

**Construction Specification for  
Maintenance of Traffic**

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## **TS 1.00.01                    SCOPE**

This specification covers the requirements for the construction and maintenance of the following:

- 1) Temporary traffic lanes.
- 2) Temporary access to private driveways and side streets.
- 3) Temporary pedestrian facilities (sidewalks) for the convenience of the public.
- 4) Temporary bicycle facilities.
- 5) Site fence, crowd control barrier or other barrier as specified in the Contract Documents to separate work areas from those used by the public.
- 6) Traffic control persons, police officers, signs, barricades, delineators, lights and other traffic control devices in conformance with the Ontario Traffic Manual, Book 7 – Temporary Conditions and *Occupational Health and Safety Act*.

## **TS 1.00.02                    REFERENCES**

This specification refers to the following standards, specifications or publications:

### **City of Toronto Standard Specifications**

|         |  |
|---------|--|
| TS 310  | Construction Specification for Hot Mixed, Hot Laid Asphaltic Concrete Paving   |
| TS 501  | Amendment to OPSS.MUNI 501 – Construction Specification for Compacting   |
| TS 1101 | Amendment to OPSS.MUNI 1101 – Material Specification for Performance Graded Asphalt  |
| TS 1151 | Material Specification for Superpave, Stone Mastic and Warm Mix Asphalt  |
| TS 1010 | Amendment to OPSS.MUNI 1010 – Material Specification for Aggregates – Base, Subbase, Select Subgrade and Backfill Material |

### **City of Toronto Standard Drawings**

|             |                       |
|-------------|-----------------------|
| T-216.02-12 | Crowd Control Barrier |
|-------------|-----------------------|

### **Ontario Provincial Standard Specifications**

|           |  |
|-----------|--|
| OPSS 740  | Construction Specifications for Concrete Barriers    |
| OPSS 1352 | Material Specification for Precast Concrete Barriers |

### **Ontario Ministry of Transportation**

Ontario Traffic Manual Book 7 Temporary Conditions

### **Society for Protective Coatings**

|          |                                       |
|----------|---------------------------------------|
| Paint 20 | Zinc-Rich Coating (Type II - Organic) |
|----------|---------------------------------------|

## **TS 1.00.03                    DEFINITIONS**

For the purpose of this specification, the following definitions apply:

**Crushed Aggregate** means pieces of aggregate having at least one well-defined face resulting from fracture. Particles with smooth faces and rounded edges, or with only small chips removed, are not considered crushed.

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**Superpave** means an acronym for Superior Performing Asphalt Pavements. It is an alternative system to the Marshall method for specifying material components and asphalt mix design method using the Superpave gyratory compactor.

**Transportation Services** means City's Transportation Services division.

**TS 1.00.04                    DESIGN AND SUBMISSION REQUIREMENTS**

**TS 1.00.04.01            Hot Mix Asphalt**

All submission and design requirements for hot mix asphalt shall be as specified in TS 1151, except that trial batches will not be required.

**TS 1.00.05                    MATERIALS**

**TS 1.00.05.01            Superpave 9.5 Asphalt**

All Superpave 9.5 asphalt shall meet the materials specifications of TS 1151 and construction specification of TS 310. The grade of asphalt shall be PG 58-28 according to TS 1101.

**TS 1.00.05.02            Superpave 19.0 Asphalt**

All Superpave 19.0 asphalt shall meet the materials specifications of TS 1151 and construction specifications of TS 310. The grade of asphalt shall be PG 58-28 according to TS 1101.

**TS 1.00.05.03            Crushed Aggregate**

All crushed aggregate shall be Granular A and shall be according to TS 1010.

**TS 1.00.05.04            Site Fence**

All site fences shall consist of steel 'T' posts, top wire and plastic fencing.

Steel 'T' posts shall be 50 x 50 x 2400 mm metal stakes primed with one brush coat of black zinc rich paint according to SSPC Paint 20.

The fencing shall be constructed of heavy duty, high visibility, orange plastic and shall be a minimum of 1.2 m high.

The top wire shall be stranded wire with a minimum diameter of 4.1 mm or 8 gauge.

**TS 1.00.05.05            Crowd Control Barrier**

Crowd control barriers shall be according to T-216.02-12, and the barriers should be similar in shape and size to those supplied by Mark-All Services Incorporated for their Type 'B' Crowd Control Barrier with smooth rounded corners (551 Piercey Road, Bolton, Ontario, L7E 5B5, 905-951-2700), or approved equivalent.

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The crowd control barrier shall be painted in yellow and have a solid piece of reflective tape placed along the top rail. The reflective tape shall be a minimum 600 mm in length and shall be centred on the top rail.

