

Submit this form to your CSR within **10 business days** of return from the travel or conference/seminar.

Business Travel Office Travel Conference/Seminar

Travel Details	
Name of Traveller: Michael Thompson <input checked="" type="checkbox"/> Member of Council <input type="checkbox"/> Staff	Vendor No.: 1007854 -
Date: May 11, 2018	Reference No.: <i>EXP/AP10 #P12/18</i>
Name of Event: New York City Business and Study Mission	Dates from: Tuesday, April 10, 2018 to: Thursday, April 12, 2018
Purpose of Travel: Follow up to the Mayor Tory fall mission to NYC in 2017. The mission will explore the Toronto/New York Innovation Corridor concept, opportunities for enhanced trade and export development, meet with New York City Economic Development Corporation to study how they implement economic development programs equitably across all boroughs of NYC and to tour the NYC Civic Innovation Lab.	
Exchange Rate applied to convert from local currency to Canadian dollars (CAD) 1.26 = 1 USD	Cost Centre ED0154 Functional Area 1540400000 Cheque Amount \$ N/A

Final Statement of Expenses					
Cost Element	Description	Foreign Currency	Total incl. all taxes CAD \$	Total Before Taxes \$	HST
4256	Registration Fees:		N/A		
4215	Travel: <input checked="" type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus <input type="checkbox"/> Personal Automobile - Seat Selection - Seat Selection		\$329.92 ✓ \$31.50 - \$15.75 -		
4210	Accommodation: 2 days @ \$ _ /day		\$1,021.66		
4220	Ground Transportation: To/from home & YYZ		\$185.60		
4230	Sundry Expenses 3 days @ up to \$100/day <input type="checkbox"/> CAD or <input checked="" type="checkbox"/> US per diem allowance	\$300.00 USD	\$381.00		
	Total Expenses		\$1,965.43		
	Less: Advances & Prepayments Document No.				
	Registration fees <u>N/A</u>		\$377.17		
	Travel <u>RVirzi PCard</u>		\$1,021.66		
	Accommodation <u>RVirzi PCard</u>		\$185.60		
	Ground Transportation <u>Schedule A</u>		\$381.00		
	Sundry Expenses _____	\$300.00 USD	\$ 1,965.43		
TOTAL	Payable to <input checked="" type="checkbox"/> individual / <input type="checkbox"/> City		N/A		

Approval	
Signature:	Date: <i>July 14/18</i>
For Council Staff travel Authorizing Signature of Member of Council:	Date:

Funds Authorization		
For funds from the Council Budget: I have confirmed that approved funds are available for this purpose.	Signature of City Clerk/Designate:	Date
For funds from other budgets: I have confirmed that approved funds are available for this purpose.	Name: Title: Signature:	Date: <i>July 10/18</i>

Submit this form to your CSR at least **10 business days** before the travel or conference/seminar.

Travel Details		
Name of Traveller: Michael Thompson <input checked="" type="checkbox"/> Member of Council <input type="checkbox"/> Staff	<input checked="" type="checkbox"/> business travel <input type="checkbox"/> office travel <input type="checkbox"/> conference/seminar* <small>*Out-of-Province Conference report is required for Conference attendance outside of Ontario</small>	
Name of Event: New York City Business and Study Mission	Dates from: Tuesday, April 10, 2018 to: Thursday, April 12, 2018	
Travel Destination: New York, New York, USA	<input type="checkbox"/> within GTA <input type="checkbox"/> outside GTA & within Ontario <input checked="" type="checkbox"/> outside Ontario or Canada	
Purpose of Travel: Follow up to the Mayor Tory fall mission to NYC in 2017. The mission will explore the Toronto/New York Innovation Corridor concept, opportunities for enhanced trade and export development, meet with New York City Economic Development Corporation to study how they implement economic development programs equitably across all boroughs of NYC and to tour the NYC Civic Innovation Lab.		
Estimated Travel Costs (should include GST and all other applicable taxes)		
Cost Centre To Be Charged: <u>ED0154</u> Functional Area Code: <u>1540400000</u>	Exchange Rate 1 USD = 1.26 CAD	Canadian \$
Registration Fees:		N/A
Travel: <input checked="" type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus <input type="checkbox"/> Personal Automobile _____ km @ \$0.____ cents/km		\$292.45
Accommodation: <u>2</u> \$349.00 USD per day including taxes	\$698.00	\$879.48
Ground Transportation: <input checked="" type="checkbox"/> taxi(s) <input type="checkbox"/> car rental <input type="checkbox"/> other - specify: _____	To/From airport YYZ	\$200.00
Sundry Expenses: <u>3</u> day(s) @ \$100.00 <input type="checkbox"/> CAD / <input checked="" type="checkbox"/> US per day	\$300.00	\$378.00
Total Estimated Costs:		\$1,749.93
Prepayment/advances requested for the following costs: <input type="checkbox"/> Registration Fees <input type="checkbox"/> Travel <input type="checkbox"/> Accommodation <input type="checkbox"/> Ground Transportation <input checked="" type="checkbox"/> Sundry Expenses		

