



OFFICE OF THE  
**INTEGRITY  
COMMISSIONER**  
TORONTO

**Jonathan Batty**  
Integrity Commissioner  
375 University Ave., Suite 202  
Toronto, ON M5G 2J5  
416-397-7770 | [Jonathan.Batty@toronto.ca](mailto:Jonathan.Batty@toronto.ca)

February 26, 2020

Sent via Email (No Original to Follow): [Councillor Minnan-Wong@toronto.ca](mailto:Councillor.Minnan-Wong@toronto.ca)

Denzil Minnan-Wong  
Councillor, Ward 16  
Toronto City Hall  
100 Queen St. W., Suite B33  
Toronto, ON M5H 2N2

Dear Councillor Minnan-Wong:

**Re: Sponsored Travel provided by the Shenzhen Municipal People's Government for Your Trip to China; November 5 to 17, 2019**

Thank you for providing me with a Travel Declaration Form for the above-noted trip. I confirm that the travel related benefits you have disclosed are in compliance with section (f) of Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* as travel was sponsored by the Shenzhen Foreign Affairs Office and you attended in your official capacity.

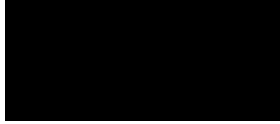
I form this view based on my review of:

1. the Travel Declaration Form dated February 10, 2020;
2. Invitation from the China Hi-Tech Fair Organizing Committee;
3. Tracking sheet for expenses for Councillor Minnan-Wong;
4. Accommodation receipts; and,
5. a search of the lobbyist registry confirming that the travel sponsor, Shenzhen Municipal People's Government is not a registered lobbyist or a client of a registered lobbyist.

This letter, the Travel Declaration Form, and attached supporting material will be posted on the Integrity Commissioner's website, [toronto.ca/integrity](http://toronto.ca/integrity), in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty  
Integrity Commissioner

Enclosures (5):      Travel Declaration Form dated February 10, 2020 (1 page)  
                         Letter of Invitation (2 pages)  
                         Costs Spreadsheet (1 page)  
                         Accommodation Invoices (4 pages)  
                         Ground Transportation Summary (1 page)

c.c.:                    Lesley Ruscica, Manager, Council & Support Services  
                         Kelly McCarthy, Deputy City Clerk, Strategic Integration and Excellence

This form is used in the declaration of travel costs provided by a third party for Council Members in the performance of their duties if the value exceeds \$300, or if total value received from any one source during a calendar year exceeds \$300.

**INFORMATION TO BE COMPLETED BY COUNCIL MEMBER**

<b>Council Member:</b>	Councillor Denzil Minnan-Wong	
<b>Purpose of Trip:</b>	Trade mission to China	
<b>Travel Destination:</b>	Changsha/Zhuzhou, Chengdu, Shenzhen, China	
<b>Travel Dates:</b>	November 5, 2019 to November 17, 2019	
<b>Additional Information:</b>		
<b>Travel Expenses Covered by Third Party (please complete all that apply)</b>		
<b>Sponsor of Travel:</b>	Name: Shenzhen Foreign Affair Office/CRRRC/CFAO/SFAO Type of Sponsor (check all that apply): <input checked="" type="checkbox"/> Government <input checked="" type="checkbox"/> Other organization <input type="checkbox"/> Conference Organizer	
<b>Registration Fees:</b>	\$	
<b>Travel:</b>	\$	
<b>Accommodation:</b>	\$ 770.42	
<b>Ground Transportation:</b>	\$ 477.52	
<b>Per Diem/Sundry Expenses:</b>	\$	
<b>TOTAL:</b>	\$ 1247.94	
<b>Expenses Paid from Council Business Travel Budget</b>		
	\$	
<b>Expenses Paid from Constituency Services &amp; Office Budget or the annual operating budget for the Office of the Mayor</b>		
	\$	
<b>Expenses paid from other City of Toronto sources</b>	\$ 5927.68	<b>Source:</b> Economic Development Division

Please attach all pertinent information to this form including invitation letter from event organizer, copies of receipts, etc.)

Signed by Council Member

Date: February 10, 2020

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, ss. 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk to report the donation as a Gift and Benefit. Questions about this collection can be directed to the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto ON M5G 2J5, at 416-392-3826, or at [integrity@toronto.ca](mailto:integrity@toronto.ca).