**TS 1.00.05.06            Temporary Barrier**

All temporary barriers shall be of the type listed below:

- 1) Precast concrete barrier, with an I-Lock connection, meeting the requirements of OPSS 1352.
- 2) Triton barrier as manufactured by Energy Absorption Systems Inc. (One East Wacker Drive, Chicago, Illinois, 60601, 312-467-6750). The local supplier of Triton Barrier is Lecol Co. Ltd. (689 Warden Avenue, Units 15 & 16, Scarborough, Ontario, M1L 4R6, 416-694-4420) or approved equivalent.

**TS 1.00.06                    EQUIPMENT – Not Used**

**TS 1.00.07                    CONSTRUCTION**

**TS 1.00.07.01            General**

The Contractor shall at all times carry on the work in a manner that will create the least interference with the traffic consistent with the faithful performance of the work. The Contractor shall not close the road or provide any detour except with the written approval of the Contract Administrator in conjunction with the representative from Transportation Services. The Contractor shall at its own expense provide for the safe passage and control of traffic by supplying, placing, maintaining, changing, and removing such barricades, signs, lights, and Traffic Control Persons (TCPs) as are required for the proper notification and protection of the public approaching or passing through any part of the Working Area and all devices so used shall be according to the Ontario Traffic Manual, Book 7 – Temporary Conditions and all aspects of the Work shall be according to the *Occupational Health and Safety Act*.

Where, with the approval of the Contract Administrator, the road is closed and traffic is diverted entirely off the road to any other public roads, the Contractor shall, at its own expense, supply and erect barricades, lights and such other protection as may reasonably be required by the Contract Administrator at all points where traffic might enter on that portion of the road so closed to traffic. The Contractor, when required by the Contract Administrator, shall supply traffic control personnel, to protect the barricades and direct traffic at each end of the portion or portions of the roadway closed to the traffic.

If, at any time, the Contractor fails to provide for the safe passage and control of traffic on any existing road or detour as prescribed in this specification, and if the Contractor fails to correct forthwith such as unsatisfactory condition upon being so directed in writing, the Contract Administrator may immediately correct the unsatisfactory condition and take such other action as they deems necessary for the safe passage and control of traffic. The City may deduct from any monies due or to become due to the Contractor, on any account, any cost or expense incurred by the City.

Failure to act on the part of the Contract Administrator under this subsection shall not relieve the Contractor from its responsibilities under this Contract.

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The Contractor shall co-ordinate the removal and reinstallation of any existing parking meters, traffic control signs or signals, and other roadside furniture with Transportation Services.

The Contractor shall restore all parking meters, traffic control signs or signals, and other roadside furniture damaged by construction to the satisfaction of the Contractor Administrator and Transportation Services. All restoration is to be done at the expense of the Contractor.

Wherever roadway plates are required, they must be saw cut in, flush with the road surface, ramped with Superpave 9.5, Traffic Category B hot mix asphalt and skid resistant. All concrete, asphalt and contaminated aggregate, used for temporary construction and in traffic maintenance, shall be excavated and disposed of off the site. All material deemed reusable, by the Contract Administrator, shall be graded into and compacted to form part of the roadway subbase or other temporary work. No additional payment will be made for the re-handling, reuse or disposal of this material.

All temporary construction and temporary traffic maintenance shall be carried out to the satisfaction of the Contract Administrator and in accordance with the temporary traffic management plan conforming to the requirements of Ontario Traffic Manual. The Contract Administrator will give written notification of any deficiencies, and the Contractor shall initiate repairs within 24-hours.

The City reserves the right to contract with others to complete any repairs that have not been initiated within 24-hours of written notification. All repair costs, including all overhead and office costs incurred in the remedial actions will be deducted from the final payment to the Contractor.

#### **TS 1.00.07.02            Site Meetings**

Regular site meetings will be held every week or every two weeks, or as required by the Contract Administrator, to discuss traffic management and progress of work. Attendance will be required by at least one representative from the Contractor.

The Contractor shall be responsible for the following:

- 1) Coordinating and organizing attendance of subcontractors responsible for any work to be discussed as part of the agenda.
- 2) Informing the Contract Administrator, in advance of the meeting, of all items to be added to the agenda.
- 3) Ensuring that the Contractor representatives in attendance have the required authority to commit the Contractor to actions agreed upon.

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### **TS 1.00.07.03            Temporary Traffic Lanes**

At least two paved lanes of a minimum width of 3.05 m each including placing temporary pavement markings shall be kept open to traffic at all times during construction. Where additional width is available, it shall be used to provide wider curb lanes. Any portions of such lanes which, in the opinion of the Contract Administrator, are required outside the edge of the existing pavement shall consist of 75 mm of Superpave 19.0, Traffic Category B hot mix asphalt over a 225 mm thickness of Granular A, compacted to meet the requirements of TS 501.

Prior to the placing of the stone and asphalt layers, selected excavated material from either roadway or sewer excavations shall be used to fill ditches or other low areas and shall be compacted to 100% of maximum dry density.

Wherever possible, all temporary walkways, sidewalk, bus stops, pedestrian, wheel chair, bicycle and vehicular accessibility ramps shall be maintained at all times, including the provision of suitable, clean areas for bus stops.

