

Pre-Assessment Information

Before completing this form, please note that you only require a right-of-entry permit if your neighbour is not willing to consent to your request for access. Furthermore, please note that right-of-entry permits only apply to repairs and alterations and not new construction. Please visit our web page at <https://www.toronto.ca/services-payments/permits-licences-bylaws/right-to-enter-neighbours-property-for-repairs/> for full details on permit eligibility and requirements.

By completing, signing and submitting the application pre-assessment you are declaring that the information is true and accurate and reflects the proposed access and work on the adjoining land. As part of the review by City staff, this form shall be compared to the information provided on the application form and shall be verified in part through an on-site inspection. Any discrepancies may result in a delay in the permit review process.

Instructions

For each statement, select the most appropriate response by clicking the most accurate response. Once the form is completed, date and sign it on the spaces provided. Submit the form with the rest of your completed application package.

Questionnaire

1. I need to access my neighbour's property to allow:

2. I need to:

3. For the proposed access, I shall have to:

4. The work being conducted on my neighbour's land involves:

5. The access or work on my neighbour's land may create noise from:

6. The access or work on my neighbour's land may result in:

7. The access or work on my neighbour's land may result in:

8. The access or work on my neighbour's land will:

Right of Entry Pre-Assessment Form

"I, (First, Last Name - print) hereby declare that the information provided on this form is true and accurate and reflects the proposed access and work on the adjoining land.

Signature of Owner or Authorized Occupant

Date this form was signed (yyyy-mm-dd)

Municipal Licensing and Standards collects personal information on this form under the legal authority of the City of Toronto Act, 2006, SO 2006, Chapter 11, Schedule A, section 136(c) and the City of Toronto Municipal Code (TMC), Chapter 363, Building Construction and Demolition, Article 8, section 363-8.3. The information will be used to record agreement by the property owner to abide by the requirements stated on the form and to administer Article 8 of TMC Chapter 363. Questions about this collection can be directed to the Manager, Licensing and Administration Services at 850 Coxwell Avenue, 3rd Floor, Toronto, Ontario, M4C 5R1 or by telephone at 416-392-6700.