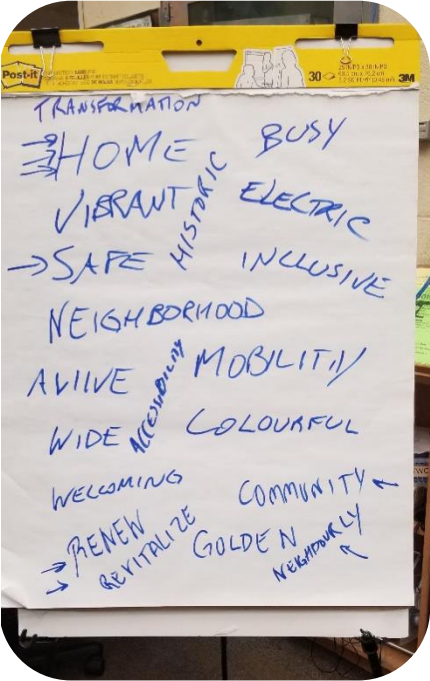


On November 4, 2019, the City of Toronto hosted the first Stakeholder Advisory Committee (SAC) Meeting for the Danforth Complete Street and Planning Study. The meeting was held at Monarch Park Collegiate at 1 Hanson Street, in the Library from 6:30-8:30 pm. The agenda is attached to these meeting minutes.

This first meeting of the Danforth Study SAC focused on discussing the overall study, SAC role, scope of work, study timelines, and community engagement. In total, 26 people attended the meeting. A list of SAC members and attendance for SAC Meeting #1 is attached to this summary report.




ITEM	TOPIC
1	<p>Welcome and Introduction to Stakeholder Advisory Committee</p> <ul style="list-style-type: none"> - Councillor Fletcher and Councillor Bradford each provided opening remarks and welcomed committee members - The meeting started with a First Nation land acknowledgement - SAC members introduced themselves and provided a word to describe the Danforth from their perspectives. The following is a list of the words provided: <ul style="list-style-type: none"> • Transformation • Home • Vibrant • Historic • Safe • Neighbourhood • Alive • Wide • Welcoming • Renew • Revitalize • Busy • Electric • Inclusive • Mobility • Colourful • Community • Neighbourly • Golden 
2	<p>Role of the Stakeholder Advisory Committee</p> <p>SAC members were provided with the SAC Terms of Reference (ToR) in advance of the meeting. A brief review of the SAC ToR was presented, including the role of the SAC and membership composition.</p> <p>Additional clarification was provide regarding the following:</p> <ul style="list-style-type: none"> - The SAC provides a role of sounding board in order to provide high level feedback on the study approach and directions. The SAC is not a decision-making body. - SAC meetings are not closed discussions and summaries will be made available to the public. - The facilitator asked if any members were uncomfortable with sharing the SAC list including name and organization with each other and as part of the public record. No member expressed discomfort. - SAC meetings are intended for primary members, with alternates filling in if the primary contact is unable to attend. The intention is to have a

ITEM	TOPIC
	<p>representative from each organization. For future meetings alternate members and others are welcome to attend as observers.</p> <ul style="list-style-type: none"> - SAC Members are expected to attend all SAC meetings, and to also endeavor to attend all community meetings related to the study. <p>SAC members were asked if they felt like there was any representation missing from the membership.</p> <ul style="list-style-type: none"> - It was suggested that shelters, homeless community, seniors groups, people with disabilities, indigenous community members, and TTC users/operators may be missing from the SAC. - It was noted that the SAC is just one piece of the total consultation for this Study, and that there is an opportunity to have separate interest group meetings for more targeted outreach with other groups such as churches or schools. - It was communicated that members of the community can nominate themselves to be part of the SAC, members can recommend an individual, and that there will be an expression of interest at the first community meeting where public members can request to be on the SAC.
3	<p>Project Overview</p> <p>The City provided an overview of the proposed scope of work and work plan, study objectives, and draft Terms of Reference. .</p> <p>Discussion related to the Project Terms of Reference (ToR):</p> <ul style="list-style-type: none"> - How does this fit in with the direction to Council to have a cycling lane designed by Q2 2020? <i>There will be design options at Stage 4 of the Study, which is within the timeframe of Council's direction.</i> - Will the bike lanes be between Victoria Park and Broadview? <i>The design options developed may be applied to a particular section or the whole study area, which will be determined through the study.</i> - Should be looking at the Bloor Street Pilot and how this impacted the street/businesses. <i>It was noted that reviewing pilots and best practices is good feedback and something the team will consider including in the Study ToR.</i> - Is the Transportation Department at the City considering the Complete Street Guidelines that have been developed? <i>These guidelines are final and are currently being applied across the city. They are not prescriptive and are context sensitive. Going through the consultation process for the Danforth Study will help us determine how to best apply these guidelines.</i>

