



OFFICE OF THE
**INTEGRITY
COMMISSIONER**
TORONTO

Jonathan Batty
Integrity Commissioner
375 University Ave., Suite 202
Toronto, ON M5G 2J5
416-397-7770 | Jonathan.Batty@toronto.ca

March 3, 2020

Sent via Email (No Original to Follow): Councillor_Lai@toronto.ca

Cynthia Lai
City Councillor, Ward 23
Toronto City Hall
100 Queen St. W., Suite A8
Toronto, ON M5H 2N2

Dear Councillor Lai:

Re: Sponsored Travel provided by Shenzhen Municipal People's Government for Your Trip to China; November 6 to 16, 2019

Thank you for providing me with a Travel Declaration Form for the above-noted trip. I confirm that the travel related benefits you have disclosed are in compliance with section (f) of Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* as travel was sponsored by Shenzhen Foreign Affairs Office and you attended in your official capacity.

I form this view based on my review of:

1. the Travel Declaration Form dated February 27, 2020;
2. Invitation from the China Hi-Tech Fair Organizing Committee;
3. Tracking sheet for expenses for Councillor Lai;
4. Accommodation receipts; and,
5. a search of the lobbyist registry confirming that the travel sponsor, Shenzhen Municipal People's Government is not a registered lobbyist or a client of a registered lobbyist.

This letter, the Travel Declaration Form, and attached supporting material will be posted on the Integrity Commissioner's website, toronto.ca/integrity, in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty
Integrity Commissioner

Enclosures (5): Travel Declaration Form dated February 27, 2020 (1 page)
 Letter of Invitation (2 pages)
 Costs Spreadsheet (1 page)
 Accommodation Invoices (4 pages)
 Ground Transportation Summary (1 page)

c.c.: Lesley Ruscica, Manager, Council & Support Services
 Kelly McCarthy, Deputy City Clerk, Strategic Integration and Excellence

This form is used in the declaration of travel costs provided by a third party for Council Members in the performance of their duties if the value exceeds \$300, or if total value received from any one source during a calendar year exceeds \$300.

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Council Member:	Cynthia Lai	
Purpose of Trip:	Trade Mission to China	
Travel Destination:	Chansha/Zhuzhou, Chengdu, Shenzhen, China	
Travel Dates:	11/6/2019 to 11/16/2019	
Additional Information:		
Travel Expenses Covered by Thlrđ Party (please complete all that apply)		
Sponsor of Travel:	Name: <u>Shenzhen Foreign AFFAIRS</u> Type of Sponsor (check all that apply): <input checked="" type="checkbox"/> Government <input checked="" type="checkbox"/> Other organization <input type="checkbox"/> Conference Organizer	
Registration Fees:	\$	
Travel:	\$	
Accommodation:	\$770.42	
Ground Transportation:	\$477.52	
Per Diem/Sundry Expenses:	\$	
TOTAL:	\$1247.94	
Expenses Paid from Council Business Travel Budget	\$	
Expenses Paid from Constituency Services & Office Budget or the annual operating budget for the Office of the Mayor	\$	
Expenses paid from other City of Toronto sources	\$4736.97	Source: Economic Development Division

Please attach all pertinent information to this form including invitation letter from event organizer, copies of receipts, etc.)

Signed by Council Member: _____

Date: Feb 27, 2020

The personal information on this form is collected under the authority of the City of Toronto Act, 2006, ss. 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk to report the donation as a Gift and Benefit. Questions about this collection can be directed to the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto ON M5G 2J5, at 416-392-3826, or at integrity@toronto.ca.



第二十一届中国国际高新技术成果交易会
China Hi-Tech Fair 2019

| 邀 | 请 | 函 |

LETTER OF INVITATION

Mr. Denzil Minnan-Won
Deputy Mayor and Councillor of Toronto, Canada

Dear Mr. Denzil Minnan-Won,

China Hi-Tech Fair (CHTF) Organizing Committee has the honor to extend an official invitation to you and your 3 entourages (the name list in following annex) for the 21st China Hi-Tech Fair from 13-17 November 2019 in Shenzhen, China.

