

Diapering and Toileting Policy and Procedure – COVID-19

Policy Statement

Toronto Early Learning & Child Care Services (TELCCS) is committed to providing a safe and healthy environment for children, families and providers and visitors. TELCCS will take every reasonable precaution to prevent the risk of communicable diseases within all our child care home locations.

Purpose

To ensure that all employees are aware of, and adhere to, the directive established by Toronto Public Health (TPH), and Children's Services in all TELCCS home child care locations.

Application

This policy applies to all providers, visitors, and any other persons engaged in business with TELCCS.

Procedures

Diapering and toileting can pose a risk of disease transmission among children and adults as a result of environmental contamination; therefore, the following steps are required in order to minimize the risk of spreading disease. Approved disinfectant list can be found in the Environmental Cleaning and Disinfecting Policy and Procedure – COVID-19.

Diaper Change Area Requirements

- A designated diaper changing area with a diaper change pad in good repair.
- The designated diaper changing area must be separate from a food preparation area
- Diapering surfaces shall be constructed of a smooth, non-porous, non-absorbent material that is easy to clean (i.e. a washable pad covered by smooth vinyl). These surfaces must be free of cracks
- Diapering surfaces must be disinfected with an approved disinfectant, after each use. Surface must remain wet for the appropriate contact time of disinfectant. Please refer to list in the Environmental Cleaning and Disinfecting Policy and Procedure – COVID-19.
- Area must include space to store each child's individual diapers and ointments/creams (ointments/creams must be labelled for each child). Items such as ointments and creams must be disinfected when brought into the home child care.
- A hand washing sink must be available near the diaper changing area and be used for the provider and children during the diapering process. This sink shall not be used for food preparation, rinsing cloths or soiled clothing, toy or utensil washing or of dumping liquid waste.

- Hand wash sinks shall be equipped with pump soap in a dispenser, running hot and cold water, and paper towels. Cloth towels may not be used at this time.
- High touch surfaces including, handwashing sinks and toilets must be cleaned and disinfected, using approved disinfectant at least twice daily and additionally as required. If the washroom area is shared with residents, they must be cleaned and disinfected between each use.
- Appropriate Personal Protective Equipment (PPE) is required during diaper changes, including gloves, eye protection, and surgical masks.
- All disinfectants must be stored out of reach of children.
- Hand sanitizer is available and stored out of reach of children. Hand sanitizer is not to be used with children under the age of 18 months.
- TPH hand washing and TPH hand sanitizing procedures are posted at sink level or as close to sink level as possible.
- TPH Diapering procedures and TPH glove use procedure shall be posted in diapering areas and followed by all providers and visitors.

Toileting Area Requirements

- Hand washing sinks shall be equipped with pump soap in a dispenser, running hot and cold water, and paper towels. Cloth towels must not be used at this time.
- High touch surfaces including, handwashing sinks and toilets must be cleaned and disinfected, using approved disinfectant at least twice daily and additionally as required. If the washroom area is shared with residents, they must be cleaned and disinfected between each use.
- Single-use disposable gloves are required. Eye protection must be worn if physical distancing of 6ft / 2m cannot be maintained and there is anticipation of contact with bodily fluids.
- Hand sanitizer is available and not to be used with children under the age of 18 months.
- TPH hand washing and TPH hand sanitizing procedures are posted at sink level or as close to sink level as possible.
- TPH Toileting and TPH glove use procedure shall be posted in toileting areas and followed by all providers.

Waste

- Garbage pails must have a lid that closes to contain soiled diapers.

Policy and Procedure Review

This policy and procedure will be reviewed and signed off by providers prior to implementing toileting routines in a home child care environment, and at any time where a change is made.

Revised: July 14, 2020