第二十一届中国国际高新技术成果交易会  
China Hi-Tech Fair 2019

| 邀 | 请 | 函 |

LETTER OF INVITATION

Mr. Denzil Minnan-Won  
Deputy Mayor and Councillor of Toronto, Canada

Dear Mr. Denzil Minnan-Won,

China Hi-Tech Fair (CHTF) Organizing Committee has the honor to extend an official invitation to you and your 3 entourages (the name list in following annex) for the 21<sup>st</sup> China Hi-Tech Fair from 13-17 November 2019 in Shenzhen, China.

China Hi-Tech Fair is renowned as the largest and most influential technology show in China. Approved by the State Council of China, it is jointly held by China's Ministry of Commerce, Ministry of Science and Technology, Ministry of Industry and Information Technology, National Development and Reform Commission, Ministry of Agriculture and Rural Areas, State Intellectual Property Office, Chinese Academy of Sciences, Chinese Academy of Engineering, and Shenzhen Municipal Government. Initiated in 1999, China Hi-Tech Fair has been successfully held for 20 sessions on an annual basis in the city of Shenzhen. It has been playing an important role in enhancing economic and technological exchanges and cooperation between China and foreign countries.

China Hi-Tech Fair 2018 achieved a great success with a total exhibition area of 140,000 square meters. It attracted 3,356 exhibitors, 141 delegations from 41 countries and regions and drew over 563,000 visitors from 103 countries.

The China Hi-Tech Fair 2019 will showcase the latest technology and will feature a series of events:

- A. **Exhibitions:** AI, intelligent manufacturing, energy saving & green technology, IT, biology, new energy, new materials, advanced manufacturing, aviation & aerospace, etc.
- B. **Forums and conferences:** China Hi-Tech Forum, professional seminars, industry summits, salon and workshops, etc.
- C. **Business Events:** road shows, new technology launches, product & technology promotion, match making services, makers' events, etc.

We are grateful for your attention and support to China Hi-Tech Fair 2019 and look forward to welcoming you in Shenzhen in this beautiful autumn!

Yours sincerely,

China Hi-Tech Fair Organizing Committee



(Contact person: Ms. Yan Tao, Tel: [REDACTED])



第二十一届中国国际高新技术成果交易会  
China Hi-Tech Fair 2019

| 邀 | 请 | 函 |

LETTER OF INVITATION

ANNEX

The list of officials in Toronto attending the 21<sup>st</sup> China Hi-Tech Fair:

Mr. Denzil Minnan-Won	Deputy Mayor and Councillor of Toronto, Canada
Mr. Michael Thompson	Deputy Mayor and Councillor of Toronto, Canada
Ms. Cynthia Lai	Councillor - Ward 23 Scarborough North of Toronto, Canada
Ms. Susana Vaz	Economic Development Officer - Asia of Toronto, Canada



Business Mission Travel Expenses - Tracking Sheet for DM Minnan-Wong - China Mission 2019  
Nov 5-17, 2019

Exchange rates: For charges on personal credit cards, provide statement that corresponds to receipts with all other personal info backed out. For cash receipts, provide proof of exchange rate OR EDC Finance will provide average exchange rate

Totals including all taxes CAD \$

Total Before Taxes

HST/Gratuity (up to 15%)

Category

Notes/Details

Foreign Currency

Travel

Airfare: TO-PEK-TO \$ 1,640.34 \$ 1,637.09 \$ 3.25  
Airfare: Domestic in China \$ 605.52 \$ 605.52 \$ -  
Paid by EDC - S. Vaz pcard \$ 2,245.86 \$ 2,242.61 \$ 3.25

Chinese VISA \$ 228.79 \$ 228.79

Accommodation

Hotel: Zhuzhou Marriott \$ 224.47 \$ 224.47  
Hotel - Langham Shenzhen \$ 533.08 \$ 533.08  
Hotel - Chengdu \$ 757.55 \$ 502.65  
Sub Total \$ 1,515.10

Hotel - Shenzhen \$ 770.42 \$ 770.42

Ground Transportation

LOCAL  
Taxi from Home to YYZ N/A N/A N/A  
Taxi from YYZ to Home \$ 60.00 \$ 60.00 \$ 60.00

FOREIGN

Transport: Nov 7-9 RMB 1000.00 \$ 188.00 \$ 188.00  
Transport: Nov 9-12 RMB 400.00 \$ 75.20 \$ 75.20  
Transport: Nov 12-17 RMB 1140.00 \$ 214.32 \$ 214.32  
Sundry Expenses RMB 2540.00 \$ 477.52

Per Diem - 12 @\$100 USD/day (1.33 CND)