China Hi-Tech Fair is renowned as the largest and most influential technology show in China. Approved by the State Council of China, it is jointly held by China's Ministry of Commerce, Ministry of Science and Technology, Ministry of Industry and Information Technology, National Development and Reform Commission, Ministry of Agriculture and Rural Areas, State Intellectual Property Office, Chinese Academy of Sciences, Chinese Academy of Engineering, and Shenzhen Municipal Government. Initiated in 1999, China Hi-Tech Fair has been successfully held for 20 sessions on an annual basis in the city of Shenzhen. It has been playing an important role in enhancing economic and technological exchanges and cooperation between China and foreign countries.

China Hi-Tech Fair 2018 achieved a great success with a total exhibition area of 140,000 square meters. It attracted 3,356 exhibitors, 141 delegations from 41 countries and regions and drew over 563,000 visitors from 103 countries.

The China Hi-Tech Fair 2019 will showcase the latest technology and will feature a series of events:

- A. **Exhibitions:** AI, intelligent manufacturing, energy saving & green technology, IT, biology, new energy, new materials, advanced manufacturing, aviation & aerospace, etc.
- B. **Forums and conferences:** China Hi-Tech Forum, professional seminars, industry summits, salon and workshops, etc.
- C. **Business Events:** road shows, new technology launches, product & technology promotion, match making services, makers' events, etc.

We are grateful for your attention and support to China Hi-Tech Fair 2019 and look forward to welcoming you in Shenzhen in this beautiful autumn!

Yours sincerely,

China Hi-Tech Fair Organizing Committee



(Contact person: Ms. Yan Tao, Tel: [REDACTED])



第二十一届中国国际高新技术成果交易会
China Hi-Tech Fair 2019

| 邀 | 请 | 函 |

LETTER OF INVITATION

ANNEX

The list of officials in Toronto attending the 21st China Hi-Tech Fair:

Mr. Denzil Minnan-Won	Deputy Mayor and Councillor of Toronto, Canada
Mr. Michael Thompson	Deputy Mayor and Councillor of Toronto, Canada
Ms. Cynthia Lai	Councillor - Ward 23 Scarborough North of Toronto, Canada
Ms. Susana Vaz	Economic Development Officer - Asia of Toronto, Canada

Business Mission Travel Expenses - Tracking Sheet for Counsellor Lai- China Mission 2019
Nov 6-16 2019

Exchange rates: For charges on personal credit cards, provide statement that corresponds to receipts with all other personal not blocked out. For cash receipts, provide proof of exchange rate OR EDC Finance will provide average exchange rate

Category	Notes/Details	Foreign Currency	Totals including all taxes CAD \$	Total Before Taxes	HST/Gratuity (up to 15%)
Travel					
Airfare TO-PEK-TO	Paid by EDC - S Vaz board	\$	1,556.49 \$	1,553.24 \$	3.25
Airfare Domestic in China	Paid by EDC - S Vaz board	\$	607.60 \$	607.60 \$	-
		\$	2,164.09 \$	2,160.84 \$	3.25
Accommodation					
Hotel Zhuzhou Marriott	Paid by EDC - S Vaz board	RMB 1,158.00		224.47 \$	224.47
Hotel - Langham Shenzhen	Paid by EDC - S Vaz board	RMB 2,332.00		227.51 \$	227.51
Hotel - Chengdu	Paid by EDC - Payment Requisition			502.65 \$	502.65
		\$	954.63		
Hotel - Shenzhen	Paid by Shenzhen Foreign Affairs		770.42 \$	770.42	
Ground Transportation					
LOCAL					
Taxi from Home to YYZ	Taxi Paid by C.Lai personal credit card		\$80.25		
Taxi from YYZ to Home	Taxi Paid by C.Lai personal credit card		\$75.00		
			\$155.25		
FOREIGN Ground Transportation					
Transport Nov 7-9	*paid by CRRC Corporation Limited	RMB 1000.00	186.00 \$	186.00	
Transport Nov 9-12	*paid by CFAO	RMB 400.00	75.20 \$	75.20	
Transport Nov 12-17	*paid by SFAO	RMB 1140.00	214.32 \$	214.32	
		RMB 2540.00	477.52		
Sundry Expenses					
Per Diem - 12 @ \$100 USD/day (133 CND)					
Wednesday Nov 6	Travel - advanced payment	USD 100.00	133.00		
Thursday Nov 7	Meetings - advanced payment	USD 100.00	133.00		
Friday Nov 8	Meetings - advanced payment	USD 100.00	133.00		
Saturday Nov 9	Meetings - advanced payment	USD 100.00	133.00		
Sunday Nov 10	Meetings - advanced payment	USD 100.00	133.00		
Monday Nov 11	Meetings - advanced payment	USD 100.00	133.00		
Tuesday Nov 12	Meetings - advanced payment	USD 100.00	133.00		
Wednesday Nov 13	Meetings - advanced payment	USD 100.00	133.00		
Thursday Nov 14	Meetings - advanced payment	USD 100.00	133.00		
Friday Nov 15	Meetings - advanced payment	USD 100.00	133.00		
Saturday Nov 16	Travel - advanced payment	USD 100.00	133.00		
		USD 1200.00	1,463.00		

