



Accounting Services Division
Corporate Accounts Payable

SEP / 4 2019

Corporate Business Expense Claim
Attendance at Conference/ Seminars/ Training, and
Business Travel

Conference Seminar Training Business Travel

This form should be submitted within 10 business days of return from the conference/seminar.
Attach original approved "Request for Authorization Form" and all original receipts.

Foreign Currency Exchange Rate** Exchange Rate applied to convert from local currency to CAD = _____ (If applicable)			Invoice Number** EXR/SE23-SE24/19	
Vendor Name** Sunil Johal			Vendor Number** 1020634	
Division** EDC	Work Address** City Hall, 100 Queen St. W, 9th Floor, East Tower	Postal Code** M5H 2N2	Invoice Date** (m/d/yyyy) October 4, 2019	
Name and Location of Conference / Seminar / Training / Business Travel** The Policy Matters Speaker Series 2019			Payment Amount** N/A	
Start Date** (m/d/yyyy) Monday, September 23, 2019		End Date** (m/d/yyyy) Tuesday, September 24, 2019		

Description	GL Account **	Cost Centre/ WBS Element/ Internal Order **	Functional Area **	Net Amount **	HST **	Total Including Taxes **
Registration Fees	4256					-
Travel <input checked="" type="checkbox"/> Air <input type="checkbox"/> Train <input type="checkbox"/> Bus Baggage Fees / Insurance	4215	ED0131	1540100000			Paid by MacEachen
Use of Personal Vehicle Kms X <input type="checkbox"/> \$0.52/km or <input type="checkbox"/> \$0.54/km						-
Accommodation 1 days @ \$ 361.60 /day plus hotel taxes	4210	ED0131	1540100000			Paid by MacEachen
Ground Transportation (to and from Airport) ON ie: taxis and car rental TORONTO	4220	ED0131	1540100000			N/A
Ground Transportation (to and from Airport) ie: taxis and car rental DESTINATION *Foreign Transactions- NO TAX*	4220	ED0131	1540100000			Paid by MacEachen
Ground Transportation (DESTINATION-LOCAL) ie: taxis, bus, subway & car rental *Foreign Transactions- NO TAX*	4220	ED0131	1540100000			Paid by MacEachen
Per Diem (See Bus. Expense Policy) 2 days @ \$ 65.00 USD / day	4230	ED0131	1540100000			N/A
Other (Please specify)	4230	ED0131	1540100000			N/A
Training	4310					-
TOTAL EXPENSES						\$0.00

Less: Advances & Prepayments: *Mandatory if applicable							
	GL Account **	Cost Centre/ WBS Element/ Internal Order **	Functional Area **	SAP Document Number	Net Amount **	HST **	Total Including Taxes **
Registration Fees	4230	ED0131	1540100000		\$0.00	-	\$ -
Air Travel	4215	ED0131	1540100000		\$0.00	-	\$ -
Accommodation	4210	ED0131	1540100000		\$0.00	-	\$ -
Grds Transportation (To & Fr. Airport) ON.	4220	ED0131	1540100000		\$0.00	-	\$ -
Grds Transportation (To & Fr. Airport) Destination	4230	ED0131	1540100000		\$0.00	-	\$ -
Grds Transportation (local-des. taxi, bus, train, etc.)	4230	ED0131	1540100000		\$0.00	-	\$ -
Other (Please specify)							
TOTAL ADVANCES & PREPAYMENT AMOUNT**							\$0.00
TOTAL PAYABLE TO INDIVIDUAL / CITY							

Employee Name: Sunil Johal
Title: Director Business Growth Services
Date: _____
Telephone: _____
Signature: _____

Authorized by: Mike Williams
Title: General Manager, EDC
Date: _____
Telephone: _____
Signature: _____

****This form may not be altered in any manner. All mandatory fields must be completed and filled in electronically. Incomplete forms will be returned to the originator for corrections prior to being processed for payment. Hand written forms will not be accepted and will be returned to the division.**

Important note: Employees seeking reimbursement and program administration staff are responsible for blacking out or severing the full credit card numbers and/or non-business phone numbers that may appear on original receipts before sending to Accounts Payable for processing.

