

Submit this form to your CSR within 10 business days of return from the travel or conference/seminar.

Business Travel Office Travel Conference/Seminar

Travel Details

Name of Traveller: Councillor Thompson		Vendor No.: 1007854	
<input checked="" type="checkbox"/> Member of Council <input type="checkbox"/> Staff			
Date: December 3, 2019		Reference No.: <i>EXP/SE22-SE25/19</i>	
Name of Event: MedTech Conference (2019)		Dates from: 09/22/2019 to: 09/25/2019	
Purpose of Travel: Attend the MedTech Conference 2019, using the speaking and networking opportunities to encourage direct investment and promote the 2020 conference (to be held in Toronto).			
Exchange Rate applied to convert from local currency to Canadian dollars (CAD) 1US=1.32CAD	Cost Centre ED0154	Functional Area 1540400000	Cheque Amount \$102.66

Final Statement of Expenses

Cost Element	Description	Foreign Currency	Total incl. all taxes CAD \$	Total Before Taxes \$	HST
4256	Registration Fees:	N/A	N/A	N/A	N/A
4215	Travel: <input checked="" type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus Flight - Paid by J. Preece (pcard)		798.11	762.99	35.12
4210	Accommodation: 3 nights - Paid by J. Preece (pcard)	2,284.07 USD	3,109.01		
<i>4230</i> 4220	Ground Transportation: Ground transportation in Boston - Paid by Cllr Thompson Ground transportation to/from Toronto airport - Paid by EDC Finance	<i>46.37</i> 27.78 USD 31.41	<i>61.20</i> 402.66 189.44 <i>41.45</i>	170.20	19.24
4230	Sundry Expenses 4 days @ up to \$100/day <input type="checkbox"/> CAD or <input checked="" type="checkbox"/> US per diem allowance	400 USD	528.00		-
	Total Expenses		4,727.22		
	Less: Advances & Prepayments Document No. Registration fees Travel Paid by J. Preece (pcard) - <i>1200 499 34</i> Accommodation Paid by J. Preece (pcard) - <i>1200 51701</i> Ground Transportation Paid by EDC Finance - <i>1910 251428</i> Sundry Expenses Document #1900168564 - Paid by EDC	2,284.07 USD 400 USD	798.11 3,109.01 189.44 528.00	762.99 170.20	35.12 19.24
TOTAL	Payable to <input checked="" type="checkbox"/> individual / <input type="checkbox"/> City		102.66		

Approved by:	Date <i>Dec 4/19</i>
Submitted by:	Date
For Manager:	Date

Funds Authorization

For funds from the Council Budget: I have confirmed that approved funds are available for this purpose.	Signature of City Clerk/Designate:	Date
For funds from other budgets: I have confirmed that approved funds are available for this purpose.	Name: Mike Title: GM, ED Signature:	Date <i>Dec 10/19</i>

Submit this form to your CSR at least **10 business days before** the travel or conference/seminar.

Travel Details		
Name of Traveller: Michael Thompson <input checked="" type="checkbox"/> Member of Council <input type="checkbox"/> Staff	<input checked="" type="checkbox"/> business travel <input type="checkbox"/> office travel <input type="checkbox"/> conference/seminar* *Out-of-Province Conference report is required for Conference attendance outside of Ontario	
Name of Event: MedTech Conference (2019)	Dates from: 09/22/2019 to: 09/25/2019	
Travel Destination: Boston, MA	<input type="checkbox"/> within GTA <input type="checkbox"/> outside GTA & within Ontario <input checked="" type="checkbox"/> outside Ontario or Canada	
Purpose of Travel: Attend The MedTech Conference 2019, using the speaking and networking opportunities to encourage direct investment and promote the 2020 conference (held in Toronto).		
Estimated Travel Costs (should include GST and all other applicable taxes)		
Cost Centre To Be Charged: <u>ED0154</u> Functional Area Code: <u>1540400000</u>	Exchange Rate 1 <u>USD</u> = <u>1.32</u> CAD	Canadian \$
Registration Fees:		0.00
Travel: <input checked="" type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus <input type="checkbox"/> Personal Automobile _____ km @ \$0.____ cents/km		452.00
Accommodation: <u>3</u> day(s) @ \$ <u>575</u> per day including taxes		1725.00
Ground Transportation: <input checked="" type="checkbox"/> taxi(s) <input type="checkbox"/> car rental <input type="checkbox"/> other - specify: _____		
Sundry Expenses: <u>4</u> day(s) @ \$100.00 <input type="checkbox"/> CAD/ <input checked="" type="checkbox"/> US per day	400.00	528.00
Total Estimated Costs:		2,705.00
Prepayment/advances requested for the following costs: <input type="checkbox"/> Registration Fees <input checked="" type="checkbox"/> Travel <input checked="" type="checkbox"/> Accommodation <input checked="" type="checkbox"/> Ground Transportation <input checked="" type="checkbox"/> Sundry Expenses		2705.00