ITEM	TOPIC
	<ul style="list-style-type: none"> - It was mentioned that context will be important for this Study, as a “Complete Danforth” is different than a “Complete Gerrard” or “Complete Bloor”. - It was also noted that it would be helpful for members to receive materials such as the study ToR in advance of the meeting, in order to better review and comment on the documents. <i>The team will endeavor to provide materials in advance but it may not always be possible.</i>
4	<p>Activity 1: Mapping Activity</p> <p>SAC members participated in a mapping activity, where in small groups they were asked to identify: what’s great about the Danforth; what needs improving; and any other ideas or concerns. Feedback was recorded using stickies on a map of the Study Area. This activity is similar to the one that will be done at the first community meeting, and members were asked to provide their feedback for the activity itself so that improvements could be made in preparation for the community meeting.</p> <p>Results from Mapping Activity:</p> <p>What is great about the Danforth:</p> <ul style="list-style-type: none"> - Vibrancy (at all times of the day) - Walkability - Active community - “Community feel” - Link to the rest of the City – east/west corridor, TTC stations - Diversity - Retail Options: restaurants, patios, supermarkets, health stores, etc. - Lots of services - Parks and green spaces <p>What needs improving:</p> <ul style="list-style-type: none"> - Accessibility - Safety for all users - More trees and green space - Congestion - Keeping small businesses in the area - Affordable housing - More density - Not enough places to sit

ITEM	TOPIC
	<ul style="list-style-type: none"> - Not enough bicycle parking - More police enforcement <p>Other Concerns:</p> <ul style="list-style-type: none"> - Homogenous approach to Danforth - Construction impacts - Appropriate and balanced representation - Rail corridor creates a barrier <p>Other Ideas:</p> <ul style="list-style-type: none"> - Consideration of E-scooters, and bike shares - Inclusionary zoning - More employment to balance out the high level of residential <p>Feedback on Mapping Activity:</p> <ul style="list-style-type: none"> - Give people more time to complete the exercise. - The map needs more brightness and contrasting colours, as the map currently seems too grey and washed out. - Consider breaking the map into quadrants or east/west. - Consider having a separate map for each question, or use different coloured stickies to make categorizing and collecting the feedback easier. - More than 1 big map is needed to capture all thoughts. - The questions need to be clearer about whether we are soliciting place-based comments, or more general comments. - Add street labels - Add subway stations <p>The feedback will be taken back by the project team and consultants and considered to refine the activity for the public meeting.</p>

ITEM	TOPIC
	
5	<p>Activity 2: Study Terms of Reference</p> <p>In small groups, the SAC members responded to the following questions related to the Study and Study Terms of Reference:</p> <ol style="list-style-type: none"> 1) Is there anything missing or that needs to be added to the Terms of Reference? 2) Does anything need clarification in the Terms of Reference? 3) Given the 2 different study area geographies, do you have any suggestions on how we should engage with the community? <p>The small working groups were asked to identify one recorder/speaker from the group who would present the key notes from the group's discussions to the larger SAC. The following is an account of the presented results from each group:</p> <p>Group 1:</p> <ul style="list-style-type: none"> - The first Planning Study was very lengthy and contained many aspects – from heritage, built form to transportation. Given the 3 components of the Danforth Study, it seems like a large undertaking that will be overwhelming to the general public. - Recommendations were made to make one of the components a dominant study, dividing the Study into components, or prioritizing. <p>Group 2:</p> <ul style="list-style-type: none"> - More emphasis is needed on the economy of the streets – we should factor in employment. - In terms of the Study ToR, 10 or 12 of the points are about using the street as a thoroughfare rather than as a destination. - Resilience is something that should be considered in this Study.

ITEM	TOPIC
	<p>Group 3:</p> <ul style="list-style-type: none"> - The Study should look at people’s ability to walk to work. - Danforth is a street with significant health resources – pharmacists, dentists, doctors – and the Study does not seem to be looking at this. - There is no reference to climate change in the Study. <p>Group 4:</p> <ul style="list-style-type: none"> - The Study needs to consider the “uniqueness” of the Danforth. It is very different along the street, and one size does not necessarily fit all. - Success for this Study: improving community access to Danforth. Making sure everyone (all groups) gains from this Study. <p>Group 5:</p> <ul style="list-style-type: none"> - Add walking groups and TTC users to the SAC. - It will be challenging to address the retail needs for 6 km of the Danforth, given the differences across the stretch. - The Study might be trying to accomplish too much. - Consider the SAC’s role in the bigger picture of the Study. - Success for the Study: A fair and honest process, and consensus. <p>Group 6:</p> <ul style="list-style-type: none"> - The Danforth is very different from end to end. There should be consideration for this in the Study. - More representation from TTC and transit (not just cars and cyclists). - Consider the future of transit – e-scooters, electric and automated cars. The future of transit should not be ignored. - Intersections of safety – what are the unsafe areas we need to look into? - Cultural vibrancy – where can we push more culture to bring more people into the Danforth. - “Housing” should not just look at affordable housing, but accessible housing too.
6	<p>Community Meeting #1</p> <p>The facilitator asked SAC members to provide any recommendations or comments about the activities and upcoming Community Meeting #1. The following is the feedback provided:</p>

