

Dear Service Partner,

The incentive gift card rollout is intended to encourage clients to participate in Covid-19 testing and/or receive Covid-19 vaccinations.

\$5 gift cards will be issued and can be ordered up to the amount of your site capacity (not program specific).

By agreeing to sign, the Agency will institute and have in place an appropriate inventory control process and procedure.

The City reserves the right to request this information at any time in the event of an independent or internal auditing process.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Ordering Information

Number of \$5 Cards required: \_\_\_\_\_

Delivery Contact Name: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

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### For Internal Office Use Only (please do not fill)

Number of \$5 Gift cards Issued: \_\_\_\_\_

Date of Issue: \_\_\_\_\_

Confirmation Receipt: \_\_\_\_\_

Date: \_\_\_\_\_

Please send to [sshacovidvaccine@toronto.ca](mailto:sshacovidvaccine@toronto.ca)