

Submit this form to your CSR within **10 business days** of return from the travel or conference/seminar.

Business Travel

Office Travel

Conference/Seminar

Travel Details

Name of Traveller: Michael Thompson		Vendor No.: 1007854
<input checked="" type="checkbox"/> Member of Council <input type="checkbox"/> Staff		
Date: May 11, 2018		Reference No.: EXP/FE17-FE23/18
Name of Event: Buenos Aires, Argentina & Mexico City, Mexico		Dates from: Feb 17, 2018 to: Feb 23, 2018

Purpose of Travel: Advance Mission in preparation for a future Mayor-Led Business Mission to South America. Signing a negotiated partnership MOU with Mexico City to enhance bilateral trade cooperation and economic development and city building initiatives.

Exchange Rate applied to convert from local currency to Canadian dollars (CAD) 1.28 USD.	Cost Centre ED0154	Functional Area 1540400000	Cheque Amount \$ N/A
--	--------------------	----------------------------	----------------------

Final Statement of Expenses

Cost Element	Description	Foreign Currency	Total incl. all taxes CAD \$	Total Before Taxes \$	HST
4256	Registration Fees:		N/A		
4215	Travel: <input checked="" type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus <input type="checkbox"/> Personal Automobile Access Baggage Receipt	International Domestic	\$1,572.33 \$1,193.06		
4210	Accommodation: 5 days @ \$284.66 /day		\$1,423.30		
4220	Ground Transportation: (include all receipts)	to/from home to YYZ	\$185.60		
	Sundry Expenses 7 days @ up to \$100/day <input type="checkbox"/> CAD or <input checked="" type="checkbox"/> US per diem allowance	\$700.00 USD	\$875.00		
	Total Expenses		\$5,249.19		
	Less: Advances & Prepayments Document No.				
	Registration fees <u>N/A</u>		\$1,572.33		
	Travel <u>RVirzi PCARD</u>		\$1,193.06		
	Accommodation <u>RVirzi PCARD</u>		\$1,423.30		
	Ground Transportation <u>EDC Finance</u>	\$700.00	\$185.60		
	Sundry Expenses <u>EDC Finance</u>	USD	\$875.00		
	Total Advances		\$5,249.19		
TOTAL	Payable to <input type="checkbox"/> individual / <input type="checkbox"/> City		N/A		

Approval

Signature of Traveller: 	Date May 14/18
For Council Staff travel/Authorizing Signature of Member of Council: 	Date

Funds Authorization

For funds from the Council Budget: I have confirmed that approved funds are available for this purpose.	Signature of City Clerk/Designate: 	Date May 11/18
For funds from other budgets: I have confirmed that approved funds are available for this purpose.	Name: Mike Williams Title: General Manager, EDC Signature: 	Date

Submit this form to your CSR at least **10 business days** before the travel or conference/seminar.

Travel Details

Name of Traveller: Michael Thompson <input checked="" type="checkbox"/> Member of Council <input type="checkbox"/> Staff	<input checked="" type="checkbox"/> business travel <input type="checkbox"/> office travel <input type="checkbox"/> conference/seminar* *Out-of-Province Conference report is required for Conference attendance outside of Ontario
Name of Event: Advance Mission to Argentina and Mexico City	Dates from: Sat Feb 17, 2018 to: Fri Feb 23, 2018
Travel Destination: Buenos Aires, Argentina & Mexico City, Mexico	<input type="checkbox"/> within GTA <input type="checkbox"/> outside GTA & within Ontario <input checked="" type="checkbox"/> outside Ontario or Canada

Purpose of Travel:
 Advance Mission in preparation for a future Mayor-Led Business Mission to South America. Signing a negotiated partnership MOU with Mexico City to enhance bilateral trade cooperation and economic development and city building initiatives.

Estimated Travel Costs (should include GST and all other applicable taxes)

Cost Centre To Be Charged: <u>ED0154</u> Functional Area Code: <u>1540400000</u>	Exchange Rate 1 USD = <u>1.28</u> CAD	Canadian \$
Registration Fees:		N/A
Travel: <input checked="" type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus <input type="checkbox"/> Personal Automobile _____ km @ \$0.____ cents/km		\$2,500.00
Accommodation: <u>5</u> day(s) @ \$ <u>343.80</u> per day including taxes	\$1,719.00 USD	\$2,200.32
Ground Transportation: <input checked="" type="checkbox"/> taxi(s) <input type="checkbox"/> car rental <input type="checkbox"/> other - specify: _____	to/from airport YYZ	\$200.00
Sundry Expenses: <u>7</u> day(s) @ \$100.00 <input type="checkbox"/> CAD/ <input checked="" type="checkbox"/> US per day	\$700.00 USD	\$896.00
Total Estimated Costs:		\$5,796.32
Prepayment/advances requested for the following costs: <input type="checkbox"/> Registration Fees <input type="checkbox"/> Travel <input type="checkbox"/> Accommodation <input type="checkbox"/> Ground Transportation <input checked="" type="checkbox"/> Sundry Expenses		

Approval

I certify that all estimated costs relating to this travel have been included in this form.	Date
	<u>Jan 9/18</u>
For Council Staff travel, Approving Signature of Member of Council:	Date

Funds Authorization

For funds from the Council Budget: I have confirmed that approved funds are available for this purpose.	Signature of City Clerk/Designate:	Date
		<u>Jan 24/18</u>
For funds from other budgets: I have confirmed that approved funds are available for this purpose.		Date
		<u>Jan 15/18</u>



TOUR EAST HOLIDAYS (CANADA) INC.

