

Sample Policy**Draft Policy for Mandatory Masks in Apartments and Condominiums****1 Mandatory Masks or Face Coverings**

- 1.1 Due to the COVID-19 pandemic, masks or face coverings are mandatory in all common areas of this building, located at _____.
- 1.2 As of August 5, 2020, every person entering the building or any enclosed common area must wear a mask at all times. This applies to everyone, including residents, visitors or staff.
- 1.3 The mask or face covering must cover your mouth, nose and chin.

2 Exemptions

- 2.1 Some people do not need to wear a mask or face covering. This includes children under age two, people who have medical conditions that prevent them from wearing a mask, and/or people who are unable to place or remove a mask without assistance. They do not need to provide proof for their exemption.

3 Signage

- 3.1 To ensure residents and guests are aware of the requirement, signs will be posted at all entrances to common areas, including the lobby, elevators, laundry rooms and gyms.
- 3.2 Each sign will have the following information on it:
All persons entering or remaining in enclosed common areas on these premises shall wear a mask or face covering which covers the nose, mouth and chin, as required under City of Toronto By-Law 541-2020.

4 Training

- 4.1 All staff working in the building will be trained on this policy.

5 Questions

- 5.1 Questions relating to this policy can be directed to: _____ (add name and phone number for building contact)