



Accounting Services Division
Corporate Accounts Payable

Corporate Business Expense Claim Attendance at Conference/ Seminars/ Training, and Business Travel

Conference Seminar Training Business Travel

This form should be submitted within 10 business days of return from the conference/seminar.

Attach original approved "Request for Authorization Form" and all original receipts.

Foreign Currency Exchange Rate** Exchange Rate applied to convert from local currency to CAD = _____ (if applicable)			Invoice Number** EXP/AP03-AP04/19
Vendor Name** Michael Wolfson			Vendor Number** #118258 1007172
Division** I.D.C.	Work Address** 5100 Yonge St., Main Floor	Postal Code** M2N5V7	Invoice Date** (m/d/yyyy) June 7, 2019
Name and Location of Conference / Seminar / Training / Business Travel** Presentation to Senate Standing Committee and Agriculture and Forestry... Value Added Food Production			Payment Amount** nil
Start Date** (m/d/yyyy) Wednesday April 3, 2019		End Date** (m/d/yyyy) Thursday April 4th, 2019	

Description	GL Account **	Cost Centre/ WBS Element/ Internal Order **	Functional Area **	Net Amount **	HST **	Total Including Taxes **
Registration Fees	4256					nil
Travel <input type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus	4215					nil all expenses paid by the organizer
Baggage Fees / Insurance						
Use of Personal Vehicle <input type="checkbox"/> \$0.52/km or <input type="checkbox"/> \$0.55/km	4205					nil
Accommodation	4210					nil
Ground Transportation (to and from Airport) ON ie: taxis and car rental TORONTO						nil
Ground Transportation (to and from Airport) ie: taxis and car rental DESTINATION *Foreign Transactions- NO TAX*	4220					nil
Ground Transportation (DESTINATION-LOCAL) ie: taxis, bus, subway & car rental	4220					nil all expenses paid by the organizer
Park n Fly Toronto						
Per Diem (See Bus. Expense Policy)						nil all expenses paid by the organizer
Other (Please specify) Business Meeting	4230					nil
Training						
TOTAL EXPENSES						nil

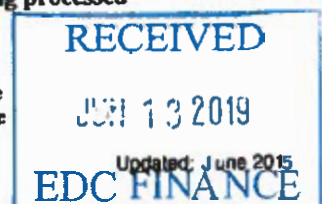
Less: Advances & Prepayments:							
*Mandatory if applicable							
	GL Account **	Cost Centre/ WBS Element/ Internal Order **	Functional Area **	SAP Document Number	Net Amount **	HST **	Total Including Taxes **
Registration Fees	4256						
Air Travel	4215						
Accommodation	4210						
Grds Transportation (To & Fr. Airport) ON.							
Grds Transportation (To & Fr. Airport) U.S.							
Grds Transportation (local-des. taxi, bus, train, etc.)							
Other (Please specify)							
TOTAL ADVANCES & PREPAYMENT AMOUNT**							
TOTAL PAYABLE TO INDIVIDUAL / CITY							nil

Employee Name: Michael Wolfson
Title: Food and Beverage Sector Officer
Date: May 23, 2019
Telephone: [Redacted]
Signature: [Redacted]

Authorized by: John Aldred
Title: AT Director B615 406
Date: June 6, 2019
Telephone: [Redacted]
Signature: [Redacted]

****This form may not be altered in any manner. All mandatory fields must be completed and filled in electronically. Incomplete forms will be returned to the originator for corrections prior to being processed for payment. Hand written forms will not be accepted and will be returned to the division.**

Important note: Employees seeking reimbursement and program administration staff are responsible for blacking out or severing the full credit card numbers and/or non-business phone numbers that may appear on original receipts before sending to Accounts Payable for processing.



Michael Wolfson

From: Pittman, Kevin <[REDACTED]>
Sent: March 18, 2019 6:53 PM
To: Michael Wolfson
Subject: Invitation to appear before the Senate of Canada's Standing Committee on Agriculture and Forestry
Attachments: Order of reference value-added food sector_e.docx

Hello Mr. Wolfson,

The Standing Senate Committee on Agriculture and Forestry would like to invite you to appear with regard to how the value-added food sector, in Canada, can be more competitive in global markets.