Approval	
I certify that all estimated costs relating to this travel have been included in this form. Signature of Traveller:	Date 7/29/18
For Council Staff travel, Approving Signature of Member of Council:	Date
Funds Authorization	
For funds from the Council Budget: I have confirmed that approved funds are available for this purpose.	Date 2018-03-26
For funds from other budgets: I have confirmed that approved funds are available for this purpose.	Date 7/19/18

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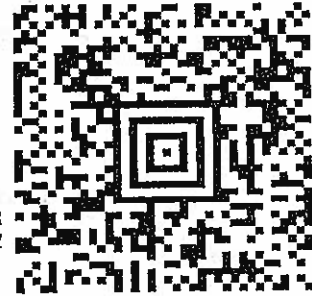
From: Air Canada <confirmation@aircanada.ca>
Sent: March 28, 2018 12:41 PM
To: Debbie Gedz
Subject: Air Canada - MR MICHAEL THOMAS THOMPSON - 10-Apr/YYZ-LGA (booking ref AIF6SA) - Itinerary-Receipt

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 
Itinerary-Receipt


Your booking is confirmed. Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Your Seat Selection is confirmed
Please print/retain this page for your financial records (for taxation, expense claim or credit card reconciliation purposes). Thank you for choosing Air Canada and we look forward to welcoming you on board.

Booking Date: Mar 28, 2018 Passengers MR MICHAEL [REDACTED] THOMPSON

 Please note that Air Canada reserves the right to move any passenger from an emergency exit row seat at any time prior to boarding or during the flight. The Preferred seat charge will be refunded in this case.

Booking Information

Booking Reference AIF6SA	Customer Care
Electronic Ticketing confirmed. This is your official itinerary/receipt. Main Contact MICHAEL [REDACTED] THOMPSON DEBBIE.GEDZ@TORONTO.CA Online Services <u>Select Seats</u> <u>Manage My Booking</u> (change, cancel, upgrade). <u>Alert me</u> of flight status changes directly to my mobile phone or email. <u>Flight Arrivals & Departures</u> check online if my flight is on time. <u>Check-in</u> online and print my boarding pass.	Air Canada 1-888-335-4189* Flight Arrivals and Departures 1-888-422-7533 *For use from phones in Canada, the continental USA, Hawaii and Alaska.
* <u>Can my booking be changed online?</u>	
Advance Passenger Information Your current flight itinerary includes travel to a country that requires additional passenger information.	

Please note that if you are **travelling to/from the U.S.** and have already provided the required U.S. Transportation Security Administration (TSA)'s Security Flight Program passenger information on the Who Is travelling page, you must also provide Advance Passenger Information (APIS) information prior to your departure.

We strongly encourage you to provide this information ahead of time from the comfort of your home or office with our secure online form.

ADVANCE PASSENGER INFORMATION

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
AC704	Toronto Lester B Pearson Intl (YYZ) Tue 10-Apr 2018 09:05 - 1	New York LaGuardia (LGA) Tue 10-Apr 2018 10:33 - B	0	1hr28	319	Tango A
AC719	New York LaGuardia (LGA) Thu 12-Apr 2018 16:50 - B	Toronto Lester B Pearson Intl (YYZ) Thu 12-Apr 2018 18:25 - 1	0	1hr35	319	Tango L

Passenger Information

1: MR MICHAEL [REDACTED] THOMPSON : Adult (18+), Ticket Number: 0142192457332			
Frequent Flyer Pgm :	922200241	Meal Preference :	None
Payment Card :	XXXXXXXXXXXX8894	Special Needs :	None
Seat Selection :	AC 704 (YYZ-LGA) - 13C (<i>Preferred</i>) AC 719 (LGA-YYZ) - 23C		

Purchase Summary

Corporate Rewards Account

Fare Summary

Passenger Type	Adult
Departing Flight - <u>Tango</u>	91.20
Returning Flight - <u>Tango</u>	106.40
Sub Total	197.60

Taxes, Fees and Charges

Canada Airport Improvement Fee	25.00
Air Travellers Security Charge (ATSC)	12.10
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	10.49
Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)	3.25
Customs User Fee	7.27
U.S.A Transportation Tax	47.10
U.S Agriculture Fee	5.10
U.S.A Immigration User Fee	9.01
September 11 Security Fee	7.21
U.S Passenger Facility Charge	5.79
Total airfare and taxes before options (per passenger)	329.92

Please note that if you are travelling to/from the U.S. and have already provided the required U.S. Transportation Security Administration (TSA)'s Security Flight Program passenger information on the Who is travelling page, you must also provide Advance Passenger Information (APIS) information prior to your departure.

