



Request for Proposals for the Repair and Renovation of Social Housing

October 20, 2020



Welcome!

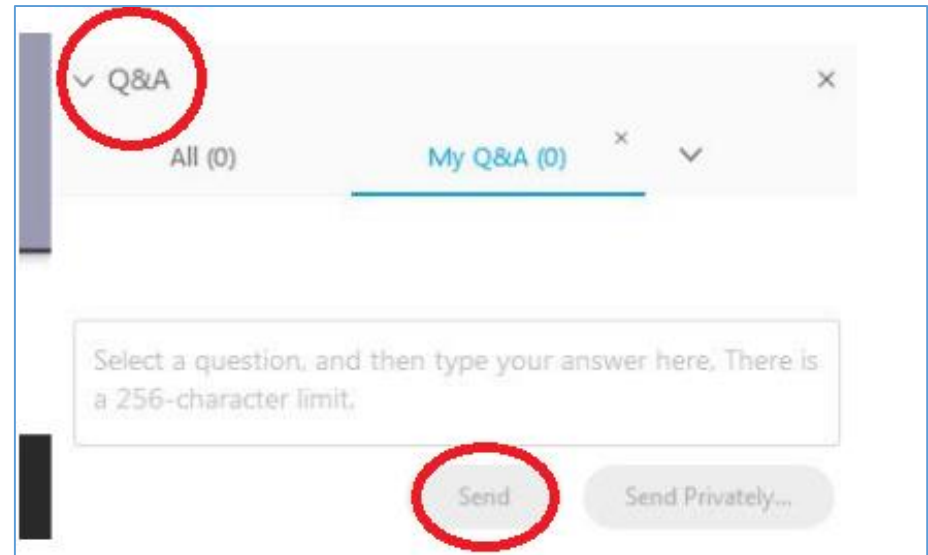
Purpose of today's meeting:

- To provide an overview of this Request for Proposals (RFP)
- Highlight submission requirements and the evaluation process
- To answer questions/provide clarification



How to Ask a Question on a Personal Computer

1. Locate the Q & A tab on the right side of your screen
2. Type your question and press send
3. City staff will read and answer your question at the end of the presentation



RFP Overview

- Available funding - \$5 million from the Canada – Ontario Community Housing Initiative (COCHI)
- For social housing repair and renovation proposals with budgets between \$20,000 and \$1M
- One proposal/site per organization
- Proponents must operate the project for at least 10 years at rents at or below CMHC's average market rents (AMR)

Unit Type	2020 AMR Rent
Bachelor	\$1,148
1 Bedroom	\$1,374
2 Bedroom	\$1,591
3 Bedroom	\$1,766

Proponent Eligibility

Proponents must meet these requirements:

- Must be a **social housing provider** under the Housing Services Act and continue to operate as social housing for at least 5 years
 - Or be an **urban native housing provider**
- Must be in **good standing** with the City
- Must meet the **timelines** in the RFP
- Must retain a **third-party consultant** such as an architect, engineer or project manager for large scale projects/ those requiring a building permit

Timeline

- **October 14:** RFP issued
- **November 3, 4.30 p.m.:** Deadline to submit questions
- **November 13, 4:30 p.m.:** Deadline to submit proposals
- **December 18, 2020:** Deadline to submit a signed Contribution Agreement to the City
- Any changes to these dates will be posted in an Addendum online

Project Eligibility

- Repairs and renovations should address one or more of the following:
 - upgrade or replace building systems e.g. heating system
 - improve building's long term durability e.g. replace roof
 - address health and safety issues e.g. improve fire system
 - increase accessibility through modifications to units or common areas
- Projects must be able to start work within 120 days of signing the Contribution Agreement with the City
- Work must be finished by March 31, 2022

Proposal Submission Checklist

1. Table of Contents
2. Signed Proposal Summary Form (Appendix 1)
3. Project Work Form (Appendix 2)
4. Quotation Summary Form (Appendix 3)
5. Capital Budget Form (Appendix 4)
6. Signed City Standard Submission Forms (Appendix 5A-E)
7. Written Response to the 4 Evaluation Criteria Areas (Section 5.3) – answer each sub-section with details, bullet points acceptable

Proposal Evaluation Criteria

	Criteria	Available Points
1	Proponent and Team Qualifications	20
2	Repair and/or Renovation Plan	35
3	Financial Viability & Value For Money	35
4	Tenant Impact	10
	TOTAL	100

Selection Process

- Proposals must meet eligibility requirements to be evaluated
- Proposals evaluated by Housing Secretariat and SSHA staff
- Proposals must score at least 70% to be considered for funding
- Proponents will be notified in writing whether they have been selected for funding or not

How To Submit Questions

- Send any questions about the RFP to:
 - Sarah.Power@toronto.ca
- All questions will be answered in writing and made available online as an Addendum at:
 - [City of Toronto Open Request for Proposals Website \(https://www.toronto.ca/community-people/community-partners/affordable-housing-partners/open-requests-for-proposals/\)](https://www.toronto.ca/community-people/community-partners/affordable-housing-partners/open-requests-for-proposals/)
- **Please check the website regularly for Addenda**

How to Submit Proposals

NEW 2020 DIGITAL-ONLY SUBMISSION PROCESS

- Submit your application via email by 12:00 p.m. (noon) Friday November 13, 2020 to:

HousingSecretariatRFP@Toronto.ca

- Your email submission can be no larger than 40 MB
- If larger than 40 MB, send it in more than one email. For example, send your proposal in one email and appendixes in subsequent emails. Staff will confirm receipt.

Housing Secretariat Contact Information

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Questions?