

SAMPLE Towing Services and Billing Consent Form (MUST BE IN DUPLICATE)

Tow truck drivers must obtain written authorization and provide an itemized invoice listing the costs for towing services to the hirer (owner/operator/agent) of the vehicle to be towed, **before** towing the vehicle.

Tow truck drivers are prohibited from charging more than the following City regulated rates for the towing of vehicles with a Manufacturer's Gross Weight Vehicle Weight Rating (GVWR) of 3,175 kg or less (which captures most passenger vehicles):

Tow from an Accident Scene:	\$256.25 + HST (2019 Rate)
Recovery Services at an Accident Scene (i.e., the use of specialized equipment to relocate/reposition a vehicle):	\$100 + HST
Mileage (may be charged when towing 5 km outside Toronto boundaries):	\$3.25/km + HST

A different rate can be charged if the vehicle is heavier than 3,175 kg, or if it is a second tow from a Collision Reporting Centre. The rate must be agreed to by the hirer of the vehicle and must be filed with the City.

TOW TRUCK DRIVERS must:

- not make stops when towing a vehicle to a collision reporting centre or to a destination directed by the hirer
- not charge more than 10% above the authorized amount indicated on this form
- accept debit and credit card payments

HIRERS have the right to:

- use the tow truck at the scene, or choose another tow truck
- choose where to have their vehicle towed to for repairs
- request to see the tow truck driver's schedule of rates (which lists charges for towing services)
- access personal property in the towed vehicle at no additional cost

If you have a complaint regarding your towing service, contact: licenf@toronto.ca or (416) 392-3082.

Details of Towing Service	
Date	Time
Location of Collision/Tow	Destination of Tow

Tow Truck Driver/Company Information			
City of Toronto Tow Truck Owner/Driver Licence No.		City of Toronto Tow Truck Plate No.	
Tow Truck Driver Name		Tow Truck Company	
Telephone No.	Email		

Hirer Information		Police Officer Information (if applicable)	
First Name	Last Name	First Name	Last Name
Telephone No.	Email	Badge No.	Detachment/Division

Vehicle Information		
Make	Model	Year
Vehicle Identification No. (VIN)		Licence Plate No.

Itemized Description of Towing Service(s) & Charge(s)	
	HST
	TOTAL

Authorization	
Signature of Tow Truck Driver	Signature of Hirer