

Waterfront Toronto – Waterfront East LRT Extension

How to join the meeting and participate

On Wednesday, February 17 starting 7:00 p.m. access the meeting using the following link and password:

Meeting Link:

<https://lura.webex.com/lura/onstage/g.php?MTID=e82b4b1215facc2e5b6f434531ea324c8>

Password: WaterfrontLRT

How to Join

Join the meeting online directly

- Click/tap the meeting link.
- You will be asked to provide your first name, last name, email address, and the meeting password.
- The meeting password is: Waterfront LRT.
- You will be admitted into the meeting muted and with your camera off.

Join online

- Open the web browser on your computer, tablet, or smartphone.
- Copy the meeting link into your browser.
- You will be asked to provide your first name, last name, email address, and the meeting password.
- The meeting password is: Waterfront LRT.

- You will be admitted into the meeting muted and with your camera off.

Join by phone

- Call +1-647-484-1598
- Enter access code 132 330 5585
- You will be admitted into the meeting muted.

When you join

For those joining online, you will be able to see and hear the project team, and the presentations. Your screen will look something like this:

The screenshot shows a Cisco Webex meeting interface. The main content area displays a welcome slide with the text "Welcome" and "Waterfront East LRT Extension". A red dashed box highlights a "Raise hand" button in the top right corner of the slide, with a red arrow pointing to it and the text "Raise and lower your hand using the raise hand button". Another red dashed box highlights the chat input field in the bottom right corner, with a red arrow pointing to it and the text "Type your question/comment into the chat module. Ensure 'Everyone' is selected". The chat panel on the right shows a list of participants, including "LURA Consulting" (Host) and "Lauren Sooley" (Attendee). The chat input field is set to "Everyone" and contains the text "Enter chat message here".

- Your camera will be turned off and you will be muted.
- Use the chat module to note any issues and we'll try to help.

Participating in the Meeting

Ask a question or make a comment in the chat

- At any time you can type your question or comment into the chat module.
- Be sure to select "Everyone" so everyone in the meeting can see what you have to say.
- A project team member will read your question out loud to all participants and direct the question to a member of the project team.
- We may not have enough time to get to every question during the meeting. If you have a question or comment we aren't able to get to please type it in the chat before the end of the meeting and we will include it in the meeting summary. You can also email it to waterfronttransit@toronto.ca.

Ask a question or make a comment orally

- The project team will also open the floor to questions and comments.
- Raise your hand clicking the small hand icon in the bottom right corner of the "Participants" list. If you are joining by phone, raise your hand by dialing *3.
- The moderator will unmute you so you can ask your question or make your comment.
- The moderator will call on you to speak once you have been unmuted.
- Please remember to lower your hand after your question/comment by clicking the hand icon again, or if you are joining by phone, dial *3 again.
- We may not have enough time to get to every question during the meeting. If you have a question or comment we aren't able to get to please type it in the chat before the end of the meeting and we will include it in the meeting summary. You can also email it to waterfronttransit@toronto.ca.

Troubleshooting

We encourage participants who are unfamiliar with this platform to log on 5 minutes before the event start to make sure there are no issues with participating.