



OFFICE OF THE
**INTEGRITY
COMMISSIONER**
TORONTO

Jonathan Batty
Integrity Commissioner
375 University Ave., Suite 202
Toronto, ON M5G 2J5
416-397-7770 | Jonathan.Batty@toronto.ca

December 4, 2020

Sent via Email (No Original to Follow): Councillor_McKelvie@toronto.ca

Jennifer McKelvie
Councillor, Scarborough-Rouge Park
Toronto City Hall
100 Queen St. W., Suite B25
Toronto, ON M5H 2N2

Dear Councillor McKelvie:

Re: Donations to Halloween Spooky Homes of Ward 25

Thank you for providing me with the Donor Declaration Forms for the above-mentioned Council Member-Organized Community Event. I confirm that the donations made by Four Sweets Cookies, Mark's Pizza, and Scarlet Ibis Restaurant are in compliance with Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* and the *Council Member-Organized Community Events Policy*. At this time, I also accept your declaration of the donation from the Toronto Zoo.

I form this view based on my review of:

1. the completed Donor Declaration Forms dated October 29 and 30, 2020;
2. a copy of the attached event flyer,
3. the City of Toronto Lobbyist Registry, which confirms that the donors are not registered lobbyists; and,
4. the public health orders regarding Halloween and the date they were issued which was close in time to Halloween.

This letter, the Donor Declaration Form, and the event flyer will be posted on the Integrity Commissioner's website, toronto.ca/integrity, in accordance with the *Code of Conduct for Members of Council*.

As per my conversation with your Office today, please seek my Office's advice prior to accepting any donations for future events to ensure that the donation is permissible under Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council*.

If you have any questions, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty
Integrity Commissioner

Enclosures (5): Donor Declaration Form from Toronto Zoo dated October 29, 2020 (2 pages)
 Donor Declaration Form from Four Sweets Cookies dated October 30, 2020
 (2 pages)
 Donor Declaration Form from Mark's Pizza dated October 29, 2020 (2 pages)
 Donor Declaration Form from Scarlet Ibis Family Restaurant dated October 30,
 2020 (2 pages)
 Event Flyer (1 page)

c.c.: Lesley Ruscica, Manager, Council & Support Services
 Grace Young, Acting Deputy City Clerk, Strategic Integration and Excellence



Donor Declaration Form and Gift Disclosure Statement
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY DONOR

I/We, Toronto Zoo, hereby solemnly declare that the
(name of donating organization or individual)

☐ monetary donation and/or ☒ in-kind donation amount of and/or estimated* amount of
\$ 130.00, was donated to Council Member Jennifer McKelvie for a

Council Member-Organized Community Event.

Description of donation: 4 guest passes to the Toronto Zoo including one parking pass

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): 20201027, and signed in the City (or Town) of Toronto.

Name: Jennifer Tracey
(First, Last - print name of officer or individual)

Title: Sr. Director, Strategic Comms & Guest Experie

Toronto Zoo
(name of organization/group/company/association/corporation)

Signature

361A Old Finch Ave. Toronto, ON M1B 5K7

(address of organization/group/company/association/corporation)

Check to request income tax receipt** ☐

Information to be completed by Council Member on next page

The personal information on this form is collected under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk and the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt. Questions about this collection can be directed to the Office of the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto, ON M5G 2J5, at (416) 392-3826 or integrity@toronto.ca.

July 2018



Donor Declaration Form and Gift Disclosure Statement
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY COUNCIL MEMBER

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Haunted Halloween Contest

Date of Event (yyyy-mm-dd): 20201031

Additional Information: 

Event Flyer Attached ☒

Signed by Council Member: 

Date (yyyy-mm-dd): Oct 29/2020

- * The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.
** Income Tax Receipts will only be issued for qualified donations. See below.

Important Information

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council. Forms are to be completed by all donors of cash or in-kind donations to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which they are received.

Income tax receipts shall be issued for donations of \$20.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

Questions can be addressed to the Office of the Integrity Commissioner by telephone at (416) 392-3826 or at integrity@toronto.ca.

Completed and signed form, including event flyer and all other supporting documentation, should be submitted to:

Office of the Integrity Commissioner
375 University Avenue, Suite 202
Toronto, ON M5G 2J5

Authority and Guidelines

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of the Code of Conduct for Members of Council.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy.
- Policy on Accounting for Donations to Council-Member Organized Community Events.

Copies of the above are available at: www.toronto.ca/integrity

HALLOWEEN

SPOOKY HOMES OF WARD 25

Here is a list of the nominated Spooky Homes in Scarborough-Rouge Park that agreed to be part of our Halloween Neighbourhood Tour.

We'll announce the shortlist for voting on Wed. Oct. 28 on social media @McKelvieWard25.

Centennial

- 113 Bathgate Drive
- 20 Cameron Watson Crescent
- 53 Linderwood Drive
- 24, 25, 74 Cockburn Drive
- 73, 86, 94 Conference Boulevard
- 94 Clappison Boulevard
- 76, 78 Charlottetown Boulevard
- 128 Lakeridge Drive
- 7, 15 Pepper Tree Drive
- 5, 7, 9, 12 Rolling Meadows
- 2 Tesson Place
- 28 Paulander Avenue

Guildwood

- 73 Fordover Drive
- 16 Cushendun Road

Highland Creek

- 59 Grover Drive
- 24 Gladys Road
- 74 Bobmar Road

Malvern

- 228 Brenyon Way

West Rouge

- 548, 532, 530 Rouge Hills Drive
- 462, 402, 376 Rouge Hills Drive
- 38, 48 Clearlake Avenue
- 286 Friendship Avenue
- 14, 25, 31, 53 Blueking Crescent
- 71 Bornholm Drive
- 420 Rouge Highlands Drive
- 63 Tudor Glen Crescent

West Hill

- 57 Pixley Crescent
- 159 Darlingside Drive
- 4, 8, 10 Dunstall Crescent
- 7 Manaham Road
- 2 Cathlo Street
- 67, 71 Satok Terrace

Prizes courtesy of Mark's Pizza, Four Sweets Cookies, Scarlet Ibis Family Restaurant and the Toronto Zoo.