### **TS 1.00.07.04            Bus Stops**

At temporary bus stops, a flat and adequately drained platform consisting of Superpave 9.5, Traffic Category B asphalt to 75 mm compacted thickness shall be placed on top of a 100 mm compacted thickness of Granular A base for pedestrian use. In addition, a safe walkway must be maintained between the temporary bus stop and any adjacent sidewalk.

### **TS 1.00.07.05            Side Streets**

The Contractor shall maintain two-way traffic on side streets wherever possible. If necessary and subject to the approval of the City, traffic on side streets may be reduced to one lane for a limited period of time. If the side street is to be reduced to one lane, a qualified Traffic Control Person (TCP) must be present on site from the time of lane reduction until the side street is open to two-way traffic.

### **TS 1.00.07.06            Private Driveways**

The Contractor shall maintain access to driveways wherever possible. Driveways greater than 6 m in width shall have access maintained at all times. Construction shall be scheduled to allow temporary access to either half of the driveway. Such temporary access shall consist of a layer of well compacted Granular A placed to a minimum thickness of 150 mm and a minimum width of 3 m, or as specified in the Contract Documents.

### **TS 1.00.07.07            Temporary Sidewalks**

The Contractor shall provide and maintain safe and convenient facilities for pedestrian traffic through the areas under construction. These facilities shall provide for a dry, hard and even surface at all time. Such temporary sidewalks shall have a minimum width of 2.1 m, and consist of a layer of well compacted Granular A placed to a minimum thickness of 100 mm, and a layer of well compacted smooth Superpave 9.5, Traffic Category B asphalt surface placed on top to a minimum compacted thickness of 75 mm. A minimum vertical clearance of 2.5 m shall be provided.

Wheelchair access shall be maintained at all times.

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All pedestrian traffic shall be separated from the construction area by means of a temporary site fence or pedestrian control barrier. If the erection of a temporary site fence or pedestrian control barrier is not feasible, the Contractor shall seek approval from the City to use traffic control barrels (TC 54).

The Contractor shall provide sufficient signs to direct pedestrians around all sidewalk detours.

#### **TS 1.00.07.08          Bicycle Facilities**

The Contractor shall provide and maintain safe and convenient facilities for bicycle traffic through the area under construction. Where a bicycle lane or bicycle path exists within the work area, temporary facilities shall be provided. Such temporary bicycle facilities shall consist of a layer of well compacted, Granular A placed to a minimum thickness of 100 mm, a layer of well compacted smooth Superpave 9.5, Traffic Category B asphalt surface placed on top to a minimum thickness of 75 mm, and a minimum width of 1.5 m for one way traffic and a minimum width of 2.5 m for two way traffic. A minimum vertical clearance of 2.5 m shall be provided.

Cyclists shall be directed to follow a detour, or use pedestrian facilities after dismounting, as required. All information with regard to the use of bicycle facilities shall be supplied and maintained by the Contractor.

#### **TS 1.00.07.09          Site Fence**

The Contractor shall supply and maintain a continuous site fence to separate the travelled portion of the road or pedestrian area from the area under construction if the requirement for site fence is specified in Contract Documents.

Fence posts shall be spaced at a maximum of 3 m apart. Sleeves shall be placed in the concrete base on the first half of the pavement to be constructed, so that the posts are clear of the excavation for the second half. The site fence shall be removed following the completion of the road base and the sleeves shall be filled with concrete of the same type as used for the construction of the concrete road base. The construction area shall then be isolated from the public sections by the use of approved delineators, as specified in the Ontario Traffic Manual, Book 7 – Temporary Conditions.

The Contractor may, subject to the approval of the City, substitute approved delineators as specified in the Ontario Traffic Manual, Book 7 – Temporary Conditions for the site fence.

The top wire shall be threaded through the top portion of the fence, every three or fewer holes and drawn taut by machine. The top wire shall not be tightened by hand. The top wire shall be securely fastened to each post using standard tie wire. Every 100 mm or at every corner or break in the fence, the top wire of the fence shall be fastened to the bottom of the next post at every 100 mm intervals, or at every break in the fence to provide stability.

#### **TS 1.00.07.10          Crowd Control Barriers**

Crowd control barriers shall be placed between the construction areas and the pedestrian traffic. The triangular base shall be facing the construction area to minimize any obstructions to the pedestrian traffic.



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Adjacent sections shall be connected at all times and pulled taut to form a continuous unbroken chain. Sections at the ends of each chain shall be secured to a section of site fence or a solid structure, such as a pole or sign. Crowd control barriers shall prevent pedestrian traffic from gaining access to the construction area.

Construction areas shall be completely isolated from pedestrian traffic at all times.

