



Accounting Services Division
Corporate Accounts Payable

Corporate Business Expense Claim

Attendance at Conference/ Seminars/ Training, and Business Travel

Conference Seminar Training Business Travel

This form should be submitted within 10 business days of return from the conference/seminar.

Attach original approved "Request for Authorization Form" and all original receipts.

Foreign Currency Exchange Rate** Exchange Rate applied to convert from local currency to CAD = _____ <small>(if applicable)</small>	Invoice Number** <i>EXP/My23-My23/19</i> EXP-May-23
Vendor Name** Michael Wolfson	Vendor Number** <i>1007172</i>
Division** EDC	Work Address** 5100 Yonge St., Main Floor
Postal Code** M2N5V7	Invoice Date** (m/d/yyyy) May 23, 2019
Name and Location of Conference / Seminar / Training / Business Travel** Golden Horseshoe Food and Farming Alliance AGM, Niagara College, 135 Taylor Road, Niagara-on-the-Lake, On	
Payment Amount** \$ <i>149.64</i> 141.90	

Start Date** (m/d/yyyy) Tuesday May 21, 2019	End Date** (m/d/yyyy) Tuesday May 21, 2019
---	---

Description	GL Account **	Cost Centre/ WBS Element/ Internal Order **	Functional Area **	Net Amount **	HST **	Total Including Taxes **
Registration Fees	4256					
Travel <input type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus	4215					
Baggage Fees / Insurance						
Use of Personal Vehicle 258 <input type="checkbox"/> \$0.52/km or <input checked="" type="checkbox"/> \$0.58/km	4205	EDO 127	1540100000	<i>149.64</i>		<i>149.64</i> 141.90
Accommodation	4210					
Ground Transportation (to and from Airport) ON ie: taxis and car rental TORONTO						
Ground Transportation (to and from Airport) ie: taxis and car rental DESTINATION *Foreign Transactions- NO TAX*	4220					
Ground Transportation (DESTINATION-LOCAL) ie: taxis, bus, subway & car rental Park n Fly Toronto	4220					
Per Diem (See Bus. Expense Policy)						
Other (Please specify) Business Meeting	4230					
Training						
TOTAL EXPENSES						\$141.90

Less: Advances & Prepayments: <i>*Mandatory if applicable</i>						<i>\$149.64</i>
	GL Account **	Cost Centre/ WBS Element/ Internal Order **	Functional Area **	SAP Document Number	Net Amount **	HST **
Registration Fees	4256					
Air Travel	4215					
Accommodation	4210					
Grds Transportation (To & Fr. Airport) ON.						
Grds Transportation (To & Fr. Airport) U.S.						
Grds Transportation (local-des. taxi, bus, train, etc.)						
Other (Please specify)						
TOTAL ADVANCES & PREPAYMENT AMOUNT**						\$149.64
TOTAL PAYABLE TO INDIVIDUAL / CITY						\$141.90

Employee Name: Michael Wolfson	Authorized by: <i>Andres John Aldarico</i>
Title: Food and Beverage Sector Officer	Title: <i>ALDARICO BGS.</i>
Date: May 23, 2019	Date: _____
Telephone: _____	Telephone: _____
Signature: _____	Signature: _____

****This form may not be altered in any manner. All mandatory fields must be completed and filled in electronically. Incomplete forms will be returned to the originator for corrections prior to being processed for payment. Hand written forms will not be accepted and will be returned to the division.**

REPORT ON CONFERENCE

Michael Wolfson

Employee Name: _____

Division: Economic Development & Culture

Date Submitted: May 23, 2019,

Name of Conference: GHFFA AGM Meeting Niagara College

Location: 135 Taylor Road, Niagara-on-the-Lake, On.