Tuesday, Nov 5 Travel - advanced payment USD 100.00 \$ 133.00  
Wednesday Nov 6 Meetings - advanced payment USD 100.00 \$ 133.00  
Thursday Nov 7 Meetings - advanced payment USD 100.00 \$ 133.00  
Friday Nov 8 Meetings - advanced payment USD 100.00 \$ 133.00  
Saturday Nov 9 Meetings - advanced payment USD 100.00 \$ 133.00  
Sunday Nov 10 Meetings - advanced payment USD 100.00 \$ 133.00  
Monday Nov 11 Meetings - advanced payment USD 100.00 \$ 133.00  
Tuesday Nov 12 Meetings - advanced payment USD 100.00 \$ 133.00  
Wednesday Nov 13 Meetings - advanced payment USD 100.00 \$ 133.00  
Thursday Nov 14 Meetings - advanced payment USD 100.00 \$ 133.00  
Friday Nov 15 Meetings - advanced payment USD 100.00 \$ 133.00  
Saturday Nov 16 Meetings - advanced payment USD 100.00 \$ 133.00  
Sunday Nov 17 Travel - advanced payment USD 1300.00 \$ 1,729.00

\*CFAO Chengdu Foreign Affair Office  
\*SFAO Shenzhen Foreign Affair Office

\*rate based on daily rate from the Bank of Canada  
\*rate based on daily rate from the Bank of Canada  
\*rate based on daily rate from the Bank of Canada

Denzil Minnan Wong

Company Name 公司名  
CRRZ Zhuzhou Locomotive

INFORMATION INVOICE printed on 08-NOV-19

Room 房号 : 2208  
Arrival 入住日期 : 11-07-19  
Departure 离店日期 : 11-09-19  
Loyalty Number 会员号码 :  
Confirmation No 确认号 : 76394470  
Cashier 收银员 : FOISSAC  
Invoice No 账单号 :

Page 1 of 1

DATE 日期	REFERENCE 备注	CHARGES 消费	CREDITS 付款
11-07-19	Accommodation Services		
11-08-19	Accommodation Services	578.00	
		578.00	
	Total 总计		
		1,156.00	0.00
	Balance 余额		CNY1,156.00

This statement is the only receipt. I agree that I am personally liable for the above-mentioned payment and if the person, company or association indicated by me as being responsible for the payment, I understand that my liability shall be joint with such person, company or association if the amount is not received within 30 days.  
此结账单是酒店提供的唯一收据。本人同意承担上述费用，如酒店于30天内未有收到向本人指定负责有关费用的人士、公司或团体付款，我将有责任承担以上费用。

Guest Signature

宾客签署：

To secure your next stay, go to [marriott.com](http://marriott.com)

ZHUZHOU MARRIOTT HOTEL  
NO. 180 LONGXING ROAD, TIANYUAN DISTRICT, ZHUZHOU 412007, HUNAN, CHINA  
T:86.731.2386.8888 F:86.731.2862.3888

株洲美的万豪酒店

中国湖南省株洲市天元区隆兴路180号，邮编：412007  
电话：86.731.2386.8888 传真：86.731.2862.3888



MARRIOTT  
ZHUZHOU  
株洲美的万豪酒店

# THE LANGHAM

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## GUEST FOLIO

### 客人账单

Ms Susana Elzira Vaz  
CA  
Canada

Shenzhen Foreign Affairs Office

## INFORMATION INVOICE

Conf. No. 预订确认号 : 11928153  
Room No. 房号 : 1707  
Arrival 来店日期 : 11-15-19  
Departure 离店日期 : 11-17-19  
Folio/Invoice No. 账单号 :  
Cashier No. 收银员号码 : 11-17-19  
User ID 收银员 : FDALINA

Date 日期	Description 明细	Reference 备注	Debit 消费	Credit 付款
11-15-19	Deposit Transfer at Check-In			9.328.00
11-15-19	Accommodation		1,000.00	
11-15-19	Room Charge - Svc Chg		100.00	
11-15-19	6% Tax - Room Charge		66.00	
11-16-19	Balance Transfer	FROM 1703	1,166.00	
	Lai Cynthia Kwai Ha #1703=>Vaz Susana Elzira #1707			
11-16-19	Accommodation		1,000.00	
11-16-19	Room Charge - Svc Chg		100.00	
11-16-19	6% Tax - Room Charge		66.00	
11-17-19	Balance Transfer	from 2111	2,731.98	
	Minnan Wong Danzli Girard #2111=>Vaz Susana Elzira #1707			
11-17-19	Balance Transfer	from 1704	2,332.00	
	Thompson Michael Thomas #1704=>Vaz Susana Elzira #1707			