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Handwritten: Dues Doc # 12-14/13

Passenger Information

1: MR MICHAEL [REDACTED] THOMPSON ; Adult (18+), Ticket Number: 0142192457332
 Frequent Flyer Pgm : 922200241 Meal Preference : None
 Payment Card : XXXXXXXXXXXX8894 Special Needs : None
 Seat Selection : AC 704 (YYZ-LGA) - 13C (Preferred)
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Purchase Summary

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Total airfare and taxes before options (per passenger)	329.92

Travel Options**Departing Flight - Tango**

✱ Preferred Seat - Aisle (Segment 1)	30.00
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Returning Flight - Tango

✱ Standard Seat - Aisle (Segment 2)	15.00
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Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.25
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Number Of Passengers	1
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Total	377.17
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Grand Total - Canadian Dollar (CAD)	\$377.17
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Payment Information

MasterCard Credit/Debit Card xxxx-xxxx-xxxx-8894 - Amount paid: \$329.92

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$329.92 (Air Transportation charges)

MasterCard Credit/Debit Card xxxx-xxxx-xxxx-8894 - Amount paid: \$47.25

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$47.25 (Seat Selection)

Ticket number 0142192457332

Fare Rules**Departing Flight Toronto (YYZ) To New York (LGA) - Tango**

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$100 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Airport same-day changes** are subject to availability and are permitted only for same-day flights at a fee of \$100 CAD per direction, per passenger.
 - **Same-day standby** is available **only** to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to a change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.
 - Paid Advance Seat Selection is available on Air Canada flights and Air Canada Express (operated by Jazz), subject to availability.
 - Flights operated by Air Canada: earn 25% Aeroplan Miles (Altitude Qualifying Miles) for flights within Canada and 50% Aeroplan Miles (Altitude Qualifying Miles) for flights between Canada and the U.S.
 - Read complete fare rules applicable to this fare.

Returning Flight New York (LGA) To Toronto (YYZ) - Tango

- **Changes:**



Grand Hyatt New York
 109 East 42nd Street
 New York, NY 10017
 Tel: 212-883-1234
 Fax: 212-697-3772
 www.grandnewyork.hyatt.com

INVOICE

Rosa Virzi
 CITY OF TORONTO, METRO HALL
 55 John Street, 14th Floor
 Toronto ON M5V 3C6
 Canada

Room No. 2340
 Arrival 04-10-18
 Departure 04-12-18
 Page No. 1 of 1
 Folio Window 2
 Folio No. 1829760

Guest Spezza, George - *Cornelia Thompson*

Confirmation No. 6674729001
 Group Name

Date	Description	Charges	Credits
04-10-18	Deposit Transferred at C/I		
04-10-18	Accommodation		789.72
04-10-18	NY/NYC Sales Tax 8.875%	341.05	
04-10-18	NYC Occupancy Tax 5.875%	30.27	
04-10-18	NYC Unit Occupancy Tax	20.04	
04-10-18	NYC Javits Occupancy Tax	2.00	
04-11-18	Accommodation	1.50	
04-11-18	NY/NYC Sales Tax 8.875%	341.05	
04-11-18	NYC Occupancy Tax 5.875%	30.27	
04-11-18	NYC Unit Occupancy Tax	20.04	
04-11-18	NYC Javits Occupancy Tax	2.00	
		1.50	

Total 789.72 789.72

Balance 0.00

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

World of Hyatt Summary

Membership: XXXXXX602Q
 Bonus Codes:
 Qualifying Nights: 2
 Eligible Spend: 682.10
 Redemption Eligible: 0.00

Summary Invoice, please see front desk for eligible details.

How was your stay at the Grand Hyatt New York?
 Our goal is to provide every guest with an excellent stay. We are interested to hear any comments regarding your visit. Please contact our Consumer Affairs Department via E-Mail at: QUALITYNYCGH@HYATT.COM

Lost and Found Inquiries: lost.foundnycgh@hyatt.com

For inquiries concerning your bill, please call 888-588-6308

Please remit payment to:
 Grand Hyatt New York
 Lockbox 842234
 1950 N. Stemmons Freeway Ste. 505
 Dallas, TX 75207

Int 12-20785

T Dot O Limo

3099 Ferguson Drive
Burlington, ON L7M 0E7

416-346-7378

tdotolimo@icloud.com

Invoice

Date	Terms	Invoice #
29/04/2018		192

Invoice To
City of Toronto Attn. Debbie Gedz

Date of Service	Customer Name	Description	Amount
10/04/2018	Councillor Michael Thompson	6:00 am [redacted] to AC USA - airport transfer	65.00
12/04/2018	Councillor Michael Thompson	7:00 pm AC 717 LaGuardia, NY to [redacted] - airport transfer	80.00
		15% Gratuity	21.75

Sales Tax Summary

HST (ON)@13.0%	18.85
Total Tax	18.85

Total	\$185.60
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GST/HST No. 813776465