Date(s) Attended: Tuesday May 21, 2019

Describe the benefits from attending the Conference (including any benefits to you and to the City):

Personal Development: This is the annual general meeting of the GHFFA. Made up of regional and municipal political representatives of the City of Hamilton, City of Toronto, Regions of Durham, Halton, York, Peel and Niagara. The City of Toronto Councillor representative on the Alliance in 2018 was Mary Fragedakis. The purpose of the meeting is to work regionally to promote and move the goals forward of the Golden Horseshoe Food and Farming Report that was adopted by all the participating Councils and assist the growth of the food sector within the region. I have been the staff support for the City of Toronto since its inception in 2012. At this meeting I was elected as the official representative on the Alliance since a council representative was no longer allowed.

Networking: Work with elected officials in the Region and City of Hamilton on a co-operative nature to move the goals of the food and farming industry within the Golden Horseshoe forward. In so doing address the needs of food processors in Toronto facing the same issues as their regional counterparts. Transportation, supply management, utility rates and infrastructure and planning issues are just some of the projects currently being worked on. Ability to market the region outside of Ontario and Canada is one of the main goals of the GHFFA. Working group set up to support the Alliance political members.

City Benefits (including financial benefits): Work on issues facing the food and farming sector in the Golden Horseshoe on a collective nature thus reducing the costs for each individual member. Also raising the issues that the City of Toronto food processors face and leveraging funding from this group in order to complete projects. Information sharing. One of the topics of the meeting that I raised is the threat to the Ontario Food Terminal by the current Provincial government and the need to support its existence. This was fully supported by all members.

Employee's signature _____ **Date:** MAY 23 / 19

Approved by (please print): Michael H. Williams
Division Head or Designate

JUN 11 2019

Signature: _____ **Date:** _____
(Michael H. Williams, GM EDC)

Note: Please complete this form within 10 days after attending the conference.

June 2, 2019


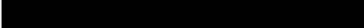
TO: Mayor, Deputy Mayor & Members of Council
Giuliana Carbone, Deputy City Manager, Community and Social Services

FROM: Mike Williams, General Manager

RE: Out of Office Coverage – June 4 -17, 2019

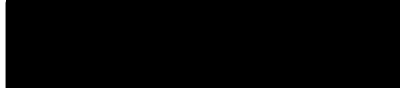
I will be out of the office June 4-17, 2019.

During my absence Cheryl Blackman will be Acting General Manager and will have full signing authority. Listed below are Cheryl's coordinates.

Cheryl Blackman, Director, Museums & Heritage Services
Phone 
Email: 

Any requests or concerns which may arise during my absence should continue to be processed through my office and will be directed to the Acting General Manager, as required.

Thank you,

A large black rectangular redaction box covering the signature of Mike Williams.

