

City of Toronto
Senior Management (Division Head) Business Expenses
For the six months ended on December 31, 2018

Division:	Economic Development and Culture Division
Employee:	Michael H. Williams
Job Title:	General Manager

Business Travel

Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Jul - Dec 2018	Parking & kilometrage for business meetings	\$286.00
Jul - Dec 2018	Taxi for business meetings	\$331.77
May 12-21, 2018	Asia Mission 2018 visited Tokyo/Sagamihara in Japan & Chengdu, China (Other Exp portion claimed later)	\$417.88
		\$1,035.65

Conferences & Training

Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Oct 01 - 02, 2018	International Economic Development Council Annual Conference, Atlanta, Georgia, USA	\$1,919.14
		\$1,919.14

Hospitality & Protocol

Dates	Purpose, Description & Location	Total Expenses (Net of HST Rebate)
Jun 25, 2018	Catering Services for Managers Training at Ontario Investment and Trade Centre (OITC)	\$436.32
		\$436.32