Please find attached the detailed order of reference.

The Committee will examine this topic within the context of:

- (a) the comparative advantage of the Canadian value-added food sector;
- (b) the food sector's capacity to generate value-added products in order to meet global consumer demand while remaining competitive in the Canadian market; and
- (c) the support that should be provided to industry stakeholders in such areas as technology, marketing, environmental certification and intellectual property.

The proposed time of the appearance is **Thursday, April 4, 2019, from 8:00 to 9:00 AM (E.D.T.)**. 5-7 minutes will be set aside to make a presentation to the committee which will be followed by a question and answer period with members of the committee. To further assist potential witnesses, here is a [link](#) to additional information as it pertains to appearing before a Senate committee.

If you intend to submit written evidence and/or speaking notes, you are free to do so in either official language. Written evidence is made available to the public.

Information about the committee's work is available on its website at:

[Standing Committee on Agriculture and Forestry](#)

Please do not hesitate to contact me should you have any questions on this process.

Kindest regards

Kevin



Kevin Pittman

Committee Clerk / Greffier de comité

SENATE OF CANADA | SÉNAT DU CANADA

Committees Directorate/Direction des comités

Room 1031, Chambers Bldg/Pièce 1031, édifice Chambers



SenCanada.ca

IMPORTANT NOTICE: This message may contain confidential or privileged information and is intended only for the individual named. If you are not the intended recipient you should not disseminate, distribute or copy this email. Please notify the sender immediately if you have received this email by mistake and delete it from your system.

AVIS IMPORTANT: Le présent courriel peut contenir des renseignements confidentiels ou privilégiés et est strictement réservé à l'usage du destinataire prévu. Si vous n'êtes pas le destinataire prévu, vous ne devez pas diffuser, distribuer ou copier ce courriel. Veuillez aviser immédiatement l'expéditeur si vous avez reçu ce courriel par erreur et supprimez-le de votre système.



[Chat Now](#) [Contact us](#) [Français](#)

Already have a profile or a VIA Pr  f  rence #?

[Login](#)

[Search](#)
[Select](#)
Review
[Contact](#)
[Passengers](#)
[Payment](#)
[Confirmation](#)

LOGIN

Email or VIA Pr  f  rence #

Password

LOGIN

[Forgot your password?](#)

New User?

[Create profile](#)

BOOKINGS

[Modify Booking](#)

[Cancel Booking](#)

TRAIN AND FARE SEARCH

[New Search](#)

NEED HELP?

[VIA Privacy Policy](#)

[VIA's Minimum Fares](#)

["SHOP FOR FARES" Button](#)

[VIA's stopover policy](#)

[Seat numbering](#)

[Travelling together](#)

[Is it safe to buy online?](#)

Review your itinerary, fare and baggage allowance

**TORONTO UNION STATION
OTTAWA**

Wednesday Apr 3, 2019

[Modify this trip](#)

Departs: 12:20

Arrives: 16:34

Train: 42

Class: **Economy - Escape fare**

**OTTAWA
TORONTO UNION STATION**

Thursday Apr 4, 2019

[Modify this trip](#)

Departs: 15:30

Arrives: 19:57

Train: 55

Class: **Economy - Escape fare**

FARE DETAILS

[Shop for Fares](#)

Passenger 1 (Adult)

\$110.74

Fare:

\$98.00

G.S.T./H.S.T.:

\$12.74

P.S.T.:

\$0.00

[Terms and Conditions](#)

TOTAL CAD\$:

\$110.74

REFUNDS AND EXCHANGES

Itinerary	Fare Plan	Refund/Exchange Conditions
TORONTO UNION STATION OTTAWA	ESCAPE	<u>Before Departure</u> : Non-refundable but exchangeable less a service charge of \$24.50 plus tax(es) and any applicable fare difference. <u>After Departure</u> : Non-exchangeable and non-refundable.
OTTAWA TORONTO UNION STATION	ESCAPE	<u>Before Departure</u> : Non-refundable but exchangeable less a service charge of \$24.50 plus tax(es) and any applicable fare difference. <u>After Departure</u> : Non-exchangeable and non-refundable.

