



**Request for Proposals
from Indigenous Non-Profit
Housing Providers
To Lease and Operate
Affordable Rental Housing
at 218 Carlton Street**

December 17, 2020

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How to Join the Event

If your colleagues would like to join the event please send them the following link:

Link: [Attendee Information Session](#)

Password: **Toronto**

To phone in:

Call: **416-915-6530**

Access Code: **177 810 990**

Land Acknowledgment

We acknowledge the land we are meeting on is the traditional territory of many nations including:

- The Mississaugas of the Credit;
- The Anishnabeg;
- The Chippewa;
- The Haudenosaunee;
- The Wendat peoples; and is
- Now home to many diverse First Nations, Inuit and Métis peoples.



The City also acknowledges that Toronto is covered by Treaty 13 signed with the Mississaugas of the Credit, and the Williams Treaties signed with multiple Mississaugas and Chippewa bands.

Welcome!

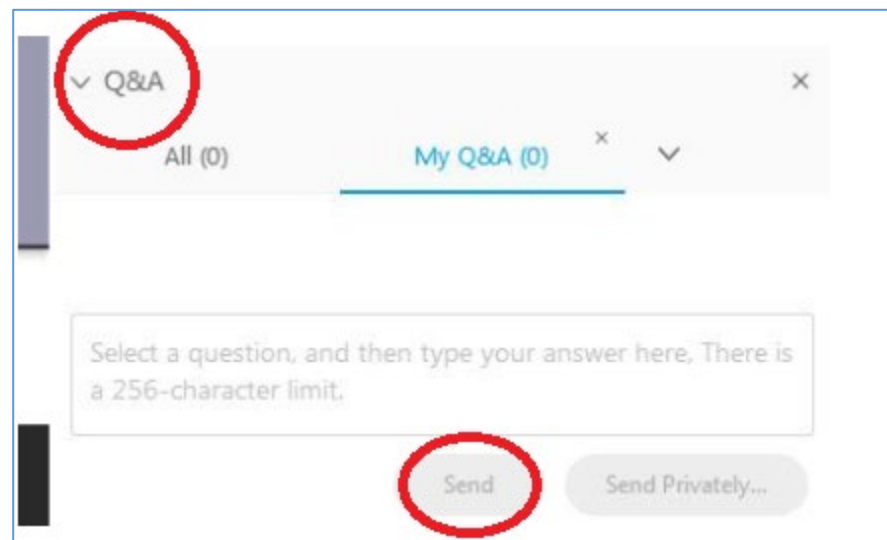
Purpose of today's meeting:

- To provide an overview of this Request for Proposals (RFP)
- Highlight submission requirements and the evaluation process
- To answer questions/provide clarifications



How to Ask Questions

1. To ask a written question, locate the Question and Answer box. Type your question and press send.
2. To ask a verbal question, find your name on the participant list. A “Raise Hand” icon will appear. Click on the icon.
3. City staff will read and answer your question at the end of the presentation



The screenshot shows a web interface for asking questions. At the top, there is a tab labeled 'Q&A' with a dropdown arrow, which is circled in red. Below the tab, there are two sections: 'All (0)' and 'My Q&A (0)'. The 'My Q&A (0)' section is active and contains a text input field with the placeholder text 'Select a question, and then type your answer here. There is a 256-character limit.' Below the input field, there are two buttons: 'Send' and 'Send Privately...'. The 'Send' button is circled in red.

RFP Overview

- RFP to select an Indigenous non-profit housing provider to lease and operate 218 Carleton for 50 years as affordable rental housing
- Property will be fully renovated into approximately 10 bachelors with design input from the Successful Proponent
- The building average rent must be no more than 80% of average market rent (AMR) and no unit rent can be more than 100% AMR
- Supports to tenants by the provider or by Indigenous partners are encouraged

Unit Type & AMRs	2020 Rents
Bachelor 100% AMR	\$1,148
Bachelor 80% AMR	\$918

Proponent Eligibility

Indigenous Non-Profit Housing Providers should apply if:

- They have a track record of operating quality affordable rental housing in a financially sustainable manner
- They have experience providing appropriate support services to proposed tenants or in partnership with Indigenous support providers
- Are prepared to enter into the legal agreements in the RFP and take possession of the property in late 2023