15 Kern Road, Toronto, Ontario, M3B 1S9
Tel: (416) 929-0888 Fax: (416) 929-6295
Email: air@toureast.com GST# R666752454RT0001

To:

Invoice

No: 2066845 - 1
PNR Locator: KVGKIA
Date: Thu, Jan 18, 2018

For: Thompson / Michael Thomas
Mr
Spezza / George Mr

Handled By : Steve Hope
Ticketing By : Monica Chang (8P)
Customer No : B9999 (MN)

Payment Summary (In Canadian Dollars)

Items Description	Base Fares	G.S.T / H.S.T	Misc Taxes	Items Total
AC 5191710587 for Thompson / Michael Thomas Mr Billed to CA XXXX XXXX XXXX 8894	\$1,113.00	\$3.25	\$456.08	\$1,572.33 <i>12-4372</i>
CM 5191710594 for Thompson / Michael Thomas Mr Billed to CA XXXX XXXX XXXX 8894	\$1,001.00	\$0.00	\$192.06	\$1,193.06 <i>12-6370</i>
AC 5191710588 for Spezza / George Mr Billed to CA XXXX XXXX XXXX 8894	\$1,113.00	\$3.25	\$456.08	\$1,572.33 <i>12-4373</i>
CM 5191710595 for Spezza / George Mr Billed to CA XXXX XXXX XXXX 8894	\$1,001.00	\$0.00	\$192.06	\$1,193.06 <i>12-4371</i>
Subtotal	\$4,228.00	\$6.50	\$1,296.28	\$5,530.78
			Grand Total	\$5,530.78
			Net CC Billing	\$5,530.78
			Balance	\$0.00

The following itinerary is for reference only and may not reflect any updates and changes from Airlines.

Flight Details

AIR CANADA
Flight Number: 92
Economy Class (V)
EQP: 77w

From Toronto On (YYZ) to Buenos Aires Eze (EZE) 5584 Miles, 1 Stop

Departure Date : 2/17/2018 11:45:00 PM Terminal 1
Arrival Date : 2/18/2018 3:25:00 PM Terminal A

Thompson / Michael Thomas Mr : Seat 41H
Spezza / George Mr : Seat 44H

COPA AIRLINES
Flight Number: 453
Economy Class (M)
EQP: Boeing 737

From Buenos Aires Eze (EZE) to Panama City Pa (PTY) 3319 Miles, Non-Stop

Departure Date : 2/21/2018 12:44:00 AM Terminal A
Arrival Date : 2/21/2018 6:07:00 AM Main Terminal

COPA AIRLINES
Flight Number: 148

From Panama City Pa (PTY) to Mexico City (MEX) 1508 Miles, Non-Stop

Departure Date : 2/21/2018 7:33:00 AM
Arrival Date : 2/21/2018 10:33:00 AM



ALVEAR PALACE HOTEL S.A.I.

T

FACTURA: 1002-00004870

Cod. 195

AV. ALVEAR 1891, (C1129AAA), CABA
ARGENTINA
TE: +54 11 4808-2100

FECHA: 20/02/18

CUIT: 30-52722598-6
ISIB: 192675-6
INICIO ACTIVIDADES: 03/11/27

IVA RESPONSABLE INSCRIPTO

Nombre: ECONOMIC DEVELOPMENT AND CULTURE CITY OF TORONTO

Domicilio: City Hall, 8th Floor, East Tower, 100 Queen Street West - - TORONTO

Condición de Venta: CUENTA CORRIENTE

Condición frente al IVA: CONSUMIDOR FINAL

C.U.I.T.: 50000002043

COD. TUR.	DESCRIPCION	IMP. NETO	IVA	IMP. IVA	IMPORTE
0002	Room Exento D/1043-16 (1)	11284.00	21%	2369.64	13653.64



Recibi(mos): Ctas Corrientes (ARS)

11284.00

IMPORTE NETO GRAVADO: \$

11284.00

I.V.A. 21.00%: \$

2369.64

IMPORTE REINTEGRO: \$

-2369.64

Son PESOS: ONCE MIL DOSCIENTOS OCHENTA Y CUATRO 00/100

Folio: 165720

Cajero: 336 / Habitación: 737 / Huésped: THOMPSON, MICHAEL. --

Check In: 18-02-18 / Check Out: 20-02-18

TOTAL: \$

11284.00

Equivalente a USD 560.00

Equivalente a EUR 462.46



30527225988195100268088684272920201803025

C.A.E.: 68088684272920

Vto.: 02/03/2018

Telefono Gratuito CABA; Area de Defensa y Protección al Consumidor: 147

Pagos Doc # 12-7323



ALVEAR PALACE HOTEL S.A.I.

