

Toronto Licencing Tribunal
Written Hearings for Proposed Resolutions (PR)

Effective May 27, 2020 and until further notice, the Toronto Licensing Tribunal will schedule written hearings for Proposed Resolutions. On eligible matters, MLS will invite the Party to participate in a pre-hearing conference to discuss a potential resolution of their matter. Toronto Licensing Tribunal's administrative staff will facilitate the process by delivering the report electronically to the applicant/licensee.

If MLS and the applicant/licensee agree to a proposed resolution, MLS and the applicant/licensee or their representative must notify the Tribunal of the agreement in writing. Upon notification, the Tribunal will schedule a written hearing to consider whether the proposed resolution will be approved or whether a hearing is required. A Notice of Written Hearing will be issued to all parties.

In the course of conducting the written hearing, the Tribunal may have questions for the Parties. In such instances, the Tribunal will issue a Request for Information to all parties by email. The Request for Information will be issued no later than 7 calendar days from the day the Notice of Written Hearing was issued. Parties will be expect to provide a response to the request for information no later than 10 calendar days from the day the Notice of Written Hearing is issued (if any). The other Party may respond to any reply given to the request for information no later than 14 calendar days from the day the Notice of Written Hearing was issued (or such other date as specified by the Member, if any).

At the conclusion of the exchange of submissions period, the Tribunal will render a decision in writing. The Tribunal may dispose of the proceeding by endorsing the proposed resolution or refusing the proposed resolution and directing Court Services to contact the Parties to schedule an electronic or telephone hearing or an in person hearing.

Issued: May 27, 2020