Request for Authorization

Attendance at Conferences/Seminars, Training and Business Travel

This form should be completed and the necessary approvals obtained at least 10 business days in advance of undertaking any training, business travel, and/or attending any conference/seminar.

The \$3,500 limit does not apply to training. Please refer to the completion guidelines of this form and all related policies.

Conference Seminar Training Business Travel

Name:	Sunil Johal		
Division:	Economic Development & Culture		
Work Address:	100 Queen Street West, 9th Floor, East Tower		
Name of Conference/Seminar/Training:	The Policy Matters Speaker Series 2019		
Within GTA <input type="checkbox"/>	Outside GTA & within Ontario <input checked="" type="checkbox"/>	Outside Ontario/Canada <input checked="" type="checkbox"/>	
Destination:	Halifax, Ontario		
Start Date:	Monday, September 23, 2019	End Date:	Tuesday, September 24, 2019
Are breakfast, lunch and/or dinner meals provided by the Sponsor? Please specify: (Meals will be deducted from per Diem as stated in Business Exp Policy)			
N/A			
Purpose: Use space provided below for full description			
Invited by MacEachen Institute for Public Policy and Governance at Dalhousie University to speak on a panel on 'The Future of Work: Where Demographics, Technology and Urbanization collide'. Discussion to look to the future on labour policies, what changes are employers making and how workers should prepare for jobs of the future. All travel expenses was arranged and paid directly by MacEachen Institute.			
ESTIMATED COSTS: (The estimated costs should include HST and all other applicable taxes)			
*Use Exchange rate(s):	1 unit local currency =	CAD	
	1 unit local currency =		Foreign Currency*
	1 unit local currency =	\$	Canadian\$ (incl.tax)
Registration Fees: (Conference/Seminar/Training)			N/A
Accommodation: (Standard Single Room)			N/A
Number of Days: 1	X	/day incl. taxes	N/A
Travel Method:			
Air <input checked="" type="checkbox"/>	Train <input type="checkbox"/>	Bus <input type="checkbox"/>	
Personal Vehicle:	km X \$0.	CAD/km	N/A
Ground transportation: (including car rental, to/from airports) Specify estimates:			
Taxi to/from home / airport	and to /from	airport / hotel	N/A
Sundry Expenses: (See Business Expense Policy; Meals provided are deducted)			
Number of Days: 2	X	\$65.00 CAD or USD	N/A
Sub-Total Estimated Costs:			
- Other Business Meeting expenses outside of Conference costs, please specify:			
			N/A
TOTAL ESTIMATED COST:			N/A
Cost Centre/ WBS Element to be charged:	ED0131		
Functional Area to be charged:	1540100000		

I certify that all estimated costs relating to this travel have been included in this form.

Signature of Employee:





16-Sep-19

(signature)

(date)

I have confirmed that approved funds are available for this purpose:

Approval for Proposed Expense

Division Head or	Mike Williams <small>(print name)</small>		Sept 16/19 <small>(date)</small>
Deputy City Manager:	Giuliana Carbone <small>(print name)</small>		<small>(signature)</small>
City Manager/Mayor:	<small>(print name)</small>	<small>(signature)</small>	<small>(date)</small>
Committee & Report No. (if applicable)			<small>(date)</small>



SPEAKER SERIES 2019

September 10, 2019

Election 2019:

Democracy and Manipulation in the Internet Age

Tom Clark (Chair) *Chair of Public Affairs and Communications, Global Public Affairs*

Alex Boutilier *National Politics Reporter, Toronto Star*

Elizabeth Dubois *Assistant Professor in the Department of Communication, University of Ottawa*

Natasha Gauthier *Senior Media Relations Advisor, Elections Canada*

Anatoliy Gruzd *Canada Research Chair in Social Media Data Stewardship, Ryerson University*

September 17, 2019

Food System Failure:

Why Food is a Forgotten Policy Option

Jamie Baxter (Chair) *Associate Professor in the Schulich School of Law, Dalhousie University*

