-based representatives. Individual meetings will also be held with members when matters arise, on an ad hoc basis, where specific feedback is required. <p>The intention is still to have the 3rd Wednesday of every month reserved for Committee discussion, though with advance notice from St. Lawrence Market Management, the Committee will be informed as to whether or not the discussion will be moved to the Sub-committee level.</p> <p>Decision-Making by the City on matters concerning the Committee should not be delayed due to a reduced number of St. Lawrence Market Precinct Advisory Committee meetings, and the commitment to closing the loop on open matters is still of principal concern.</p> <ul style="list-style-type: none"> • In Section 11, although it is not recommended that this group vote on issues, or even that consensus be required when providing advice to the City, should the Chair require clarity on issues amongst the group, they may ask for a show of hands for or against. <p>A definition of the working meaning of 'consensus' by this Committee may be wise to include in this section.</p> <ul style="list-style-type: none"> • To clarify in Section 14, participation in forms other than physical presence will count towards quorum (ie) via phone). 	<p>Vice-Chair positions.</p> <p>10. Modify meeting frequency range minimum from 6 to 4.</p> <p>10. Strike 'Attend' replace with 'participate in' Paragraph 2 line 4.</p> <p>10. Strike 'Committees' replace with 'Meetings' paragraph 3 line 1. Redundant.</p> <p>10. Replace 'were' with 'where' paragraph 4 line 1.</p> <p>11. Add definition of 'consensus'.</p> <p>13. Strike 'within' line 1.</p> <p>15. Add "there" after "where" line 2.</p> <p>16 & 19. Remove 'Internal' after DCM title.</p>
<p>3. Elections</p>	<p>a) Voting Procedure</p> <p>At the January meeting SLMPAC members will be requested to nominate candidates for each position. Members may nominate the same individual for both positions.</p> <p>Members who have exceeded term limits will not be eligible for nomination as per the Terms of Reference St Lawrence Market Precinct Advisory Committee document.</p> <p>At the February meeting the nomination list will be circulated along with anonymous ballots for each position. Each member will anonymously indicate their chosen candidate for each position on their ballots. Voting to take place at a designated 'voting table' and ballots to be placed in</p>	<p>Strike 2012 from Appendix A.</p> <p>Amend 'stall' to 'staff' under nominations heading bullet 2.</p>

	<p>sealed envelopes to ensure privacy. The Director of RES and Manager St. Lawrence Market Complex will verify this tally.</p> <p>If there is a tie for one of the position a revote will take place. If there is a tie after the revote a coin toss will decide the winner.</p> <p>To avoid one member winning both positions nominations for the role of Chair may not run for Vice-Chair.</p> <p>New Chair and Vice-Chair will be announced at meeting.</p> <p><i>Voting by proxy:</i> if a member cannot attend the meeting of the election, they may submit their vote over email to the Manager, St. Lawrence Market Complex, to submit during the vote at the election meeting</p> <p>b) Nominations</p> <p>Due to the lack of two members at tonight's meeting, it would be unfair to nominate other candidates therefore nominations will take place at next month's meeting.</p> <p>It is anticipated that vacancies will be filled by the end of the 1st quarter of this year. In future, if members, step-down, resign, or for any reason are unable to continue to serve, recruitment to fill their vacancy will begin immediately following their departure.</p>	<p>Include an appendix for elections – Chair & Vice-Chair Reports.</p> <p>Provide list of name to Cohort position.</p>
<p>4. Other Business</p>	<p>Councillors Cressy and Wong-Tam have been briefed on the St. Lawrence Market Precinct including details about the area, projects, redevelopment, future intended uses, temporary tent space, park space, St. Lawrence Market Precinct Advisory Committee et al.</p> <p>Councillor Wong-Tam will handle a majority of the activity within the precinct and happens to frequent the Market and surrounding area often. <i>Edward?</i> will be involved with discussions pertaining to the St. Lawrence Market Precinct Advisory Committee.</p>	
<p>5. Adjournment 8:37 p.m.</p>	<p>Next Meeting: Wednesday February 20 2019 Large Boardroom, St. Lawrence Administration Office 105 The Esplanade, Toronto, On, M5E 2A2</p>	