ITEM	TOPIC
	<ul style="list-style-type: none"> - We should consider breaking up the meetings into the smaller components (1 for Planning Study, 1 for Economic and Retail Study, 1 for Complete Street Study) so that people can attend the meetings that are most relevant to their interests. - Allow time above and beyond the activities for people to ask questions. - Do not make the presentations too long, as that will leave little room for feedback. - Not everyone will have knowledge of the related/past projects – direct individuals to where they can get this information. - Consider a way to get input from people who cannot attend or are not aware of the meeting. - Use best practices – offer ideas and examples of what could be and what is available in other places. - Consider an interactive visioning exercise where people can draw their visions.
7	<p>Public Engagement Plan</p> <p>The facilitator presented the public engagement plan for the Study, including timeframes, ideas to reach the communities, and the meetings proposed. The following are the comments received based on the engagement plan:</p> <ul style="list-style-type: none"> - It was suggested that the public meetings be organized or divided into their distinct components. - The meetings from the Danforth Planning Study already completed exceeded the number of people anticipated, so the team on this Study should be prepared for a similar anticipated turnout. <p>The facilitator presented the proposed SAC meeting dates for the duration of the Study. The question was posed whether the SAC meetings should include separate discussions on the 3 Study components. The following is the feedback received:</p> <ul style="list-style-type: none"> - About 8 people in the room said they would be interested in breaking up the SAC meetings into components, and only attending the components they were interested in. The majority of people said they would participate in all components of the Study. - It was reiterated that the SAC membership will change, as more members are added based on the public’s interest and proposed groups from today’s meeting. It was also noted that members of the public will be

ITEM	TOPIC
	<p>added to the SAC, and there would be an expression of interest at community meeting #1 for members of the public to nominate themselves.</p>
<p>8</p>	<p>Comment Forms</p> <p>A comment form was provided to each SAC member in attendance. The following is a summary of the additional feedback and comments we received from the forms collected.</p> <ul style="list-style-type: none"> • Members were very satisfied with the meeting, and felt that they got the information they needed. • For future SAC meetings, recommendations were made to keep them focused and simple, and to provide clarity on the process for the Study. • Recommendations were made to make the print materials more readable (larger font, less slides per page)

SAC Meeting #1 Attendance**Business Improvement Areas**

Susan Puff, **The Danforth BIA** (Primary)
Albert Shortchak, **The Danforth BIA** (Alternate)
Mary Fragadakis, **Greektown of the Danforth BIA** (Primary)
Billy Dertilis, **Danforth Mosaic BIA** (Primary)
Colin Johnson, **Danforth Mosaic BIA** (Alternate)
David Chun, **Danforth Village BIA** (Primary)
Maya Hattori, **Danforth Village BIA** (Alternate)

Resident and Community Associations

Stephen Jack, **Player Estates Residents Association** (Primary)
Barbara Bees, **Player Estates Residents Association** (Alternate)
Susan Weiss, **Logan Green Field** (Primary)
Susan McMurray, **The Pocket Community Association** (Primary)
David Langille, **The Pocket Community Association** (Alternate)
Bill Harrison, **Greenwood Community Association** (Primary)
Audrey Kvedaras, **Danforth East Community Association** (Primary)
Brian Spratley, **Danforth East Community Association – Visioning** (Primary)
Gerry Dunn, **Danforth Village Community Association** (Primary)
David Kidd, **Danforth Village Community Association** (Alternate)
Roula Panagiotopoulos, **Danforth Residents Association** (Primary)
Ted Hanlan, **Danforth Residents Association** (Alternate)

Cycling Groups

Gerry Brown, **Ward 14 Bikes** (Primary)
Mary Ann Neary, **32 Spokes** (Primary)
Dr. Ruth Hussman, **Doctor's for Safe Cycling** (Primary)

Historical Groups

Anita Millar, **Historical Group (Dawes Road)** (Primary)

Community Services

Malcolm Barrington, **Woodgreen Community Services** (Primary)
Sherwin Modeste, **Tobias House** (Primary)

Regrets:

Beach Hill Neighbourhood Association
Danforth Village Residents Association
East Lynn Park
Riverdale Historical Society
Bangladeshi-Canadian Community Services
Access Point on Danforth
Neighbourhood Link (Danforth)

SAC Meeting #1 Agenda

Danforth Complete Street and Planning Study
November 4, 2019, 6:30pm – 8:30pm
Monarch Park Collegiate, Library

AGENDA

- 6:30 Welcome and Introductions**
Karla Kolli, Dillon Consulting
Councillor Paula Fletcher
Councillor Brad Bradford
Stakeholder Advisory Committee Members
- 6:50 Role of Stakeholder Advisory Committee**
Karla Kolli, Dillon Consulting
Jacquelyn Haywood, City of Toronto
- 7:05 Study Overview and Terms of Reference**
Jacquelyn Haywood, City of Toronto
- 7:30 Group Activity 1: Mapping**
- 7:45 Group Activity 2: Terms of Reference**
- 8:15 Next Steps and Closing**