For contracts with multiple staging, the Contractor may be required to relocate the barrier sections from one stage to the next. The Contractor may also be required to relocate sections of the crowd control barrier on a daily basis to facilitate construction access or to temporarily increase the work area. The cost of relocation of crowd control barrier between stages throughout the contract is included as part of the item for staging requirements unless a separate pay item is provided in the Contract Documents for the relocation of crowd control barrier.

### **TS 1.00.07.11            Temporary Barrier**

Temporary barriers shall be placed between the construction areas and the vehicular traffic, as specified on the Contract Drawings. Triton barriers require a “clear zone”, as specified by the manufacturer, between the construction area and the vehicular traffic.

Preparation of the base, if necessary, shall be according to OPSS 740, except that the slope of the foundation for the Triton Barrier shall not exceed 5 per cent when measured perpendicular to the barrier.

Supplying, placing, relocation and removal of the temporary concrete barriers shall be according to OPSS 740.

End treatments for temporary concrete barrier shall be as specified in the Contract Documents.

The supply, placing, relocation and removal of the Triton Barrier shall be according to the manufacturer’s Triton Barrier Application Manual.

### **TS 1.00.07.12            Traffic Control**

#### **TS 1.00.07.12.01        *Traffic Control Plan***

The Contractor shall at its own expense, develop Traffic Control Plans as stipulated in the Ontario Traffic Manual, Book 7 – Temporary Conditions. The Traffic Control Plan will include detours, staging sequences, vehicle access and egress from worksite, temporary barriers, and removal of old pavement markings for complex projects. For minor projects, the Contractor may select the appropriate typical layouts from the Ontario Traffic Manual Book 7.

The Contract Administrator or the Transportation Services representative or both, shall review the Traffic Control Plan. Any changes to the Traffic Control Plan shall be agreed upon by the Contract Administrator or the Transportation Services representative or both.

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**TS 1.00.07.12.02      *Traffic Protection Plan***

The Contractor shall at its own expense, develop Traffic Protection Plans for the protection of workers in the work zone, as required under the *Occupational Health and Safety Act* and *Regulations for Construction Projects Ontario Regulation 213/91 and 145/00*. The Traffic Protection Plan shall conform to the requirements of all pertinent acts and regulations. The Contractor shall submit the Traffic Protection Plan to the City for record before the construction begins. All traffic protection measures shall be carried out to the satisfaction of the Contract Administrator and in accordance with the Traffic Protection Plan submitted.

**TS 1.00.07.12.03      *Police Officer for Traffic Control***

**TS 1.00.07.12.03.01      *General***

All costs associated with the requirements for a police officer for traffic control throughout the Contract for any reason shall be borne by the Contractor.

In addition to complying with the Ontario Traffic Manual, Book 7 – Temporary Conditions, the Contractor is required to provide a police officer for traffic control on site in accordance with Table 1 – *Deployment of Traffic Control in Road Construction Activities*, as amended from time to time in TS 1.00.07.11.03.02.

The Ministry of Labour is the governing agency responsible for the safety of workers and the public. The Toronto Police Service, as part of their responsibility as the employer, is required to provide the training for, the equipping of, and ensuring the use by members of personal protective equipment.

**TS 1.00.07.12.03.02 Traffic Control Requirements**

The following criteria outline the requirements for police officers as stated in the Memorandum of Understanding: Guidelines for Road Occupancy Traffic Control.

**Table 1: Deployment of traffic control in road construction activities**

| Conditions under which traffic control may be required      | Normal regulatory posted speed 60 km/h or lower, one lane or reduced to one lane   | Normal regulatory posted speed 70 km/h to 90 km/h, one lane or reduced to one lane | Any speed, more than one lane in each direction |
|---|--|--|---|
| to protect workers on public way                            | Traffic Control Persons (TCP) can be used  | TCP can be used  | Police presence is required                     |
| to protect construction vehicles crossing roadway           | TCP can be used  | TCP can direct construction traffic only, not public traffic                       | Police presence is required                     |
| to protect construction vehicles entering a roadway         | TCP can be used  | TCP can direct construction traffic only, not public traffic                       | Police presence is required                     |
| electrical contractor work on traffic control signals       | Police presence is required if there is an absence of traffic control device display and/or if the vehicle/pedestrian indication(s) are to display conflicting movement. If not, follow Ontario Traffic Manual Book 7 – Section 5.4: Use of Paid Duty Police Officers (January 2014). If the TCP conditions are not met, then police presence is required. |  |   |
| construction, surface maintenance, utilities, Toronto Water | Follow Ontario Traffic Manual Book 7 – Table 6 – Deployment of Traffic Control Persons (TCP). If the TCP conditions are not met, then police presence is required.   |  |   |

Note 1: Table 1 is a modified version of OTM Book 7 – Table 6: Deployment of Traffic Control Persons (TCP) that takes into consideration City of Toronto Operational Guidelines.

Note 2: See Occupational Health and Safety Act and Regulations for Construction Projects, R.S.O. 1990, Regulations 213/91 as amended by Regulations 631/94 and 145/00.

