



OFFICE OF THE
**INTEGRITY
COMMISSIONER**
TORONTO

Valerie Jepson
Integrity Commissioner
375 University Ave., Suite 202
Toronto, ON M5G 2J5
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November 21, 2019

Sent via Email (No Original to Follow): Councillor_Crawford@toronto.ca

Gary Crawford
Councillor, Ward 20
Toronto City Hall
100 Queen St. W., Suite A11
Toronto, ON M5H 2N2

Dear Councillor Crawford:

Re: Donations to Community Tree Lighting and Skating Party

Thank you for providing me with the Donor Declaration Forms for the above-referenced Council Member-Organized Community Event. I confirm that the donations are in compliance with Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* and the *Council Member-Organized Community Events Policy*.

I form this view based on my review of:

1. the completed Donor Declaration Forms dated October 28, 29 and November 18, 2019,
2. a copy of the attached event flyer; and,
3. the City of Toronto Lobbyist Registry, which confirms that Frank Crisafi, Anita Upenieks and Polina Privis are not registered lobbyists.

I acknowledge receipt of the cheques from Frank Crisafi, Anita Upenieks and Polina Privis which will be transmitted to the Office of the City Clerk for processing.

This letter, the Donor Declaration Forms, and the event flyer will be posted on the Integrity Commissioner's website, toronto.ca/integrity, in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,



Valerie Jepson
Integrity Commissioner

Enclosures (4): Donor Declaration Form from Frank Crisafi dated October 29, 2019 (2 pages)
 Donor Declaration Form from Anita Upenieks dated October 29, 2019 (2 pages)
 Donor Declaration Form from Polina Privis dated November 18, 2019 (2 pages)
 Event Flyer (1 pages)

c.c.: Lesley Ruscica, Manager, Council & Support Services
 Kelly McCarthy, Deputy City Clerk, Strategic Integration and Excellence



**Donor Declaration Form and Gift Disclosure Statement
Council Member-Organized Community Event**

INFORMATION TO BE COMPLETED BY DONOR

I/We, VICTORIAN MONKEY KITCHEN & SOCIAL CLUB, hereby solemnly declare that the
(name of donating organization or individual)

☒ monetary donation and/or ☐ in-kind donation amount of and/or estimated* amount of
\$ 200 -, was donated to Council Member CRAWFORD for a

Council Member-Organized Community Event.

Description of donation: CHEQUE

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): 2019-10-22, and signed in the City (or Town) of TORONTO.

Name: ANITA UPENIEKS Title: OWNER / OPERATOR
(First, Last - print name of officer or individual)

VICTORIAN MONKEY KITCHEN & SOCIAL CLUB Signed: 
(name of organization/group/company/association/corporation) (signature of officer or individual)

(address of organization/group/company/association/corporation)

Check to request income tax receipt** ☒

Information to be completed by Council Member on next page

The personal information on this form is collected under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk and the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt. Questions about this collection can be directed to the Office of the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto, ON M5G 2J5, at (416) 392-3826 or integrity@toronto.ca.



Donor Declaration Form and Gift Disclosure Statement
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Councillor Crawford's Tree Lighting & Skating Celebration

Date of Event (yyyy-mm-dd): 2019-12-07

Event Flyer Attached ☒

Additional Information: _____

Signed by Council Member: _____

Date (yyyy-mm-dd): 2019-10-28

- * The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.
** Income Tax Receipts will only be issued for qualified donations. See below.

Important Information

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council. Forms are to be completed by all donors of cash or in-kind donations to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which they are received.

Income tax receipts shall be issued for donations of \$20.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

Questions can be addressed to the Office of the Integrity Commissioner by telephone at (416) 392-3826 or at integrity@toronto.ca.

Completed and signed form, including event flyer and all other supporting documentation, should be submitted to:

Office of the Integrity Commissioner
375 University Avenue, Suite 202
Toronto, ON M5G 2J5

Authority and Guidelines

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of the Code of Conduct for Members of Council.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy.
- Policy on Accounting for Donations to Council-Member Organized Community Events.

Copies of the above are available at: www.toronto.ca/integrity

Councillor Crawford's 11th Annual



Community Tree Lighting & Skating Party

Saturday, December 7th, 2019
McCowan District Park

150 McCowan Rd,

6 p.m. ~ 8 p.m.

*Join Mayor Tory & me for hot chocolate, food, a bon
fire, a visit by Jolly Ol' St. Nick and music by the
New Horizons Band of Toronto.*

**To help families in need, please consider bringing
non-perishable food items for the Teesdale Food Bank**

Special Thanks To:

Frank Crisafi & Derek Cormack, Scarborough Bluffs Community Association,
Tim Hortons, The Victorian Monkey, The Kingston Social House,
Alan Hardiman & Catherine Bacque