AV. ALVEAR 1891, (C1129AAA), CABA
ARGENTINA
TE: +54 11 4808-2100

IVA RESPONSABLE INSCRIPTO

T

Cod. 195

FACTURA: 1002-00004868

FECHA: 20/02/18

CUIT: 30-52722598-8

ISIB: 192675-6

INICIO ACTIVIDADES: 03/11/27

Nombre: ECONOMIC DEVELOPMENT AND CULTURE CITY OF TORONTO

Domicilio: City Hall, 8th Floor, East Tower. 100 Queen Street West - - TORONTO

Condición de Venta: CUENTA CORRIENTE

Condición frente al IVA: CONSUMIDOR FINAL

C.U.I.T: 50000002043

COD. TUR.	DESCRIPCION	IMP. NETO	IVA	IMP. IVA	IMPORTE
0002	Room Exento D/1043-16 (1)	11284.00	21%	2369.64	13653.64



Recibi(mos):	Clas Corrientes (ARS)	11284.00	IMPORTE NETO GRAVADO: \$	11284.00
			I.V.A. 21.00%: \$	2369.64
			IMPORTE REINTEGRO: \$	-2369.64

Son PESOS: ONCE MIL DOSCIENTOS OCHENTA Y CUATRO 00/100

Folio: 165718

Cajero: 336 / Habitación: 544 / Huésped: SPEZZA, GEORGE

Check In: 18-02-18 / Check Out: 20-02-18

TOTAL: \$ 11284.00

Equivalente a USD 560.00

Equivalente a EUR 462.46



30527225988195100268088684265763201803024

C.A.E.: 68088684265763

Vto.: 02/03/2018

Telefono Gratuito CABA, Area de Defensa y Proteccion al Consumidor: 147

Michael Thompson
:100 Queen St W Th Floor East T
Lower 8 10
Toronto ON M5H2N1
Canada

Inv.

Room No./ Habitacion : 2704
Arrival/ Llegada : 21 FEB 18
Departure/ Salida : 23 FEB 18
Page No./ Pagina No. : 1 of 1
Printed/ Impreso : 23 Feb 2018 10:35
Cashier No./ Cajero : 187

INFORMATION INVOICE/ FOLIO INFORMATIVO

DATE / FECHA	DESCRIPTION / DESCRIPCION	REFERENCE / REFERENCIA	DEBIT / DEBITO	CREDIT / CREDITO
21 FEB 18	Accommodation	[NA Pkg. Trx]	4,186.60	
21 FEB 18	Lodging TAX	[Add: 3%. (B)] [ADJ1 0.00]	116.46	
21 FEB 18	VAT	[Add: 16%. (B)] [ADJ1 0.00]	621.14	
22 FEB 18	Accommodation	[NA Pkg. Trx]	4,193.20	
22 FEB 18	Lodging TAX	[Add: 3%. (B)]	116.65	
22 FEB 18	VAT	[Add: 16%. (B)]	622.12	
23 FEB 18	Master Card EFT			9,856.17
	XXXXXXXXXXXX8894	XX/XX		

Hyatt Gold Passport Summary

Membership: 537743886V
Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 8,305.52
Redemption Eligible: 0.00

Total 9,856.17 9,856.17

Balance 0.00 MXN

Summary Invoice, please see front desk for eligibility details.

I agree that I am personally liable for the payment of the above statement if the person, company or association indicated by me as being responsible for payment of the same does not do so, that my liability for such payment shall be joint and several with such person, company or association.

Me comprometo a pagar todos los gastos incurridos durante mi estancia si mi compania o asociacion no llegase a liquidarla misma.

Signature/ Firma

Planned Doc # 12-8236

Done 19-34303

T Dot O Limo

3099 Ferguson Drive
Burlington, ON L7M 0E7
416-346-7378

tdotolimo@icloud.com

Invoice

Date	Terms	Invoice #
17/01/2018		187

Invoice To
City of Toronto Attn. Debbie Gedz

Date of Service	Customer Name	Description	Amount
17/02/2018	Councillor Michael Thompson	8:30 pm ██████████ to Pearson; AC International - airport transfer	65.00
23/02/2018	Councillor Michael Thompson	7:05 pm AC 1981 from Mexico City to ██████████ - airport transfer	80.00
		15% Gratuity	21.75
		██████████ ██████████	
Total			\$185.60

GST/HST No. 813776465