Megan Bailey *Canada Research Chair in Integrated and Coastal Governance, Dalhousie University*

Sara Kirk *Professor in the School of Health and Human Performance, Scientific Director of the Healthy Populations Institute, Dalhousie University*

Catherine Mah *Canada Research Chair in Promoting Healthy Populations, Dalhousie University*

Sara Seck *Associate Professor and Associate Dean, Research in the Schulich School of Law, Dalhousie University*

  [edalmipp](https://www.facebook.com/dalmipp)  dal.ca/mipp

September 24, 2019

The Future of Work: Where Demographics, Technology and Urbanization Collide

Karen Foster *Canada Research Chair in Sustainable Rural Futures for Atlantic Canada, Dalhousie University*

Sunil Johal *Fellow, Public Policy Forum*

Travis McDonough *Founder and CEO, Kinduct*

Ian Munro *Chief Economist, Halifax Partnership*

October 1, 2019

Canada's Energy Future: Boom or Bust?

Larry Hughes (Chair) *Founding Fellow at the MacEachen Institute, Dalhousie University*

Dennis McConaghy *Author and Commentator on Energy and Carbon Policy Issues*

Jacques Poitras *Author of Pipe Dreams: The Fight for Canada's Energy Future*

Kristen Zickfield *Associate Professor in the Geography Department, Simon Fraser University*

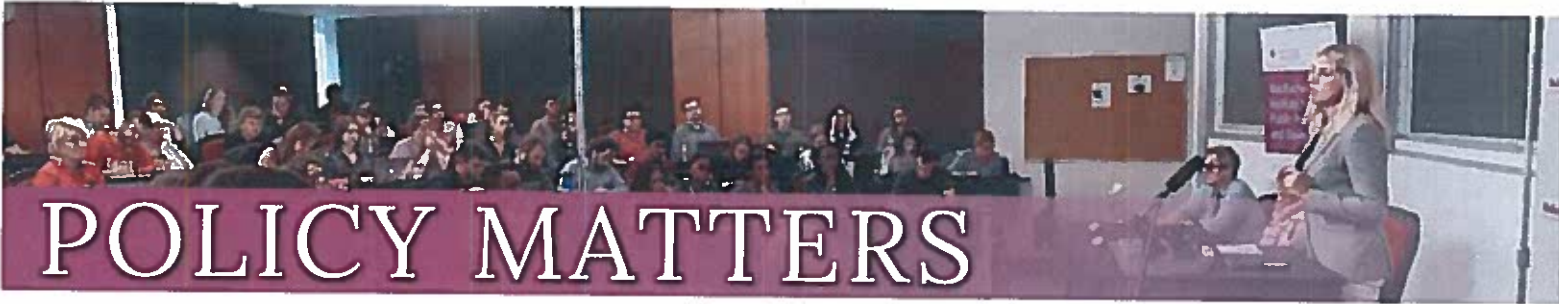
Six more panels on the next page 

TUESDAYS | 12 PM - 1:30 PM | SEPT 10 TO NOV 19, 2019

Room 1020, Kenneth C. Rowe Management Building
Dalhousie University, 6100 University Avenue, Halifax, NS

Free and open to the public. Seating is limited.

LIVE STREAMED ON
FACEBOOK: @DALMIPP



POLICY MATTERS

SPEAKER SERIES 2019 (continued)

  [@dalmipp](https://twitter.com/dalmipp)  dal.ca/mipp

October 8, 2019

Human Rights and Reconciliation: Indigenous Child Welfare

Angelina Amaral *Mi'kmaq Governance Manager, Mi'kmaq Rights Initiative*

Cindy Blackstock *Executive Director and Professor in the School of Social Work, McGill University*

Naiomi Metallic *Chancellor's Chair in Aboriginal Law and Policy, Dalhousie University*

October 15, 2019

Resilience or Reluctance: Climate Change Adaptation Policy in Atlantic Canada

Blair Feltmate (Chair) *Professor in the School of Environment and Head of the Intact Centre on Climate Adaptation, University of Waterloo*