*rate based on daily rate from the Bank of Canada
*rate based on daily rate from the Bank of Canada
*rate based on daily rate from the Bank of Canada

*CFAO Chengdu Foreign Affairs Office
*SFAO Shenzhen Foreign Affairs Office

Lai Cynthia
telwen dls
ZHUZHOU HUN 412000
China

Room 房号 : 1923
Arrival 入住日期 : 11-07-19
Departure 离店日期 : 11-08-19
Loyalty Number 会员号码 :
Confirmation No 确认号 : 78394475
Cashier 收银员 : FOISSAC
Invoice No 账单号 :

Company Name 公司名
CRRC Zhuzhou Locomotive

INFORMATION INVOICE printed on 08-NOV-19

Page 1 of 1

DATE 日期	REFERENCE 备注	CHARGES 消费	CREDITS 付款
11-07-19	Accommodation Services	578.00	
11-08-19	Accommodation Services	578.00	
Total 总计		1,156.00	0.00
Balance 余额		CNY1,156.00	

This statement is the only receipt. I agree that I am personally liable for the above-mentioned payment and if the person, company or association indicated by me as being responsible for the payment, I understand that my liability shall be joint with such person, company or association if the amount is not received within 30 days.
此账单为酒店提供的唯一收据。本人同意承担上述费用，如酒店于30天内未收到由本人指定或有关联的人士、公司或组织付款，则何人将在承担以上费用。

Guest Signature

宾客签署:

To secure your next stay, go to marriott.com

ZHUZHOU MARRIOTT HOTEL
NO. 180 LONGXING ROAD, TIANYUAN DISTRICT, ZHUZHOU 412007, HUNAN, CHINA
T:86.731.2305.8888 F:86.731.2892.3888
株洲兴隆万豪酒店
中国湖南省株洲市天元区兴隆路180号, 邮编: 412007
电话: 86.731.2305.8888 传真: 86.731.2892.3888


MARRIOTT
ZHUZHOU
兴隆的万豪酒店

THE LANGHAM

SHENZHEN

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GUEST FOLIO

客人账单

Ms Cynthia Kwai Ha Lai

Canada

Shenzhen Foreign Affairs Office

Conf. No. 预订确认号 : 11928154
Room No. 房号 : 1703
Arrival 来店日期 : 11-15-19
Departure 离店日期 : 11-16-19
Folio/Invoice No. 账单号 : 453234
Cashier No. 收银员号码 : 478 11-16-19
User ID 收银员 : FDCCHERRY

INVOICE

Date 日期	Description 明细	Reference 备注	Debit 消费	Credit 付款
11-15-19	Accommodation			
11-15-19	Room Charge - Svc Chg		1,000.00	
11-15-19	6% Tax - Room Charge		100.00	
11-16-19	Balance Transfer	TO 1707	68.00	
			-1,168.00	

Total Amount 总金额 0.00 0.00

Balance Due 余额 0.00 RMB

Net Amount 税前净额 -68.00

Tax 6% Tax - Room Charge 6% 相关税费 - 房费 68.00

Guest Signature 宾客签名

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of the full amount of these charges within a reasonable period.
本人愿意承担此单据之上的责任，并愿意承担本人指定担保的个人、公司或团体不能支付的余额或金额，如本人未能亲自到总台来结账。在此特授权深圳东海朗廷酒店从我入住登记时所提供的信用卡上直接收取或通过银行划扣上述费用。

The Langham, Shenzhen 深圳东海朗廷酒店
7688 Shennan Boulevard, Futian District, Shenzhen 518040, China 中国深圳市福田区深南大道7688号 邮编 518040
T 电话 (86) 755 8828 9888 F 传真 (86) 755 8828 8999
langhamhotels.com/shenzhen

