

**City of Toronto**  
**Divisional Business Expenses**  
**For the year ended on December 31, 2019**

<b>Division: Executive Management</b>
---------------------------------------

<b>Division Summary</b>
-------------------------

**Annual Budget (Gross): \$3.44 Million**  
**No. of Employees: 22**

**Description:**

Executive Management supports the day to day operation of the City Manager's office and the daily work of the City Manager; provides financial and administrative oversight for City Manager's Office; manages the co-ordination of reports to Toronto City Council through Standings Committees, Sub-Committees, and Community Councils; and leads and coordinates Toronto's participation in the Municipal Benchmarking Network Canada's (MBN Canada) benchmarking initiative and World Council on City Data (WCCD).

<b>Business Expenses</b>	
<b>Type of Expenses</b>	<b>Amount (\$)</b>
Business Travel - Out of Town	12,266
Business Travel - In Town	965
Conferences & Seminars	10,698
Training	416
Hospitality & Protocol	-
Business Meetings	3,505
	<b>27,850</b>