Approval		
I certify that all estimated costs reported are correct. Signature of Traveller:		Date <i>Sept 12 / 19</i>
For Council Staff travel, Approving Authority:		Date
Funds Authorization		
For funds from the Council Budget: I have confirmed that approved funds are available for this purpose.	Signature:	Clerk/Designate:
		Date <i>Sept 20 / 19</i>
For funds from other budgets: I have confirmed that approved funds are available for this purpose.	Name: _____ Title: _____ Signature:	Date <i>Sept 16 / 19</i>

porter

Booking Receipt

Thank you for booking with Porter.
Your payment has been received.

Booking date
Sep 17, 2019

Confirmation number
N1NI4L

Michael ██████████ Thompson

\$798.11 CAD

Flights \$725.65

PD 947 Toronto (YTZ) to Boston (BOS) Sep 22, 2019 at 4:35 PM \$332.00
Flexible Fare

Taxes, Fees and Charges \$102.55

Air Traveller Security Charge \$12.10

NAV and Surcharges \$9.00

Airport Improvement Fee \$15.00

Harmonized Sales Tax (HST) \$1.95

US Transportation Tax \$24.66

US Immigration Tax \$9.28

US Agriculture Tax \$5.25

US Customs Processing Fee \$7.65

Goods and Services Tax (GST) \$17.66

PD 946 Boston (BOS) to Toronto (YTZ) Sep 25, 2019 at 6:05 PM \$241.00
Flexible Fare

Taxes, Fees and Charges \$50.10

US Transportation Tax \$24.66

US Passenger Facility Charge \$5.97

US September 11th Security Charge \$7.42

Goods and Services Tax (GST) \$12.05

Seat Selection \$ 0.00

Baggage \$72.46

Toronto (YTZ) to Boston (BOS) First Checked Bag \$34.50

GST \$1.73

Boston (BOS) to Toronto (YTZ)	First Checked Bag	\$34.50
	GST	\$1.73

Total cost \$798.11 CAD

Payment summary

Transaction Date	Method of Payment	Payment Status	Payment Amount
Sep 17, 2019	MasterCard xxxx-xxxx-xxxx-████	Approved 041418	\$798.11
Total paid			\$798.11 CAD
Total owing			\$0.00 CAD

GST/HST Number
841583271

QST Number
1212573775

Residence INN. BY MARRIOTT

Residence Inn®
370 Congress Street, Boston, MA 02210 P 617.478.0840
Marriott.com/BOSFP

M. Thompson		Room: 225		Room Type: ONBR		Number of Guests: 1		Rate: \$829.00		Clerk:	
Arrive: 22Sep19	Time: 07:45PM	Depart: 25Sep19	Time:	Folio Number: 96182							

DATE	DESCRIPTION	CHARGES	CREDITS
22Sep19	Room Charge	329.00	
22Sep19	State Occupancy Tax	18.75	
22Sep19	City Tax	21.39	
22Sep19	Convention and Tourism Tax	9.05	
23Sep19	Room Charge	829.00	
23Sep19	State Occupancy Tax	47.25	
23Sep19	City Tax	53.89	
23Sep19	Convention and Tourism Tax	22.80	
24Sep19	Room Charge	829.00	
24Sep19	State Occupancy Tax	47.25	
24Sep19	City Tax	53.89	
24Sep19	Convention and Tourism Tax	22.80	
25Sep19	Master Card		2284.07