THE LANGHAM

SHENZHEN

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GUEST FOLIO

客人账单

Ms Susana Elzira Vaz
CA
Canada

Shenzhen Foreign Affairs Office

INFORMATION INVOICE

Conf. No. 预订确认号 : 11928153
Room No. 房号 : 1707
Arrival 来店日期 : 11-15-19
Departure 离店日期 : 11-17-19
Folio/Invoice No. 账单号 :
Cashier No. 收银员号码 : 11-17-19
User ID 收银员 : FOLINA

Date 日期	Description 明细	Reference 备注	Debit 消费	Credit 付款
11-15-19	Deposit Transfer at Check-in			9,328.00
11-15-19	Accommodation			
11-15-19	Room Charge - Svc Chg		1,000.00	
11-15-19	6% Tax - Room Charge		100.00	
11-16-19	Balance Transfer	FROM 1703	88.00	
	Lai Cynthia Kwai Ha #1703=>Vaz Susana Elzira #1707		1,166.00	
11-16-19	Accommodation			1,000.00
11-16-19	Room Charge - Svc Chg			100.00
11-16-19	6% Tax - Room Charge			68.00
11-17-19	Balance Transfer	from 2111		2,731.98
	Munn Wong Dennis Girard #2111=>Vaz Susana Elzira #1707			
11-17-19	Balance Transfer	from 1704		2,332.00
	Thompson Michael Thomas #1704=>Vaz Susana Elzira #1707			

\$ 9328.00
2766.027

1811.67 Cdn
1141.007 Cdn

\$ 8561.98

\$ 1,670.67 Cdn

DM Thompson - \$ 2,332.00 / \$ 455.04 Cdn 2.195126594
DM Munn Wong - \$ 2,731.98 / \$ 533.08 Cdn
C. Lai - \$ 1,166.00 / \$ 227.51 Cdn
Susana Vaz - \$ 2,332.00 / \$ 455.04 Cdn

THE LANGHAM

SHENZHEN

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GUEST FOLIO

客人账单

Ms Susana Elzira Vaz
CA
Canada

Shenzhen Foreign Affairs Office

INFORMATION INVOICE

Conf. No. 预订确认号 : 11928153
Room No. 房号 : 1707
Arrival 来店日期 : 11-15-19
Departure 离店日期 : 11-17-19
Folio/Invoice No. 账单号 :
Cashier No. 收银员号码 : 11-17-19
User ID 收银员 : FDALINA

Date 日期	Description 明细	Reference 备注	Debit 消费	Credit 付款
	Total Amount 总金额		8,561.98	9,328.00
	Balance Due 余额		-766.02 RMB	
	Net Amount 税前净额			8,420.94
	Tax 税金			
	6% Tax - Room Charge 6% 相关税费 - 房费			13.00

Guest Signature 宾客签名

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of the full amount of these charges within a reasonable period.
本人愿意承担此单据之上的责任, 并愿意承担本人指定担保的个人, 公司或团体不能支付的余额或金额, 如本人未能亲自到总台来结账。在此特授权深圳东海朗廷酒店从我入住登记时所提供的信用卡上直接收取或通过银行划扣上述费用。

2019 CHINA MISSION	Changsha/Zhuzhou (Nov 7 - Nov 9, 2019)				# of people in the mini bus	Chengdu (Nov 9 - Nov 12, 2019)				# of people in the mini bus	Shenzhen (Nov 12 - Nov 17, 2019)				# of people in the mini bus
	Minnan-Wong	Thompson	Lai	Vaz		Minnan-Wong	Thompson	Lai	Vaz		Minnan-Wong	Thompson	Lai	Vaz	
Nov 8 to Nov 17, 2019	1000.00	1000.00	1000.00	1000.00	8	400.00	400.00	400.00	400.00	8	1140.00	1140.00	1140.00	1140.00	10
Ground Transportation															

\$ 0.128 = 1 RMB

Note:

Ground Transportation: ALL COSTS IN RMB

Changsha/Zhuzhou: Covered by CRRC - 8,000 RMB divided by 8 people

Chengdu: Covered by Chengdu Foreign Affairs Office - 3,600 RMB divided by 9 people

Shenzhen: Covered by Shenzhen Foreign Affairs Office - 11,400 RMB divided by 10 people