

CHECKLIST for CLIENTS BEING REFERRED FOR COVID-19 TESTING

Shelter, Support and Housing Administration

Current as of March 19 2020

Purpose

Use this checklist to help plan for a client who is being referred for clinical assessment at a Toronto Region COVID-19 Assessment Centres or Emergency Department.

CHECKLIST TO PREPARE CLIENTS FOR COVID-19 TESTING	
HOLD BED FOR CLIENT IN SHELTER FOR AT LEAST 4 DAYS. <ul style="list-style-type: none">• If client is <u>tested</u> at the Toronto Region COVID-19 Assessment Centre, it can take up to 4 days to receive back results from test.• Update SMIS client file with Leave With Permission Status (approval from SSHA not required).	<input type="checkbox"/>
ASSESS IF CLIENT HAS PETS. <ul style="list-style-type: none">• If client is tested at a Toronto Region COVID-19 Assessment Centre, their pet will need to be transported to SSHA's Isolation Program Site.• If client is not tested, client will be able to return to shelter site and reclaim pet.	<input type="checkbox"/>
ASSESS IF CLIENT HAS BELONGINGS & STORE IF NECESSARY. <ul style="list-style-type: none">• If client has belongings on site at shelter, assess the need to secure and store belongings in client's absence.	<input type="checkbox"/>
REVIEW WITH CLIENT THE STEPS IN BEING TESTED FOR COVID-19. <ul style="list-style-type: none">• Explain the process of being tested for COVID-19 including: transportation to the Assessment Centre, the test itself (a swab), the necessity to remain patient as there may be wait times, any phone numbers that the client may need to be in touch with shelter/supports as necessary.	<input type="checkbox"/>
ASSESS IF CLIENT HAS MEDICATIONS & ARRANGE TO SEND, IF NECESSARY. <ul style="list-style-type: none">• If client has medication on site with shelter, assess the need to send medications with clients for testing. If client is assessed at Toronto Region COVID-19 Assessment Centre, the client will stay for approximately 4 days at SSHA's Isolation Program Site while awaiting test results.	<input type="checkbox"/>
SEND CLIENT WITH SNACKS, IF POSSIBLE. <ul style="list-style-type: none">• There may be a waiting period at the Assessment Centre before the client is seen. If possible, send with drinks/snacks to make their stay more comfortable.	<input type="checkbox"/>
ASSESS IF CLIENT NEEDS ADDITIONAL SUPPORTS TO REMAIN FOR TESTING. <ul style="list-style-type: none">• Assess if client needs additional supports to remain on-site for testing, including managed alcohol or staff support. If available and required, staff may accompany client to the Assessment Centre.• If client is in a Managed Alcohol Program (MAP), send schedule of MAP with client in the event that admission to isolation site is necessary.	<input type="checkbox"/>