Card #: MCXXXXXXXXXXXX[REDACTED]XXXX
Amount: 2284.07 Auth: 004753 Signature on File
This card was electronically swiped on 23Sep19

BALANCE:		0.00
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As a Marriott Bonvoy Member, you could have earned points towards your free dream vacation today. Start earning points and Elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

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Ground transportation

T Dot O Limo

3099 Ferguson Drive
Burlington, ON L7M 0E7
416-346-7378

tdotolimo@icloud.com

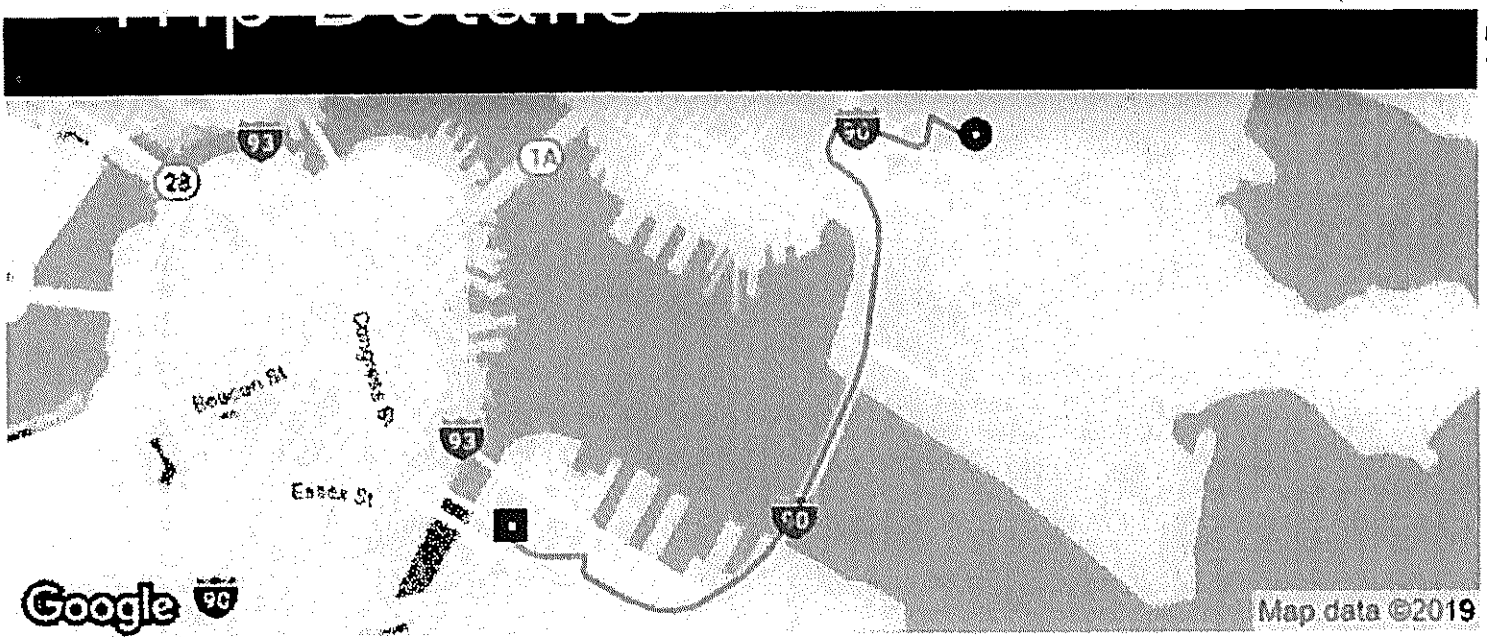
Invoice

Date	Terms	Invoice #
21/10/2019		276

Invoice To
City of Toronto Attn. Debbie Gedz

Date of Service	Customer Name	Description	Amount
22/09/2019	Councillor Michael Thompson	2:30pm [redacted] to Billy Bishop Airport - airport transfer	74.00
25/09/2019	Councillor Michael Thompson	8:04pm PD 946 from Boston to [redacted] airport transfer	74.00
		15% Gratuity	22.20
<p>Boston - Med Tech Conference Local ground transportation C. Thompson EDD154/1540400000 John Merendino</p>			
			Sales Tax Summary
			HST (ON)@13.0% 19.24
			Total Tax 19.24
			Total \$189.44

GST/HST No. 813776465



2019-09-22, 7:08 PM

\$17.23

Toyota Camry 1CH712

- BOS Terminal C, 100 Harborside Dr, Boston...
- 370 Congress St, Boston, MA 02210, USA



You rated ELHADI



Need help with this trip?

