



**Space Available in the Rexdale Community Hub
21 Panorama Court, Etobicoke, ON
M9V 4E3**

Mission of the Rexdale Community Hub:

Rexdale Community Hub's mission is to provide accessible, welcoming space with collaborative, integrated services and programs to enrich every aspect of the community's life.

Vision of the Rexdale Community Hub:

A healthy and sustainable community where residents are empowered and engaged.

Overview of the Rexdale Community Hub:

The Rexdale Community Hub (RCH) is one of seven community hubs established as part of United Way Toronto's Building Strong Neighbourhoods Strategy (BSNS). These hubs, all located in communities identified as having priority needs, share much in common. Developing effective solutions to the complex issues plaguing high need communities depends on collectively engaging and mobilizing the community and its resources. The hubs play an important role in this effort by creating opportunities for engagement, and equipping local residents and stakeholders with the supports and services necessary to restore the health of the community.

RCH provides a safe and organized shared space (78,843 sq.ft.) for organizations (the "tenant agencies") to provide a range of health and social services through the tenant agencies that specifically respond to the needs identified by residents of Rexdale, a socio-economically deprived community of North Etobicoke, including:

- Family resource programs such as parenting, playgroups, parent relief/child-minding, and parent drop-in;
- Group programs for children and youth including recreation, social, educational, and creative arts programs;
- Primary care (e.g., physician, nurses, chiropody, physiotherapy, dental), and health promotion (e.g., diabetes education), congregate dining and healthy cooking;
- Settlement services and programming targeting newcomers such as information/referral, system navigation, assistance with

forms completion, citizenship classes, language instruction, seniors programs;

- Resident leadership, civic engagement , public legal education;
- Legal services including landlord and tenant, income maintenance, worker's compensation, employment insurance, criminal injuries compensation, system navigation and referrals;
- Housing support such as eviction prevention;
- Career Planning and Job Search coaching support including: resume and cover letter writing, interview skills, labour market information, workshops and community agency presentations, as well as resources to support career planning such as information of job fairs, training opportunities, community events and computer/internet access.

Currently, the tenant agencies that are providing health and social services within the RCH's shared space are: Albion Neighbourhood Services, Delta Family Resource Centre, Rexdale Community Health Centre, Rexdale Community Legal Clinic, Rexdale Women's Centre, and Toronto Employment & Social Services.

RCH also provides some of its own charitable activities in addition to the programs and services being run by the tenant agencies such as Coordination of Service and Program delivery, STEM (Science, Technology, Engineering and Mathematics) Club, provides a multi-purpose community space designated for use by community residents/groups, and emerging grassroots organizations such as basketball leagues, soccer clubs, yoga, dance and sewing groups, residents engagement/leadership groups etc. Community/common space allows these groups to plan and deliver community engagement activities which increase their social, recreational and civic participation in the community.

Available Space Description and Service Priorities:

Rexdale Community Hub (RCH) and City are seeking one non-profit/charitable organization to occupy 1,162 sq.ft. dedicated space in the RCH (Total Rentable Area 2,021 sq.ft., includes 1,162 sq.ft. dedicated and 859 sq.ft. proportionate area). The Request for Expression of Interest process and Selection Criteria will be used to determine appropriate tenant organizations. Currently, RCH houses six agencies and we are looking for tenants who can address the following identified service gaps:

- Mental Health
- Employment coaching, job placement and career planning services and supports, training and / or skill upgrading services
- Community Benefits
- Arts and Culture

Overview of the Selection Process:

Through a Request for Expression of Interest (REOI) process, the Rexdale Community Hub and City will seek one appropriate non-profit/charitable community organization for the Community Space Tenancy Lease. REOIs will be screened against selection criteria by a review panel, upon conclusion of the evaluation process, a final recommendation will be made by the Review Panel to the appropriate City staff member for further assessment of the applicant to ensure that applicant meets the Community Space Tenancy Policy eligibility criteria. City's Social Development, Finance and Administration division will forward final recommendation to City Council to execute the Community Space Tenancy Lease.

Eligible Applicants:

The Rexdale Community Hub (RCH) and City will offer space to non-profit organizations who:

- Satisfies the criteria for City's Community Space Tenancy Lease.
- Shares the vision and mission of the RCH, have similar or congruent missions, and are willing to agree to work collaboratively for the common good and subscribe to the philosophy and values of the RCH.
- Willing to dedicate its resources such as staff and funding towards collaborative service and program delivery.
- Willing to practically engage in the development of a collaborative culture within the RCH.
- Agrees to provide quantitative and qualitative data as required by the RCH and funding agencies for the research and evaluation purposes.
- Provides services and programs in ward 1 and ward 2.
- Agrees to sign Community Space Tenancy Lease, Co-location Agreement, Service Agreement and other Collaborative Agreements.

Occupancy Costs:

Basic Rent: \$3.28 per square foot

Estimated Common Area Maintenance 2019: \$8.84 per square foot (3 to 8 percent increase due to inflation and other factors such as hydro, water, waste and other unanticipated building maintenance costs)

Estimated Administration Fee 2018: \$3.47 per dedicated square foot (3 to 5 percent increase)

Total estimated per square foot cost 2019: \$15.59

Rental and Administrative cost includes:

- Utilities
- Custodial
- Security
- Building Operations
- Community/Common Space Administration
- Managing work orders and service contracts
- Landscaping
- Repairs and Maintenance
- Access to Common Space

RCH provides the following services (free of charge) with City of Toronto and United Way Toronto and York Region (UWTYR) support to strengthen the Community Hub model:

- Coordination of RCH's Vision and Mission
- Coordination of Neighbourhood Engagement
- Secure resources to create a safe and welcoming space
- Engage donors and funders for the common good
- Offer free community space to residents and emerging residents groups/ organizations.
- Identify potential tenants for vacant spaces
- Develop space usage policies and procedures
- Provide support to comply with City leases and agreements
- Housekeeping
- Morning, Evening and Saturdays Reception Service
- Saturdays Security Service
- WiFi access in common space/community space

Mandatory Information Session: Wednesday, September 18, 2019

Location: 21 Panorama Court

Time: 1:00 pm to 4 pm.

The REOI application will be discussed and issued at the information session. If you are interested in applying, please email admin@rexdalehub.org no later than September 2, 2019 to register for the information session.