Timeline

December 2, 2020:	RFP issued
January 7, 2021, 5pm:	Deadline to submit questions
January 15, noon:	Deadline to submit proposals
February 22:	Successful Proponent recommended to Planning and Housing Committee and then to City Council March 10

Any changes to these dates will be posted in an Addendum online:

<https://www.toronto.ca/community-people/community-partners/affordable-housing-partners/open-requests-for-proposals>

Management Qualifications and Financial Viability

Proponents must demonstrate their ability to operate and maintain good quality affordable rental housing and provide appropriate supports to tenants by including:

- Details of housing projects managed over the last 5 years
- Details of proposed tenant target group(s)
- Details of support services to be delivered to tenants and by whom
- Details of proposed operating budget

Proposal Submission Checklist

1. Table of Contents
2. Signed Letter of Introduction
3. Signed Offer to Lease
4. Mandatory Forms 1-5 Appendix 5
5. Written response to each sub-section in Sections 6.3 to 6.6 to address the 4 Evaluation Criteria (listed on next slide)

Proposal Evaluation Criteria

	Criteria	Available Points
1	Management Qualifications	30
2	Corporate Financial Viability	20
3	Operating and Management Plan	30
4	Support Services Plan	20
	TOTAL	100

Selection Process

- Proposals must meet eligibility requirements to be evaluated
- Proposals to be evaluated by Housing Secretariat and SSHA staff
- Proposals must score at least 70% to be considered
- Proponents will be notified in writing whether they have been selected for funding or not
- Report recommending a Successful Proponent will be made public a week before the February 22, 2021 Planning and Housing Committee meeting
- Decision of City Council is final

How To Submit Questions

- Send any questions about the RFP to:

Sarah.Power@toronto.ca

- All questions will be answered in writing and made available online as an Addendum at:

<https://www.toronto.ca/community-people/community-partners/affordable-housing-partners/open-requests-for-proposals/>

- **Please check the website regularly for Addenda**

How to Submit Proposals

DIGITAL-ONLY SUBMISSION PROCESS

- Submit your application via email by 12:00 p.m. (noon) Friday January 15, 2021 to:

HousingSecretariatRFP@Toronto.ca

- Your email submission can be no larger than 40 MB
- If it is larger than 40 MB, send it in more than one email. For example, send your proposal in one email and appendices in subsequent emails.
- Staff will confirm receipt of each email.

Housing Secretariat Contact Information

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Executive Director

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Director

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(Acting)

416-397-4251

Erik.Hunter@toronto.ca

Sarah Power

Housing Development Officer

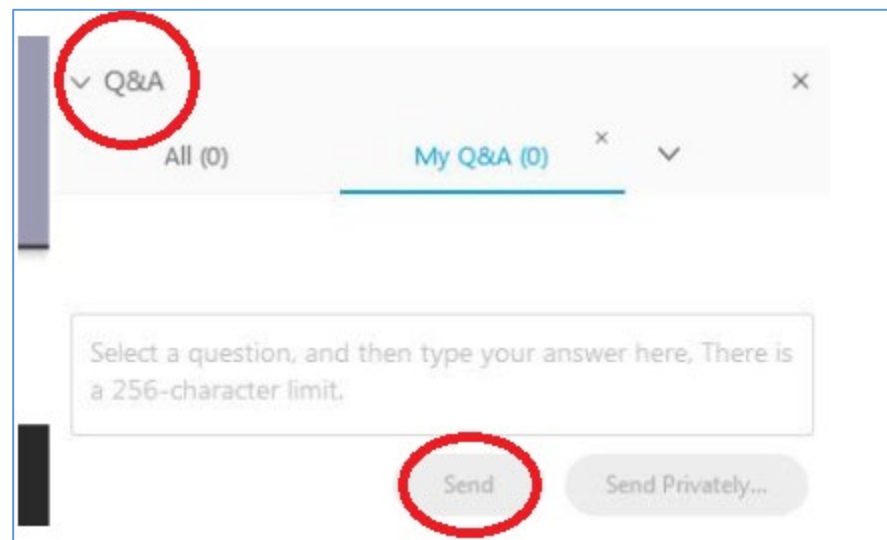
416-338-1133

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Questions?

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