\$ 9328.00  
L 766.02

1811.67 Cdn  
L 141.00 Cdn

\$ 8561.98

\$ 1,670.67 Cdn

DM Thompson - \$ 2,332.00 / \$ 455.04 Cdn 2.195126594  
DM Minnan Wong - \$ 2,731.98 / \$ 533.08 Cdn  
C. Lai - \$ 1,166.00 / \$ 227.51 Cdn  
Susana Vaz - \$ 2,332.00 / \$ 455.04 Cdn



# THE LANGHAM

SHENZHEN

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## GUEST FOLIO

### 客人账单

Mr Deniz Girard Minnan

Canada

Shenzhen Foreign Affairs Office

## INFORMATION INVOICE

Conf. No. 预订确认号 : 11928156  
Room No. 房号 : 2111  
Arrival 来店日期 : 11-15-19  
Departure 离店日期 : 11-17-19  
Folio/Invoice No. 账单号 : 453406  
Cashier No. 收银员号码 : 266 11-17-19  
User ID 收银员 : FDALINA

Date 日期	Description 明细	Reference 备注	Debit 消费	Credit 付款
11-15-19	Accommodation		1,171.52	
11-15-19	Room Charge - Svc Chg		117.15	
11-15-19	6% Tax - Room Charge		77.32	
11-16-19	Accommodation		1,171.52	
11-16-19	Room Charge - Svc Chg		117.15	
11-16-19	6% Tax - Room Charge		77.32	
11-17-19	Balance Transfer	to 1707	-2,731.98	

Total Amount 总金额

0.00 0.00

Balance Due 余额

0.00 RMB

Net Amount 税前净额

-154.64

Tax Details

6% Tax - Room Charge 6% 相关税费 - 房费

154.64

Guest Signature 宾客签名

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of the full amount of these charges within a reasonable period.  
本人愿意承担此单据之上的责任，并愿意承担本人指定担保的个人，公司或团体不能支付的余额或金额，如本人未能亲自到总台来结账。在此特授权深圳东海朗廷酒店从我入住登记时所提供的信用卡上直接收取或通过银行划扣上述费用。

M.

# THE LANGHAM

SHENZHEN

Page 2 of 2

## GUEST FOLIO

### 客人账单

Ms Susana Elzira Vaz  
CA  
Canada

Shenzhen Foreign Affairs Office

## INFORMATION INVOICE

Conf. No. 预订确认号 : 11928153  
Room No. 房号 : 1707  
Arrival 来店日期 : 11-15-19  
Departure 离店日期 : 11-17-19  
Folio/Invoice No. 账单号 :  
Cashier No. 收银员号码 : 11-17-19  
User ID 收银员 : FDALINA

Date 日期	Description 明细	Reference 备注	Debit 消费	Credit 付款
	Total Amount 总金额		8,561.98	9,328.00
	Balance Due 余额		-766.02 RMB	
	Net Amount 税前净额			8,429.00
	Tax Details			
	6% Tax - Room Charge 6% 相关税费 - 房费			132.00

Guest Signature 宾客签名 \_\_\_\_\_

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of the full amount of these charges within a reasonable period.

本人愿意承担此单据之上的责任，并愿意承担本人指定担保的个人，公司或团体不能支付的余额或金额，如本人未能亲自到总台来结账。在此特授权深圳东海朗廷酒店从我入住登记时所提供的信用卡上直接收取或通过银行划扣上述费用。

2019 CHINA MISSION		Changsha/Zhuzhou (Nov 7 - Nov 8, 2019)				# of people in the rail bus	Chengdu (Nov 8 - Nov 12, 2019)				# of people in the rail bus	Shenzhen (Nov 12 - Nov 17, 2019)				# of people on the rail bus
Nov 8 to Nov 17, 2019	Winnam-Wong	Thompson	Lai	Vez			Winnam-Wong	Thompson	Lai	Vez		Winnam-Wong	Thompson	Lai	Vez	
	Ground Transportation	1000.00	1000.00	1000.00	1000.00	8	400.00	400.00	400.00	400.00	9	1,140.00	1,140.00	1,140.00	1,140.00	10

# 0.188 = 16MB

Note:

Ground Transportation: ALL COSTS IN RMB

Changsha/Zhuzhou: Covered by CRRC - 8,000 RMB divided by 8 people

Chengdu: Covered by Chengdu Foreign Affairs Office - 3,600 RMB divided by 9 people

Shenzhen: Covered by Shenzhen Foreign Affairs Office - 11,400 RMB divided by 10 people