Omer Chouinard *Professor Emeritus in Environment, Université de Moncton*

Megan Leslie *President and CEO, WWF-Canada*

Kate Sherrin *Associate Professor in the School for Resource and Environmental Studies, Dalhousie University*

Robert Strang *Chief Medical Officer of Health, Nova Scotia*

October 22, 2019

A Key Determinant of Health: Meeting the Housing Needs of Older LGBTQ2S+ Canadians

Liesl Gambold *Associate Professor in the Department of Sociology and Social Anthropology, Dalhousie University*

Jacqueline Gahagan *Professor in the School of Health and Human Performance, Dalhousie University*

Shawn Harmon *Lecturer in Regulation & Risk in the School of Law, University of Edinburgh*

Ren Thomas *Assistant Professor in the School of Planning, Dalhousie University*

October 29, 2019

When the Dust Settles: How Do We Hold People to Account after Disasters?

Lori Turnbull (Chair) *Director of the School of Public Administration, Dalhousie University*

Bruce Campbell *Adjunct Professor in the Faculty of Environmental Studies, York University*

Paul Kovacs *Founder and Executive Director of the Institute for Catastrophic Loss Reduction*

Jennifer Quaid *Associate Professor, Civil Law Section in the Faculty of Law, University of Ottawa*

Kevin Quigley *Scholarly Director of the MacEachen Institute, Dalhousie University*

November 5, 2019

The Art of the Deal: Public-Private Partnerships

Mary Brooks (Chair) *Professor Emerita in the Rowe School of Business, Dalhousie University*

Paul LaFleche *Deputy Minister, Department of Transportation and Infrastructure Renewal, Nova Scotia*

Ray Mitchell *Legal Counsel, International Union of Painters and Allied Trades*

Matti Siemiatycki *Interim Director, School of Cities, University of Toronto*

November 19, 2019

Not All Fun and Games: Tough Choices and Trade-offs in Cultural and Recreational Infrastructure New MacEachen Institute Research

Darrell Dexter (Chair) *Vice Chair, Global Public Affairs*

Bill Greenlaw *Executive Director, Communities, Culture and Heritage, Nova Scotia*

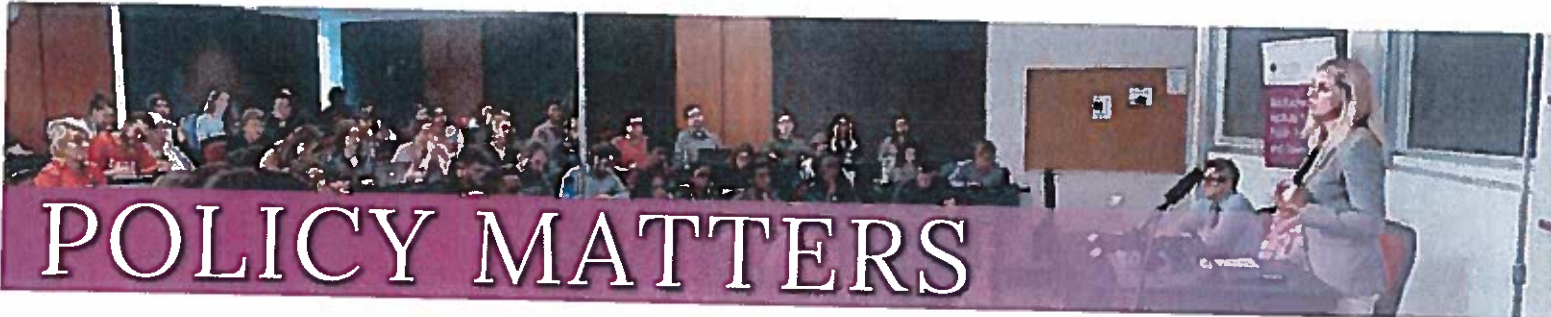
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  [edalmipp](https://www.dal.ca/mipp)  [dal.ca/mipp](https://www.dal.ca/mipp)