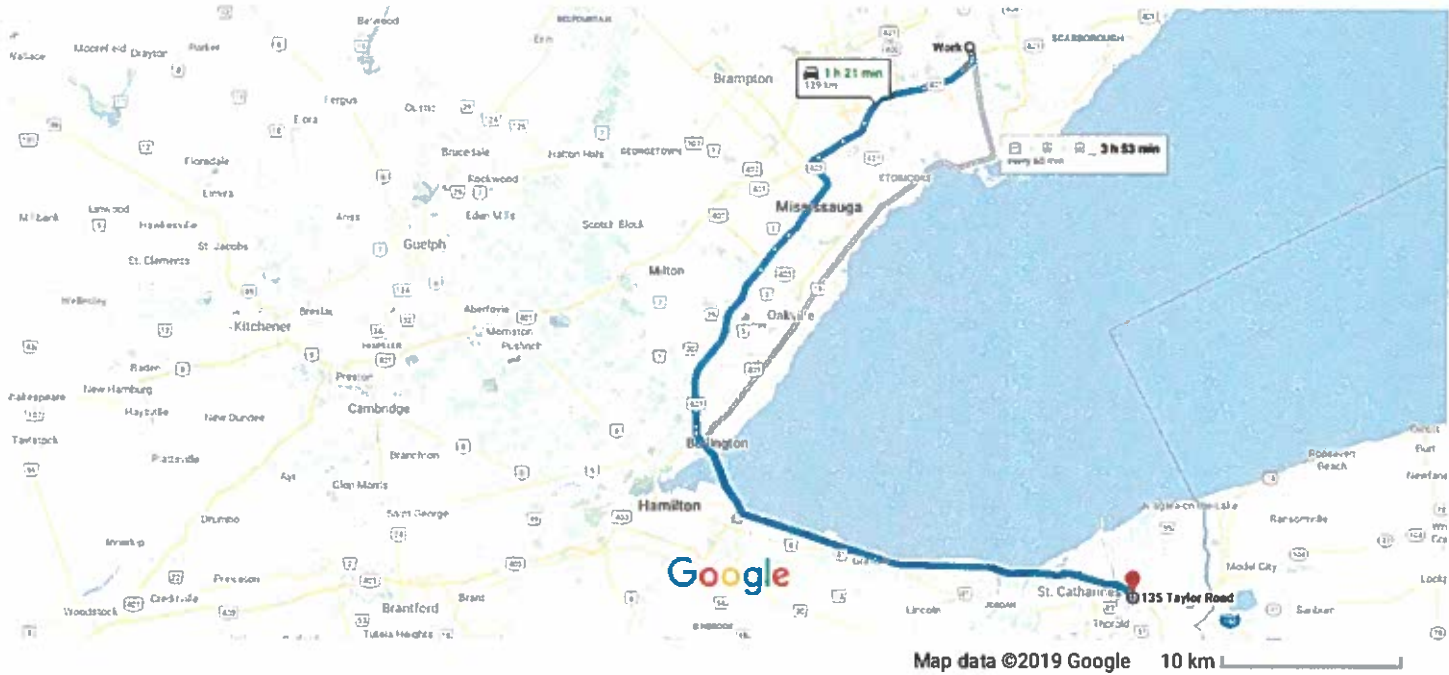
Mike Williams
General Manager

Copy to: EDC SMT and AAs
Chris Murray, City Manager
Tracey Cook, Deputy City Manager, Infrastructure & Development Services
Josie Scioli, Deputy City Manager, Corporate Services
Heather Taylor, CFO & Treasurer, Finance & Treasury Services



5100 Yonge St to 135 Taylor Road, Niagara-on-the-Lake, ON

Drive 129 km, 1 h 21 min



We don't have the most recent timetables for this area.

via Queen Elizabeth Way/QEW **1 h 21 min**
 Fastest route now due to traffic conditions 129 km
 This route has tolls

2:03 PM–5:09 PM **3 h 6 min**
 > 1 > LW > 12

1:32 PM–5:25 PM **3 h 53 min**
 > 1 > LW > 12 > 45

Request for Authorization

Attendance at Conferences/Seminars, Training and Business Travel

This form should be completed and the necessary approvals obtained at least 10 business days in advance of undertaking any training, business travel, and/or attending any conference/seminar.
The \$3,500 limit does not apply to training. Please refer to the completion guidelines of this form and all related policies.

