



OFFICE OF THE  
**INTEGRITY  
COMMISSIONER**  
TORONTO

**Jonathan Batty**  
Integrity Commissioner  
375 University Ave., Suite 202  
Toronto, ON M5G 2J5  
416-397-7770 | [Jonathan.Batty@toronto.ca](mailto:Jonathan.Batty@toronto.ca)

December 18, 2020

Sent via Email (No Original to Follow): [Councillor\\_McKelvie@toronto.ca](mailto:Councillor_McKelvie@toronto.ca)

Jennifer McKelvie  
Councillor, Scarborough-Rouge Park  
Toronto City Hall  
100 Queen St. W., Suite B25  
Toronto, ON M5H 2N2

Dear Councillor McKelvie:

**Re: Donations to Ward 25 for the Holidays: Festive Lights Tour**

Thank you for providing me with the Donor Declaration Forms for the above-referenced Council Member-Organized Community Event. I confirm that the donations are in compliance with Article IV (Gifts and Benefits) of the *Code of Conduct for Members of Council* and the *Council Member-Organized Community Events Policy*.

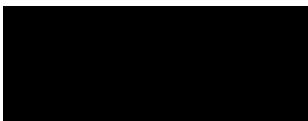
I form this view based on my review of:

1. the completed Donor Declaration Forms dated December 14, 15, 16 and 17, 2020;
2. a copy of the attached event flyer; and,
3. the City of Toronto Lobbyist Registry, which confirms that the donor is not a registered lobbyist.

This letter, the Donor Declaration Forms, and the event flyer will be posted on the Integrity Commissioner's website, [toronto.ca/integrity](http://toronto.ca/integrity), in accordance with the *Code of Conduct for Members of Council*.

If you have any questions about the disclosure of gifts and benefits, please do not hesitate to contact this Office.

Yours truly,



Jonathan Batty  
Integrity Commissioner

Enclosures (5):        Donor Declaration Form from Royal LePage Signature Realty – City Savvy Realtors (2 pages)  
                             Donor Declaration Form from CherryHill Woodworks (2 pages)  
                             Donor Declaration Form from The Six Social Kitchen & Wine Bar (2 pages)  
                             Donor Declaration Form from Port Union Bakery (2 pages)  
                             Event Flyer (2 pages)

c.c.:    Lesley Ruscica, Manager, Council & Support Services  
         Grace Young, Acting Deputy City Clerk, Strategic Integration and Excellence



Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

INFORMATION TO BE COMPLETED BY DONOR

I/We, Kristan Emer and Jaicel Aquino City Savvy Realtors, hereby solemnly declare that the  
(name of donating organization or individual)

☐ monetary donation and/or ☒ in-kind donation amount of and/or estimated\* amount of  
\$ 120, was donated to Council Member Jennifer McKelvie for a

Council Member-Organized Community Event.

Description of donation:

Charcuterie Board

Currently, to the best of my knowledge, I/we and my/our organization / group / company / association / corporation am/are not registered as lobbyists with the City, are not a client or employer of a lobbyist, or developers with any pending planning, conversion, demolition or sign variance application or bidders of any outstanding Requests for Proposals or Requests for Quotations.

I/We declare that the donation amount is given unconditionally and voluntarily. I/We understand that this is public information and will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council.

Dated (yyyy-mm-dd): 2020-12-03, and signed in the City (or Town) of Toronto.

Name: Kristan Emer and Jaicel Aquino Title: \_\_\_\_\_  
(First, Last - print name of officer or individual)

Royal LePage Signature Realty - City Savvy Realtors Signed: \_\_\_\_\_  
(name of organization/group/company/association/corporation) (individual)

8 Sampson Mews Suite 201 Toronto On, M3C 0H5  
(address of organization/group/company/association/corporation)

Check to request income tax receipt\*\* ☒

Information to be completed by Council Member on next page

The personal information on this form is collected under authority of the City of Toronto Act, 2006, ss. 136(c), 157 and 159, and By-Laws 1076-2006, 154-2007 and 861-2008. The information is used to ensure compliance with the Code of Conduct for Members of Council and will be made public. The information will be provided to the Office of the City Clerk and the Accounting Services Division to determine eligibility for issuance of an Income Tax Receipt. Questions about this collection can be directed to the Office of the Integrity Commissioner, 375 University Avenue, Suite 202, Toronto, ON M5G 2J5, at (416) 392-3826 or [integrity@toronto.ca](mailto:integrity@toronto.ca).