Note 3: If conditions under Ontario Traffic Manual Book 7 – Section 5.4 Use of Paid Duty Officers (January 2014) are satisfied, the TCP(s) must be positioned in a manner which will not conflict with the traffic control device operation. If this is not possible, police presence is required.

Note 4: For City of Toronto employees, contractors, and sub-contractors, traffic control work is performed in compliance with the provisions of: The City's Traffic Control policy and its guidelines; the Regulations for Construction Projects (sections 67-69, 104-106, and 186-187); the Ontario Traffic Manual for Temporary Conditions (OTM Book 7 and Field Edition); and the Handbook for Construction Traffic Control Persons.

Note 5: In reviewing traffic control measures related to road construction activities, Transportation Services, Toronto Police Services and the applicant must ensure that the safety of all road users is preserved.

The above guidelines does not preclude the need for a site meeting to discuss traffic safety related issues, hours of work and so forth with the Transportation Services and Toronto Police Service representative and other agencies.

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### **TS 1.00.07.12.03.03** *Road Emergency Service*

In the event of road emergency services that have to be performed by City staff, City contractors or other utilities, and which the assistance from Toronto Police Service is required for traffic control, on-duty officers should be requested through a phone call to the Toronto Police Service Communication Centre at 416-808-2222.

Road emergency service is deemed to be any unscheduled maintenance where:

- Public safety or health is threatened
- Immediate action is required
- The public is without essential service.

Examples of road emergencies include sewer or watermain breaks, electrical failure and leaking of gas from the distribution system.

At any road emergency work site, a representative of the affected work (utility) must respond to the site as soon as possible to assess the situation, determine the necessary repairs and establish time frames required to complete the repairs. Police officers will document any instance where a representative of the affected work fails to attend the location within 1.5 hours of the call being received by the Toronto Police Service and forward this information to the Unit Commander of Traffic Services.

Where a road emergency has occurred which, through its circumstances and conditions requires that the ensuing traffic control be provided by a police officer, this traffic control shall be provided by an on-duty officer until the emergency has passed.

If the emergency resolution will be lengthy and on-duty officers are required for other service duties, then staff of Transportation Services, Toronto Police and the associated contractor will collectively determine which subsequent traffic control can be provided by means other than an on-duty police officer.

#### *All Other Emergencies:*

In the event of any other type of emergency which presents an immediate danger to the health or safety of any person, including the failure of buildings or parts of buildings, due to events such as fires, explosions, circumstances resulting in the collapse of buildings or otherwise, and which results in the need for traffic control, the required traffic control shall be provided by on-duty police officers for the duration of the emergency.

Where the City division(s) having jurisdiction over and managing the emergency determine(s) that the emergency has passed in that the immediate danger to the health or safety of persons is removed and that restoration of the site can be initiated, said division(s) in conjunction with Toronto Police Service shall determine if continued traffic control is required, and if so, whether the continued traffic control should reasonably be provided by on-duty police officers or transferred to paid duty officers.

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**TS 1.00.07.12.03.04** *Scheduled Maintenance and Construction Work*

Traffic control for all scheduled or regular maintenance activities shall be determined by Transportation Services staff, in consultation with Toronto Police Services and the applicant and the nature of the traffic control will be specified in the appropriate road occupancy permit.

The Contractor is responsible for providing traffic control at a permitted road occupancy, as required in the conditions specified in the activity permit.

A Transportation Services representative, in consultation with the Toronto Police Construction Liaison Officer, will determine the nature of traffic control and if there is a need for police officers for all other activities on City roads.

Where the permitted road occupancy creates a disruption to the rules of the road, appropriate traffic control should be established to ensure that the safety of all road users is maintained for the extent of the road occupancy, based on the criteria in Table 1.

The Contractor shall at its own expense, provide, place in service, maintain and remove all of the traffic control devices and Traffic Control Persons as required by the Ontario Traffic Manual, Book 7 – Temporary Conditions, and according to the *Occupational Health and Safety Act* and *Regulations for Construction Projects* Ontario Regulation 145/00 and shall conform to the Traffic Control Plan. The Contractor shall ensure that sufficient traffic control devices and Traffic Control Persons are always readily available to meet all the traffic control requirements on site. No claims will be considered for Contractor's loss due to the unavailability of Traffic Control Persons and any traffic control devices.

Traffic Control Persons should be considered to control locations with a single lane of one-way traffic flow. A Traffic Control Person can also control pedestrian movements off the travelled portion of the roadway. A Traffic Control Person can also control pedestrian movements at a signalized intersection if the signal indications are clearly visible and the Traffic Control Person is not required to stop traffic. If more than one lane or direction of traffic flow is to be controlled or stopped, then a police officer will be required according to the Ontario Traffic Manual, Book 7 – Temporary Conditions.

In addition, the Contractor shall, at its own expense, provide, place in service and maintain and remove special construction signs, where appropriate, to advise of rough surface, raised maintenance covers, timber decking, steel plates, narrow lanes and detours for motor vehicles, bicycles, and pedestrians on all approaches to and within the areas under construction.