Conference Seminar Training Business Travel

Name:	Michael Wolfson		
Division:	Economic Development and Culture		
Work Address:	North York Civic Centre, 5100 Yonge St., Main Floor, Toronto, Ontario		
Name of Conference/Seminar/Training:	Golden Horseshoe Food & Farming Alliance AGM		
	Within GTA <input type="checkbox"/>	Outside GTA & within Ontario <input checked="" type="checkbox"/>	Outside Ontario/Canada <input type="checkbox"/>
Destination:	Niagara College 135 Taylor Road, Niagara-on-the-Lake, Ontario L0S1J0		
Start Date:	Tuesday May 21st, 2019	End Date:	Tuesday May 21st, 2019
Are breakfast, lunch and/or dinner meals provided by the Sponsor? Please specify: (Meals will be deducted from per Diem as stated in Business Exp Policy)			
Working Lunch will be served			
Purpose: Use space provided below for full description			
The Golden Horseshoe Food and Farming Alliance meets bi monthly in various regions across the GH for the purpose of delivering the action plan of the Alliance. This group is made up Political representatives and staff of the City of Toronto, the City of Hamilton, the Regions of Niagara, York, Durham, Halton and Peel. The GHFFA is endorsed by Toronto City Council and I have been named as the staff representative on the Alliance with voting privileges. As part of the agenda for this meeting the Alliance will be looking at how Cannabis Edible Production, coming into effect in the fall of 2019, will have economic implications for the municipalities of the Golden Horseshoe and how the Alliance can assist with challenges that may occur due to the legislation surrounding production.			
ESTIMATED COSTS: (The estimated costs should include HST and all other applicable taxes)			
Use Exchange rate(s):	1 unit local currency = \$ _____ CAD	Foreign Currency	Canadian\$ (incl. tax)
	1 unit local currency = \$ _____		
	1 unit local currency = \$ _____		
Registration Fees: (Conference/Seminar/Training)		n/a	n/a
Accommodation: (Standard Single Room)		n/a	n/a
Number of Days: X /day incl. taxes		n/a	n/a
Travel Method:			
Air <input type="checkbox"/> Train <input type="checkbox"/> Bus <input type="checkbox"/>			
Personal Vehicle: 260 X 56 CAD/km		n/a	145.6
Ground transportation: (including car rental, to/from airports) Specify estimates:		n/a	n/a
Sundry Expenses: (See Business Expense Policy; Meals provided are deducted)		n/a	n/a
Number of Days: X CAD or USD		n/a	n/a
Sub-Total Estimated Costs:		n/a	n/a
Other Business Meeting expenses outside of Conference costs, please specify:			
		n/a	n/a
TOTAL ESTIMATED COST:			145.6

Cost Centre/ WBS Element to be charged:	EDO0127
Functional Area to be charged:	1540100000

I certify that all estimated costs relating to this travel have been included in this form.

Signature of Employee: _____ (date) May 13/19

I have confirmed that approved funds are available for this purpose:

Approval for Proposed Expense
 Division Head or Michael Wolfson (print name) _____ (signature) _____ (date) MAY 16 2019

Deputy City Manager: _____ (print name) _____ (signature) _____ (date)

City Manager/Mayor: _____ (signature) _____ (date)

Committee & Report No. (if applicable) _____ (date)

Updated: May 2015

RECEIVED
MAY 15 2019



Golden Horseshoe
Food and Farming
Alliance

Golden Horseshoe Food and Farming Alliance #2/19
Tuesday, May 21, 2019
9:30 a.m. – 3:00 p.m.
Niagara College – Niagara-on-the-Lake

AGENDA

9:30 a.m. – 10:00 a.m.	Coffee & Refreshments
10:00 a.m. – 10:15 a.m.	Welcome to Niagara College - Patrick Robson, Professor, School of Environmental and Horticultural Studies
10:15 a.m. – 10:45 a.m.	History of Niagara Region Agriculture and an Economic Driver to the Future Erik Acs – Senior Planner – Region of Niagara Kelly Provost – Economic Development Officer – Region of Niagara
10:45 a.m.	Annual Meeting of the Golden Horseshoe Food and Farming Alliance <ul style="list-style-type: none">• Election of Executive• Minutes of 2018 Annual Meeting• Passing of Bylaw• Confirmation of Membership• Financial Update• Appointment of Auditors• Discussion of 2019-20 Workplan
11:45 a.m.	Update on Activities <ul style="list-style-type: none">• Carrot Value Chain Study• Long Term Care Study at University of Guelph• ConnectON• Queens Park Day
12:15 p.m. – 1:00 p.m.	Working LUNCH and Municipal Updates

1:00 p.m. – 1:45 p.m.

Cannabis – Our Growing Opportunity
Bill MacDonald, Professor
Commercial Cannabis Production Program
Niagara College

1:45- 2:30

Municipal Implications for Cannabis Operations
Panel: Patrick Robson
Bill MacDonald
Bill Hodgson
Grower/Retailer?

2:30

New Business

2:45

Adjournment

3:00

Tour of Mini Cannabis Greenhouse - Optional