

2020 Provincial Wage Enhancement (PWE) – updated Payment, Eligibility and Distribution Chart for Child Care Centres (revised)

Date	Period	Centre Eligibility for PWE	Staff Eligibility	Payment	Operator Action Distribution/Reconciliation
Jan 1 – Mar 17	Regular Business	As per approved applications	As per 2020 PWE Guidelines	Q1 – Jan 1 – Mar 31, <ul style="list-style-type: none"> at 100% of annual approved application, for three months (payment issued in April) 	Operators to distribute PWE at 100% (i.e. \$2.00) to all eligible staff, for all open days (Jan 1-Mar 17)
Mar 18 – Jun 11	Provincially Mandated Closure	n/a	n/a	Q2 - No payment available, <ul style="list-style-type: none"> no payments made by Toronto Children's Services unfunded liability for amount not covered by CEWS for operators that paid PWE to staff 	The Province encouraged operators to include PWE costs in Canada Emergency Wage Subsidy (CEWS) applications. Therefore, if an operator included PWE costs in their CEWS applications, the CEWS gap of the additional amount not covered by CEWS must be covered by the operator.
Jun 12 – Aug 31	Reopening Period (Extended Closure)	Only IF ; <ul style="list-style-type: none"> open* with children in care, and applied for CEWS, and included PWE costs in gross remuneration in CEWS applications <p>*Attestation of reopening date that was submitted to the province by the operator</p>	As per 2020 PWE Guidelines, and <ul style="list-style-type: none"> staff must be physically working on premises, and for hours that eligible staff are providing screening or enhanced cleaning in addition to their regular direct care duties, and as per regular PWE Guidelines, hours for eligible staff positions not included in the approved application can be covered by supplemental funding or surplus funding 	Q3 – Jul and Aug, <ul style="list-style-type: none"> at 25% of annual approved application, for two months, (payment issued in July) to all centres, to cover CEWS gap, as per CEWS requirements and centre's CEWS applications 	Operators to distribute PWE at 100% (i.e. \$2.00) to; <ul style="list-style-type: none"> all eligible staff, for all open days with children in care CEWS will cover 75%-85% of the \$2.00, and the PWE funding must only cover the gap. <p>If an operator is eligible for CEWS but did not to apply for this period, any PWE distribution to staff becomes an unfunded liability and this PWE funding payment must be reconciled and returned to TCS.</p> Operators must reconcile any closed and/or ineligible hours for this period at year end.

Date	Period	Centre Eligibility for PWE	Staff Eligibility	Payment	Operator Action Distribution/Reconciliation
Sep 1 – Dec 31	Safe Restart Period	Only IF ; <ul style="list-style-type: none"> open* with children in care *Attestation of reopening submitted to province	As per 2020 PWE Guidelines, and <ul style="list-style-type: none"> staff must be physically working on premises, and for hours that eligible staff are providing screening or enhanced cleaning in addition to their regular direct care duties, and hours for eligible staff positions not included in the approved application can be covered by surplus or supplemental funding 	Q4 – Sep – Dec 1 st payment; Sep-Oct <ul style="list-style-type: none"> at 100% of annual approved application, for two months, (issued in October) 2 nd payment; Nov – Dec <ul style="list-style-type: none"> at 100% of annual approved application, for two months, (issued in November) to all centres with a submitted Attestation of reopening, to cover CEWS gap, as applicable 	Operators to distribute PWE at 100% (i.e. \$2.00) to; <ul style="list-style-type: none"> all eligible staff, for all open days with children in care CEWS will cover 75%-85% of the \$2.00, and the PWE funding must only cover the gap. If an operator is eligible for CEWS but did not to apply for this period, any PWE distribution to staff becomes an unfunded liability and this PWE funding payment must be reconciled and returned to TCS. Operators must reconcile any closed and/or ineligible hours for this period at year end.

Year End 2020

Year-end reconciliation will be based on the total amount of PWE funding an operator has received in 2020, and not on the annual approved application amount. Operators may use the available surplus and supplemental portions towards shortfalls for eligible open days/hours/staff and conversely, must reconcile all funding received against any closed and/or ineligible days/hours/staff at year end. Remaining balance greater than \$10 will be recovered.

Please note, as per the 2020 PWE Guidelines, your available surplus and/or supplemental portions may not be sufficient to cover all shortfalls. Your PWE Policy and Procedures should clearly outline how surpluses and shortfalls will be handled and must be made available to all staff.

2020 Reconciliation Report is due February 15th, 2021.