Switch payment method

I want to switch my payment

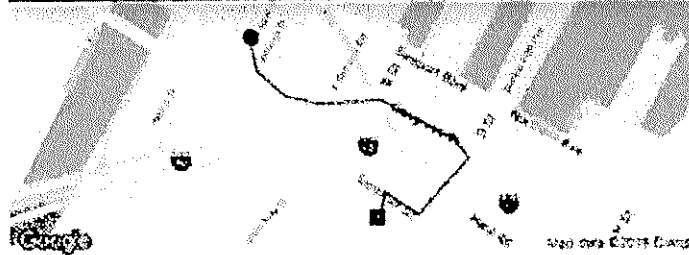
Change

I want to

ROGERS 8:45 PM 90%


←

Trip Details



2019-09-23, 6:44 AM \$6.85
 Honda Civic 6NF336

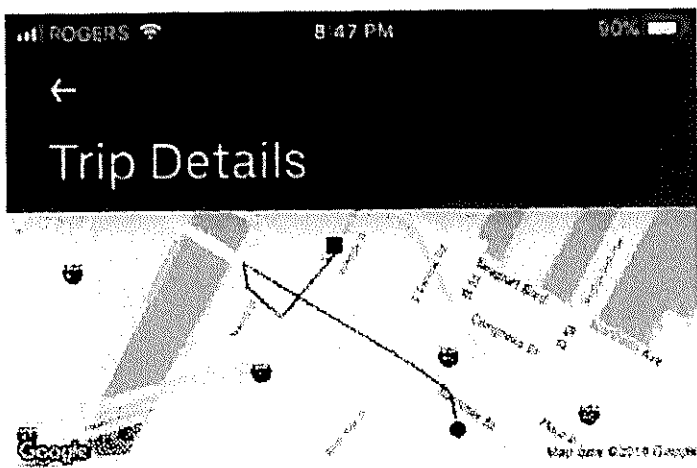
- 12 Thomson Pl, Boston, MA 02210, USA
- 425 East Side Dr, Boston, MA 02210, USA

 Your trip with Oskaira

Need help with this trip?

Switch payment method	Change
I want to switch my payment method for this trip.	I want to change driver's info.


Edit payment	Edit rate
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2019-09-23, 9:14 PM \$10.00

Toyota Sienna 7PE322

- 425 East Side Dr, Boston, MA 02210, USA
- 12 Thomson Pl, Boston, MA 02210, USA

 Your trip with ISMAIL

Need help with this trip?

Change star rating

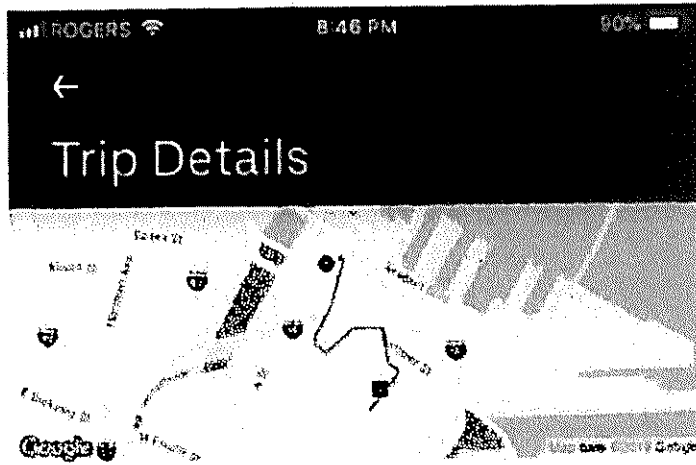
I want to change my driver's rating.