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SCENARIO NOTE

Policy Matters 2019 Future of Work Panel
Tuesday, September 24, 2019

Contact Details

Contact	Details
MacEachen Institute	
Scholarly Director	Kevin Quigley Office: 902 494 3782 Cell: 902-597-8622 kevin.quigley@dal.ca
Communications Officer	Warren McDougald Office: 902-494-5207 Cell: 647-823-3309 warren.mcdougald@dal.ca
Project Coordinator	Jocelyne Rankin Office: 902-494-7749 Jocelyne.Rankin@dal.ca
Social Media	
MacEachen Institute	Twitter: @DalMIPP Facebook: @DalMIPP Website: Dal.ca/MIPP

The Future of Work: Where Demographics, Technology and Urbanization collide

Dalhousie University – MacEachen Institute for Public Policy & Governance

Rowe Building | 6100 University Avenue

Green Room: Third Floor | **Room 3052**

Panel: First Floor | **Room 1020**

September 24, 2019

Please arrive at the green room **no later than 11:30 a.m.**

Description: *AI, disruptive industries, urbanization and demographic changes are rapidly transforming the economy.*

This panel looks to the future: what labour policies should we pursue to ensure an appropriate quality of life for Canadians? What changes are employers making to adapt to the new business landscape? How should workers prepare for the jobs of the future?

Assigned readings for the students:

- Boyd & Holton, "Technology, innovation, employment and power: Does robotics and artificial intelligence really mean social transformation?"
- Johal & Yalnizyan, "Race To The Top"

Speaking on the panel:

- **Karen Foster** - Canada Research Chair in Sustainable Rural Futures for Atlantic Canada, Dalhousie University
- **Sunil Johal** - Fellow, Public Policy Forum
- **Travis McDonough** - Founder and CEO, Kinduct
- **Ian Munro** - Chief Economist, Halifax Partnership

Aiding with the panel and round table:

- **Kevin Qulgley**, Scholarly Director, MacEachen Institute for Public Policy and Governance
- **Darrell Dexter**, Adjunct Professor and Chair for the afternoon round table
- **Warren McDougald**, Communications Officer, MacEachen Institute for Public Policy and Governance
- **Jocelyne Rankin**, Project Coordinator, MacEachen Institute for Public Policy and Governance
- **Tari Ajadi**, Teaching Assistant for Introduction to Public Policy (12:00 – 1:30 panel class).

[Panel Event Web Page](#) | [Facebook Event Page](#)