A static barrier, for example, crowd control barrier may be acceptable to close crosswalks at a signalized intersection depending on the pedestrian and vehicle volumes. Yellow 'Caution Tape' is not recognized as an acceptable barrier.

The maintenance of all signs, barricades and other traffic control devices is a 24 hours a day 7 days a week obligation. The Contractor must provide a contact person that will be available at all times, throughout the duration of the project.

The Contract Administrator will issue a verbal or a written warning or both to the Contractor when the Contractor is found failing to protect the site according to Ontario Traffic Manual, Book 7 – Temporary Conditions. Upon receipt of the warning, the Contractor shall rectify all traffic control deficiencies to the satisfaction of the Contract Administrator without delay.

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All scheduled maintenance and construction requests will be staffed with appropriate traffic control requirements. All paid duties required under this specification shall be arranged through the Central Paid Duty Office. The Contractor is responsible for providing police officers, as required, on all City projects and capital projects.

Police officer shall ensure the Contractor produces a valid permit, issued by the City, for the required work and that the Contractor works within the parameters outlined in the permit prior to any work being commenced.

A filled out Paid Duty Request Form shall be faxed, along with a valid road cut permit issued by the City, to the Central Paid Duty Office 416-808-5042. Calls for further assistance can be directed to the Central Paid Duty Office 416-808-7880. In certain circumstances, a request for Paid Duty Police Officer can be made in person at any Division.

If Paid Duty Officers are determined to be the required traffic control, these officers shall be arranged through the Central Paid Duty Office by faxing your request to 416-808-5042. If further assistance is required, the Central Paid Duty Office at 416-808-7880 should be contacted.

A Paid Duty Request Form can be obtained from any police station or the Toronto Police Central Paid Duty Office at 416-808-7880. The form and the current hourly rates of police officer for traffic control pay, which are provided in the terms of agreement at the back of the form, are updated once every January of the year. To download the Paid Duty Request Form, visit [www.torontopolice.on.ca/paid-duty/](http://www.torontopolice.on.ca/paid-duty/).

**TS 1.00.07.12.03.05** *Determining the Actual Need for Police Officer for Traffic Control*

The need for police officers for construction and maintenance (utility cut permit related) work on City roads generally follows the criteria in TS 1.00.07.11.03.02, herein, and has to be determined on a case-by-case basis. The Transportation Services representative shall determine the actual need for police officer according to site conditions and in consultation with the Contract Administrator, the Contractor and the Toronto Police Traffic Services Construction Liaison Officer 416-808-1952.

The actual need for police officer for traffic control shall be determined at the pre-construction meeting and site meetings. Transportation Services representatives and the Toronto Police Traffic Service Construction Liaison Officer shall be invited to the pre-construction and site meetings. It is at their discretion to decide if they will attend the meeting.

City Contract Administrators and inspectors shall monitor the use of police officers for traffic control at the site and intervene whenever the presence of police officer for traffic control is deemed necessary or not warranted based on the conditions specified in this specification.

**TS 1.00.07.12.03.06** *Transportation Services Representatives*

The Contractor is required to contact the respective work zone traffic coordinator in your work area to determine the need for a police officer for traffic control and on any other aspect of the road emergency that requires immediate action.

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**TS 1.00.07.12.03.07** *Disputing the Need for a Police Officer on Site*

Should a dispute arise between police officers on patrol with regards to the need for traffic control at a construction site, a Traffic Services Construction Liaison Officer and a representative of Transportation Services, shall consult to determine if additional traffic control measures are required at the site. No claims for delay, resulting from these matters, will be considered by the City.

**TS 1.00.07.12.03.08** *Work Instructions to Police Officer*

In addition to the brief description of police officer for traffic control duties provided by a Contractor in a Paid Duty Request Form, the Contractor shall provide the police officer for traffic control with detailed written work instructions. The instructions shall be related to the specific site and handed to the police officer for traffic control at the time of his/her arrival to the site.

**TS 1.00.07.12.03.09** *Change and Cancellation*

The Contractor shall notify the Central Paid Duty Office immediately about any change, cancellation, or a need for additional police officer for traffic control. Any changes or cancellations shall be made according to the Terms of Agreement.

Toronto Police Service requires a minimum cancellation time of 12 hours prior to the scheduled start time. Failure to give sufficient notification will result in Contractor paying a minimum payment of three hours per police officer, along with all associated fees and taxes.

A police officer's maximum working period is 12 hours in a 24 hour period. The Contractor shall make bookings of additional police officer for traffic control in a timely manner, when necessary.

**TS 1.00.07.12.03.10** *Reimbursing Police Officer for Traffic Control*

The Contractor shall be responsible to pay the Toronto Police Service for services provided by the police officer for traffic control according to the Terms of Agreement, based upon the hourly wage rate in effect at the time.