Donor Declaration Form and Gift Disclosure Statement  
Council Member-Organized Community Event

**INFORMATION TO BE COMPLETED BY COUNCIL MEMBER**

Donation was accepted for the following Council Member-Organized Event:

Name of Event: Christmas Decoration

Date of Event (yyyy-mm-dd): 2020/12/25

Event Flyer Attached ☐

Additional Information: \_\_\_\_\_

Signed by Council Member: \_\_\_\_\_

Date (yyyy-mm-dd): Dec 14/2020

- \* The City of Toronto reserves the right to determine the reasonable market value of in-kind donations.
- \*\* Income Tax Receipts will only be issued for qualified donations. See below.

**Important Information**

This form will be publicly disclosed in accordance with Article IV of the Code of Conduct for Members of Council. Forms are to be completed by all donors of cash or in-kind donations to Council Member-Organized Community Events, irrespective of dollar value. All donations in cash or in-kind will be treated as part of the annual \$10,000 limit. All donations will be accounted for in the calendar year in which they are received.

Income tax receipts shall be issued for donations of \$20.00 or more if requested. For donations in-kind, income tax receipts shall be issued if the gift provides a benefit to the City and is of a non-consumable nature. Donations in-kind of a consumable nature will not qualify for an income tax receipt.

Questions can be addressed to the Office of the Integrity Commissioner by telephone at (416) 392-3826 or at [integrity@toronto.ca](mailto:integrity@toronto.ca).

Completed and signed form, including event flyer and all other supporting documentation, should be submitted to:

Office of the Integrity Commissioner  
375 University Avenue, Suite 202  
Toronto, ON M5G 2J5

**Authority and Guidelines**

For the by-laws and guidelines covering Council Member-Organized Community Events, see the following:

- Part IV of the Code of Conduct for Members of Council.
- Executive Committee Report 22, Clause 6, titled "Report on Issues Arising Out of Operation of Members Code of Conduct and Complaint Protocol", adopted by Toronto City Council at its meeting on July 15 and 16, 2008, which lays out the Policy on Council Member-Organized Community Events.
- Constituency Services and Office Budget Policy.
- Policy on Accounting for Donations to Council-Member Organized Community Events.

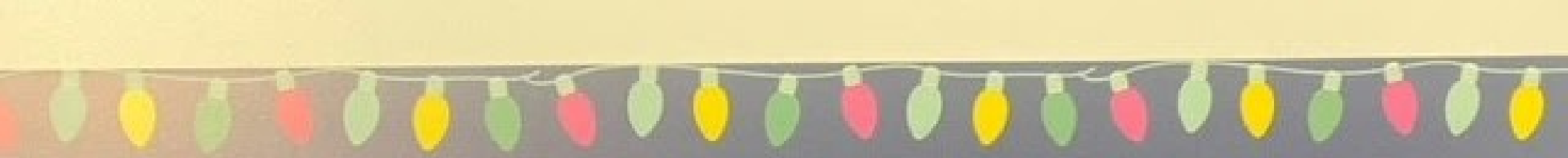
Copies of the above are available at: [www.toronto.ca/integrity](http://www.toronto.ca/integrity)

MERRY CHRISTMAS

*From Councillor McKelvie*







Nominate your neighbours and tell your friends!  
Ward 25's spirit never ends.

We're making a list and checking it twice,  
But not of who's naughty, not of who's nice.

So string your lights and trim your tree,  
We're sharing Christmas homes, for all to see!

Please send the addresses of your favourite Christmas displays in our community to  
[councillor\\_mckelvie@toronto.ca](mailto:councillor_mckelvie@toronto.ca) and visit [www.jennifermckelvie.ca](http://www.jennifermckelvie.ca) to find out more about our  
Christmas home tour and contest!



[WWW.JENNIFERMCKELVIE.CA](http://WWW.JENNIFERMCKELVIE.CA) | @MCKELVIEWARD25

**JenniferMcKelvie**  
Councillor • Ward 25 Scarborough-Rouge Park