Time																
11:15 a.m. – 11:50 a.m.	<p><u>ARRIVAL</u></p> <p>Rowe Building, Room 3052 - The green room is located on the third floor of the Rowe building. Please arrive no later than 11:30 a.m.</p> <table border="1" data-bbox="479 424 1464 801"> <tr> <td data-bbox="479 424 649 693">11:15 a.m.</td> <td data-bbox="649 424 1464 693"> <p>Warren McDougald greets speakers at the green room (Rowe 3052). This is also an opportunity for the speakers to meet.</p> <p>Green room includes light refreshments.</p> <p>Kevin Quigley will be in the green room to welcome people until 11:30 at which point he will leave to start the class.</p> </td> </tr> <tr> <td data-bbox="479 693 649 801">11:50 a.m.</td> <td data-bbox="649 693 1464 801"> <p>Warren McDougald escorts speakers from green room to room lecture hall (Rowe 1020).</p> </td> </tr> </table>		11:15 a.m.	<p>Warren McDougald greets speakers at the green room (Rowe 3052). This is also an opportunity for the speakers to meet.</p> <p>Green room includes light refreshments.</p> <p>Kevin Quigley will be in the green room to welcome people until 11:30 at which point he will leave to start the class.</p>	11:50 a.m.	<p>Warren McDougald escorts speakers from green room to room lecture hall (Rowe 1020).</p>										
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12:00 p.m. – 1:30 p.m.	<p><u>PANEL DISCUSSION</u></p> <p>Rowe Building, Room 1020 - Panel discussion</p> <table border="1" data-bbox="479 935 1464 1483"> <tr> <td data-bbox="479 935 649 1002">12:00 p.m.</td> <td data-bbox="649 935 1464 1002"> <p>Kevin Quigley will chair the panel and introduce each speaker before he / she / they speaks (5 mins)</p> </td> </tr> <tr> <td data-bbox="479 1002 649 1069">12:05 p.m.</td> <td data-bbox="649 1002 1464 1069"> <p>Speaker 1 (12 mins)</p> </td> </tr> <tr> <td data-bbox="479 1069 649 1137">12:20 p.m.</td> <td data-bbox="649 1069 1464 1137"> <p>Speaker 2 (12 mins)</p> </td> </tr> <tr> <td data-bbox="479 1137 649 1204">12:35 p.m.</td> <td data-bbox="649 1137 1464 1204"> <p>Speaker 3 (12 mins)</p> </td> </tr> <tr> <td data-bbox="479 1204 649 1271">12:50 p.m.</td> <td data-bbox="649 1204 1464 1271"> <p>Speaker 4 (12 mins)</p> </td> </tr> <tr> <td data-bbox="479 1271 649 1419">12:55 p.m.</td> <td data-bbox="649 1271 1464 1419"> <p>Open panel discussion begins. Certain students in the audience have been pre-selected to ask questions. Students will also have reviewed readings on the topic as part of the syllabus. (30 - 35 mins)</p> </td> </tr> <tr> <td data-bbox="479 1419 649 1483">1:30 p.m.</td> <td data-bbox="649 1419 1464 1483"> <p>Kevin Quigley issues closing remarks. (2 mins)</p> </td> </tr> </table>		12:00 p.m.	<p>Kevin Quigley will chair the panel and introduce each speaker before he / she / they speaks (5 mins)</p>	12:05 p.m.	<p>Speaker 1 (12 mins)</p>	12:20 p.m.	<p>Speaker 2 (12 mins)</p>	12:35 p.m.	<p>Speaker 3 (12 mins)</p>	12:50 p.m.	<p>Speaker 4 (12 mins)</p>	12:55 p.m.	<p>Open panel discussion begins. Certain students in the audience have been pre-selected to ask questions. Students will also have reviewed readings on the topic as part of the syllabus. (30 - 35 mins)</p>	1:30 p.m.	<p>Kevin Quigley issues closing remarks. (2 mins)</p>
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1:30 p.m. – 2:30 p.m.	<p><u>LUNCH</u></p> <table border="1" data-bbox="479 1645 1464 1846"> <tr> <td data-bbox="479 1645 649 1779">1:30 p.m.</td> <td data-bbox="649 1645 1464 1779"> <p>Tari Ajadi escorts panelists to University Club.</p> <p>Darrell Dexter will join panelists for lunch.</p> </td> </tr> <tr> <td data-bbox="479 1779 649 1846">2:25 p.m.</td> <td data-bbox="649 1779 1464 1846"> <p>Darrell Dexter escorts guests to the MacEachen Institute</p> </td> </tr> </table>		1:30 p.m.	<p>Tari Ajadi escorts panelists to University Club.</p> <p>Darrell Dexter will join panelists for lunch.</p>	2:25 p.m.	<p>Darrell Dexter escorts guests to the MacEachen Institute</p>										
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	2:40 p.m. -	Panelists arrive at MacEachen Institute and round table begins.
2:40 p.m. – 4:00 p.m.	<p><u>ROUND TABLE</u></p> <p>Darrell Dexter will chair the panel and introduce each of the guests. Each guest will be given two minutes to discuss what he/she considers to be the principal concern and opportunity on the topic. One student each week will be tasked with summarizing the readings for the week and summarizing the key controversies on the topic. Students will then be given the opportunity to ask questions. We have deliberately refrained from imposing (excessive) structure on the class; the round table is intended to be a constructive exchange of views and learning opportunity for everyone. Students will also have reviewed readings on the topic as part of the syllabus. A student each week will be tasked with summarizing the readings for the week and summarizing the key controversies on the topic.</p>	
4:00 p.m.	<p><u>CLOSING</u></p> <p>Round table portion of the class ends. Day concludes.</p>	