COVID-19 SCREENING TOOL FOR STAFF AND VISITORS IN HOMELESSNESS SERVICE SETTINGS  
Shelter, Support and Housing Administration  
Current as of April 29, 2020

Name: ___________________________  Date: ________________  Time: ____________

**ALL** staff and essential visitors entering and/or working in homelessness services settings should be **actively screened** using the tool below **before every shift, prior to entering the site.** Non-essential visitors should not be visiting the site at this point in time. Staff are asked to assess themselves **before they travel to work,** in order to minimize the risk of exposure to COVID-19 and to support staff and client health and safety.


(a) Do you have any of the following symptoms: fever (higher than 37.8°C), chills, cough that is new or worsening, shortness of breath, sore throat, runny nose, headache, digestive issues, or fatigue?  
Other symptoms may include barking cough, making a squeaky or whistling noise when breathing, difficulty swallowing, hoarse throat, stuffy or congested nose, lost sense of smell or taste, falling down more than usual.  
☐ Yes  ☐ No

(b) Has someone you are in close contact tested positive for COVID-19?  
☐ Yes  ☐ No

(c) Are you in close contact with a person who is sick with new respiratory symptoms (e.g., fever, cough, difficulty breathing) or who recently travelled outside of Canada?  
☐ Yes  ☐ No

(d) Have you travelled outside of Canada within the last 14 days?  
☐ Yes  ☐ No

**STEP 2 – ASSESS YOUR RESPONSE**

Based on your response to the above questions, do the following:

**If you answer 'no' to all of the questions:**
- You are permitted to enter the site and work your scheduled shift. Please continue to practise physical distancing and self-monitor for symptoms.

**If you answer 'yes' to any of the questions:**
- Stay home. **DO NOT** enter the site and work your scheduled shift.  
- Return your vehicle/home if you are at your workplace and contact your supervisor.

**STEP 3 – MONITOR YOURSELF**

Please follow these steps if you have answered 'yes' to any of the questions above:

- If you have symptoms, you must self-isolate at home for 14 days after your symptoms began.  
- If you have recently travelled, you must self-isolate at home for 14 days after your return to Canada.  
- If you have had close contact with a person that is currently ill with COVID-19 / new respiratory symptoms, self-isolate for 14 days from your last close contact and monitor yourself for symptoms.  
- If you do not have symptoms, please monitor yourself for symptoms. If you develop symptoms, self-isolate for 14 days.

Please ensure that you stay in communication with your supervisor.

For more general health referral information, refer to the Public Health Ontario website. If you have questions about your symptoms or concerns, or your symptoms are worsening contact your primary care provider (for example, family doctor) for a phone or virtual assessment or speak with Telehealth Ontario at 1-866-797-0000 to speak with a registered nurse. If you need urgent care, contact 9-1-1.