

**City of Toronto**  
**Divisional Business Expenses**  
**For the year ended on December 31, 2018**

**Division: Executive Management**

**Division Summary**

**Annual Budget (Gross): \$3.91 Million**

**No. of Employees: 25**

**Description:**

Executive Management supports the day to day operation of the City Manager's office and the daily work of the City Manager; provides financial and administrative oversight for City Manager's Office; manages the co-ordination of reports to Toronto City Council through Standings Committees, Sub-Committees, and Community Councils; and leads and coordinates Toronto's participation in the Municipal Benchmarking Network Canada's (MBN Canada) benchmarking initiative and World Council on City Data (WCCD).

<b>Business Expenses</b>	
<b>Type of Expenses</b>	<b>Amount (\$)</b>
Business Travel - Out of Town	13,939
Business Travel - In Town	1,639
Conferences & Seminars	8,306
Training	-4
Hospitality & Protocol	6,084
Business Meetings	8,059