The Contractor shall record police officer's names, badge numbers and hours of work and provide the Contract Administrators and City inspectors with a summary sheet outlining the events of police officer arrangement and copies of corresponding invoices.

**TS 1.00.07.12.03.11** *Relocating Legally Parked Vehicles and Parking Enforcement*

The procedure to relocate legally parked vehicles due to construction activities shall be discussed at the pre-construction meeting. The Contractor shall follow the Toronto Police Service procedure entitled *Procedure for Construction Companies Relocating Legally Parked Vehicles* to relocate legally parked vehicles in the construction zone.

Legally parked vehicles may be relocated to accommodate construction using one of the six Toronto Police Service contract towing companies provided in the Toronto Police Service procedure. The Contractor shall assume the towing costs.

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The relocation will only be carried out in the presence of either a parking enforcement officer or the police officer working with the Contractor that day. The police officer must be present to record the vehicle's information. The vehicles relocated from one legal parking location will be relocated to another legal location nearby.

Parking enforcement can be requested by calling either Parking Enforcement East in the east end of the city at 416-808-6600 or Parking Enforcement West in the west end of the city at 416-808-1600.

#### **TS 1.00.07.12.04      *Mass Transit***

The Contractor shall coordinate all staging with any transit commission, for example TTC and GO, school or tour group that may have a bus stop or travel within the construction limits. Special attention shall be given to loading and unloading areas for disabled persons and school buses.

The Contractor shall provide access to all existing bus stops. The relocation and reinstatement of the bus stops shall be performed by the Contractor, under the direction of the transit authority or the City.

All costs associated with relocating and providing temporary bus stops shall be borne by the Contractor, except for any temporary ramps or accesses which will be paid for under the appropriate items.

There will be no additional payment for any delays caused by the Contractor having to stage his work around the transit commissions.

#### **TS 1.00.07.13            *Maintenance of Temporary Work***

Until the final course of asphalt and the permanent pavement markings have been placed, the travelled portion of the road shall be considered as temporary traffic lanes.

Temporary traffic lanes shall be maintained so that there are no irregularities exceeding 40 mm. All crosswalks shall be ramped using temporary Superpave 9.5, Traffic Category B asphalt to provide smooth transitions between the base asphalt and the top surface of the crosswalk. Utility frames and covers, valve boxes and so on shall be ramped with hot mix asphalt or covered over with a steel plate or maintained flush with the surface of the asphalt. After final adjustment to finish grade, the appurtenances shall be ramped as described above. Prior to the placement of the final course of hot mix asphalt, the ramps must be removed without disturbing the base to allow the final course asphalt to be placed to its full depth.

The cost of any necessary patching of temporary traffic lanes or regarding of temporary access to driveways and side streets or regarding of temporary sidewalks or bicycle facilities shall be paid for at the Contract Price for stone and asphalt under the general heading "Maintenance of Traffic". If no such items exist, no separate payment will be made and all costs associated with this temporary work shall be factored into other related pay items.

Should the Contractor fail to correct any unsatisfactory condition upon notification from the City staff to do so, the City may proceed to maintain the project and deduct the entire cost of such maintenance from monies due to the Contractor.



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**TS 1.00.07.14            Maintenance of Temporary Accesses**

The Contractor shall provide safe, convenient and free of obstacles temporary vehicular, wheel chair and pedestrian access to driveways, sidewalks, storefronts, bicycle facilities, bus stops, bus shelters and other public amenities in and around the area of construction at all time during construction.

The Contractor shall at all times, keep all temporary traffic lanes, sidewalks, foot paths, pedestrian ramps, entrances and exits to buildings and facilities free from accumulation of dust, waste materials and rubbish due to its employees or the work.

The Contractor shall keep all temporary access ways free from accumulation of free standing pools of water or oily surface, snow or ice formations, and to warn users of the access ways to beware of slippery conditions. The Contractor shall apply salt and sand to the access ways when there is an accumulation of snow and ice on the ground.

Cleaning up, to the satisfaction of the Contract Administrator shall be a mandatory condition to the final acceptance of the Work.

Should the Contractor fail to maintain or, in the opinion of the Contract Administrator, not expedient to maintain the temporary accesses to the satisfaction of the City, the City may, notwithstanding section GC 4.06, GC 4.07 and GC 4.08 of the City of Toronto General Conditions of Contract, take the appropriate action to remove the obstacles and deduct the total costs of such action from the monies due to the Contractor.

**TS 1.00.08            QUALITY ASSURANCE**

City staff shall conduct inspections, as required, and the Contractor shall be notified of any deficiency in writing. Repairs shall be carried out according to TS 1.00.07, herein.

**TS 1.00.09            MEASUREMENT FOR PAYMENT**

- TS 1.00.09.01            Granular A for Maintenance of Traffic  
Superpave 9.5 Asphalt for Maintenance of Traffic  
Superpave 19.0 Asphalt for Maintenance of Traffic**

Measurement for the above item(s) shall be by mass in tonne (t).