Edit rating

Switch

I want to change my payment method.

Edit payment method



2019-09-24, 7:14 AM \$6.85

Toyota RAV4 2RFV11

● 354 Congress St, Boston, MA 02210, USA

■ 463 C St, Boston, MA 02210, USA



You rated LUIS

★ ★ ★ ★ ★

Need help with this trip?

Switch payment method

I want to switch my payment method for this trip.

Change

I want to change driver's info

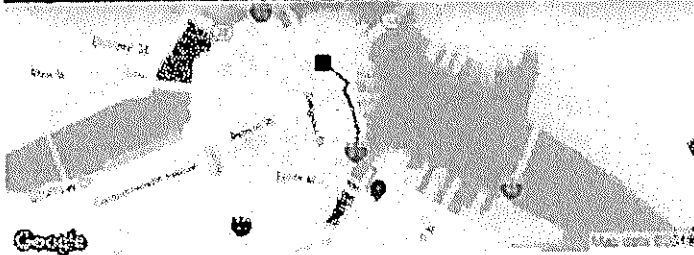
Edit payment

Edit rating

ROGERS 8:48 PM 90%

←

Trip Details



2019-09-24, 4:13 PM \$8.44
 Toyota Prius 5YW291

- 370 Congress St, Boston, MA 02210, USA
- 218 Hanover St, Boston, MA 02113, USA



You rated Cheuk

★★★★★

Need help with this trip?

Switch payment method

I want to switch my payment method for this trip.

Change driver's profile

I want to change driver's profile.

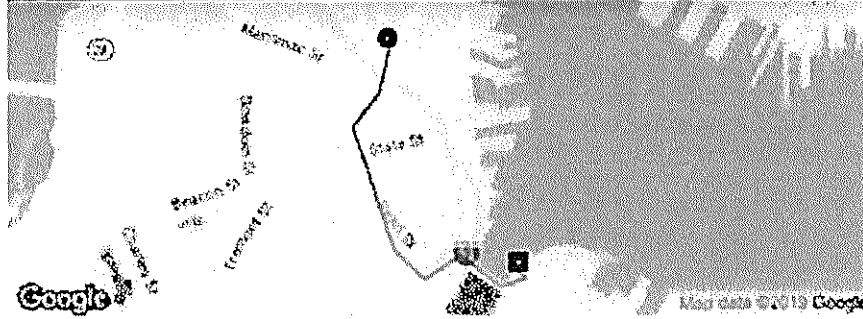
Edit payment

Edit rating

ROGERS 8:48 PM 90%

←

Trip Details



2019-09-24, 4:57 PM

\$7.38

Ford Explorer 8JM613

- 223 Hanover St, Boston, MA 02113, USA

- 4 Northern Ave, Boston, MA 02210, USA



You rated JOSE

★★★★☆

Need help with this trip?

Change star rating

I want to change my driver's rating.

Edit rating

Switch

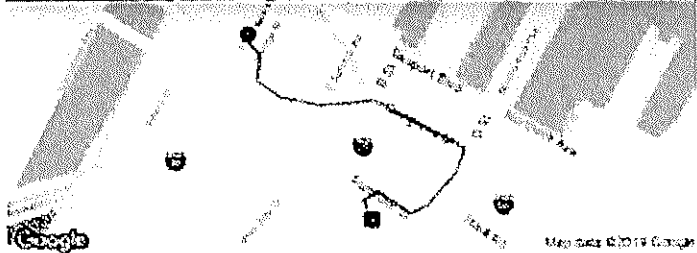
I want to change my payment method

Edit payment method

ROGERS 8:48 PM 90%

←

Trip Details



2019-09-25, 9:54 AM \$6.85

Honda Accord 43WV44

- 12 Thomson Pl, Boston, MA 02210, USA
- 425 East Side Dr, Boston, MA 02210, USA

 You rated THOMAS ★★★★★

Need help with this trip?

- | | |
|--|-----------------------------------|
| Switch payment method | Change driver's i |
| <small>I want to switch my payment method for this trip.</small> | <small>I want to</small> |
| Edit payment | Edit rat |