Risk Free Booking

Fully refundable prior to paper ticket issuance if cancelled **online within 24 hours of initial booking and before scheduled train departure**, whichever comes first.

[Click Here to see Ticket Exchange Conditions](#)

BAGGAGE ALLOWANCE*

Carry-on baggage

1 PERSONAL ITEM
Max. 11.5 kg (25lb.)
Max. 43 x 15 x 33 cm (17 x 6 x 13 in.)

AND

1 LARGE ITEM
Max. 23 kg (50lb.)
Max. 158 linear cm (62 li. in.)

OR

2 SMALL ITEMS
Max. 11.5 kg (25 lb.) each
Max. 54.5 x 39.5 x 23 cm (21.5 x 15.5 x 9 in.) each

OVERWEIGHT ITEM(S): Items over 23kg (50lb.) are NOT permitted on board.

ADDITIONAL CARRY-ON ITEM: 1 item allowed Max 23 kg (50lb.) \$40 (tax included) per direction.

YOUTHS (12-25): 1 PERSONAL ITEM Max. 11.5 kg (25lb.) / Max. 43 x 15 x 33 cm (17 x 6 x 13 in.) AND 2 LARGE ITEMS Max. 23 kg (50 lb.) each / Max. 158 linear

Secure booking — only takes 2 minutes!

Book online or call 1-877-997-6610

Act fast! Pricing and availability may change

Sign in to earn 327 Expedia Rewards points

Great choice! You chose the cheapest room at The Business Inn. Don't wait, book now!

Room 1: 1 Adult, 1 Queen Bed, Non-smoking

Breakfast included Free internet

Contact name

Mobile phone number

Receive text alerts about this trip. Message and data rates may apply

Special Requests (optional)

Almost there! 8 other people viewing this property right now.

Only 2 left of this room type on Expedia!

✓ C\$0.00 due now. Payment information is only needed to hold your reservation.



Cardholder name

Debit/Credit card number

Only needed to guarantee your booking

Expiration date

Security code

Please enter the email address where you would like to receive your confirmation.

Email address



1 Room: Studio (Mini)

Check-in: Wed, 3 Apr

Check-out: Thu, 4 Apr

1-night stay

Free cancellation before Wed, 3 Apr

Your price summary

Mandatory property fee: Collected by property Details

Room 1: 1 Adult	avg./night
1 Night	C\$139.00
Taxes	C\$24.35

Total due at Property: C\$163.35

Total due today: C\$0.00

Rates are quoted in Canadian dollars. Final payment will be settled directly with the property

Check the box if you do not want to receive emails from Expedia with travel deals, special offers, and other information.

Manage your booking

- ✔ Faster checkout
- ✔ All your itineraries in one place
- ✔ On-the-go access
- ✔ Earn Expedia Rewards points

Enter a password to create an account using the email address above.

Create password

(6 - 30 characters, no spaces)

Confirm password

Join **Expedia Rewards** now and **earn 327 points** for this trip.
By joining Expedia Rewards, I accept all **terms & conditions**



Important information about your booking

- Cancellations or changes made after 6:00pm (Eastern Standard Time (US & Canada)) on 3 Apr 2019 or no-shows are subject to a property fee equal to 100% of the total amount paid for the reservation.
- If you are planning to arrive after 11 PM please contact the property in advance using the information on the booking confirmation.

By selecting to complete this booking I acknowledge that I have read and accept the [Rules & Restrictions](#), [Terms of Use](#), [Privacy Policy](#) and [Government Travel Advice](#)

✔ **C\$0.00 due now** ✔ **Change of plans? No problem. You can cancel for free before Wed, 3 Apr**

COMPLETE BOOKING >

We use secure transmission and encrypted storage to protect your personal information.

This payment will be processed in Canada. This does not apply when the travel provider (airline/hotel/rail, etc.) processes your payment.

© 2019 Expedia, Inc. All rights reserved.