**TS 1.00.09.02            Site Fence**

Measurement of site fence shall be by length in metres (m) of site fence required to be in place at any one time during the life of the Contract.

**TS 1.00.09.03            Relocate Site Fence**

Measurement of relocate site fence shall be by length in metres (m).

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**TS 1.00.09.04            Crowd Control Barrier**

Measurement of crowd control barrier shall be by length in metres (m) for the maximum number of barrier sections required to be in place at any one time during the life of the Contract.

**TS 1.00.09.05            Relocate Crowd Control Barrier**

Measurement of relocate crowd control barrier shall be by length in metres (m).

**TS 1.00.09.06            Temporary Precast Concrete Barrier  
Temporary Triton Barrier**

Measurement for the above item(s) shall be by length in metres (m) of the maximum length of barrier required to be in place at any one time during the life of the Contract.

**TS 1.00.09.07            Relocate Temporary Precast Concrete Barrier  
Relocate Temporary Triton Barrier**

Measurement for the above item(s) shall be by length in metres (m).

**TS 1.00.09.08            Traffic Control**

Measurement for the above item shall be by lump sum. Contractors shall determine the lump sum amount and submit the amount in their bids.

**TS 1.00.10                BASIS OF PAYMENT**

**TS 1.00.10.01            General**

The following items may or may not appear in the Contract Documents. If these items do not appear, then the cost of temporary work required under this specification should be factored into other pay items by the Contractor.

No separate payment shall be made for the provision of temporary drainage works. Payment for this work shall be deemed to be included in the unit prices bid for the other items.

No additional payment will be made for any re-handling required incorporating any reusable material into the final or temporary works.

No additional payment will be made for the replacement of any item that has become damaged as a result of the Contractor's actions or by any other means.

**TS 1.00.10.02            Granular A for Maintenance of Traffic – Item  
Superpave 9.5 for Maintenance of Traffic – Item  
Superpave 19.0 for Maintenance of Traffic – Item**

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Payment at the Contract Price for the above tender item(s) shall be full compensation for all labour, Equipment and Material to do the work. Payment shall include the supply, placing and compacting of granular materials and hot mix asphalt to construct road detours and temporary ramps, the removal, placing and compacting of all reusable materials and any excavation required for the construction of all detours.

The removal of all temporary asphalt and contaminated aggregate, by whatever means, shall be paid for under the item "General Excavation".

**TS 1.00.10.03            Site Fence – Item**

Payment at the Contract Price for the above tender item shall be full compensation for all labour, Equipment and Material to do the work. Payment shall include the supply, erection, maintenance, relocation and removal of all site fence and the preparations to the concrete road base, if required.

**TS 1.00.10.04            Relocate Site Fence – Item**

Payment at the Contract Price for the above tender item shall be full compensation for all labour, Equipment and Material to do the work. Payment shall include the relocation of all site fences.

**TS 1.00.10.05            Crowd Control Barrier – Item**

Payment at the Contract Price for the above tender item shall be full compensation for all labour, Equipment and Material to do the work. Payment shall include the supply, erection, maintenance, and removal of all crowd control barriers.

**TS 1.00.10.06            Relocate Crowd Control Barrier – Item**

Payment at the Contract Price for the above tender item shall be full compensation for all labour, Equipment and Material to do the work. Payment shall include the relocation of all crowd control barriers.

**TS 1.00.10.07            Temporary Precast Concrete Barrier – Item  
Temporary Triton Barrier – Item**

Payment at the Contract Price for the above tender item(s) shall be full compensation for all labour, Equipment and Material to do the work. Payment shall include the supplying, placing, maintenance, relocation and removal of all temporary concrete barriers, including tapered end treatments. All other end treatments will be paid for under the appropriate item(s).

**TS 1.00.10.08            Relocate Temporary Precast Concrete Barrier – Item  
Relocate Temporary Triton Barrier – Item**

Payment at the Contract Price for the above tender item(s) shall be full compensation for all labour, Equipment and Material to do the work. Payment shall include the relocation of all temporary concrete barriers, including tapered end treatments. All other end treatments will be paid for under the appropriate item(s).

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**TS 1.00.10.09            Traffic Control – Item**

Payment at the Contract Price for the above tender item shall be full compensation for all labour, Equipment and Material to do the work. Payment shall include the production of Traffic Control Plan, Traffic Protection Plan, all costs associated with the supply of police officers, traffic control persons, the supply, placing, maintenance, relocation and removal of all signs, barricades and other traffic control devices that are not covered in other pay items of the contract.

The Contractor shall provide support documents to the Contract Administrator on the use of police officers and the supply of various traffic control measures related to the contract, including, but not limited to, the invoices charged to the Contractor by the Toronto Police Service. The City will only pay the invoices and other traffic control related charges that are proved to be actually provided in the contract. Payment shall be evenly distributed over the duration of the contract.