

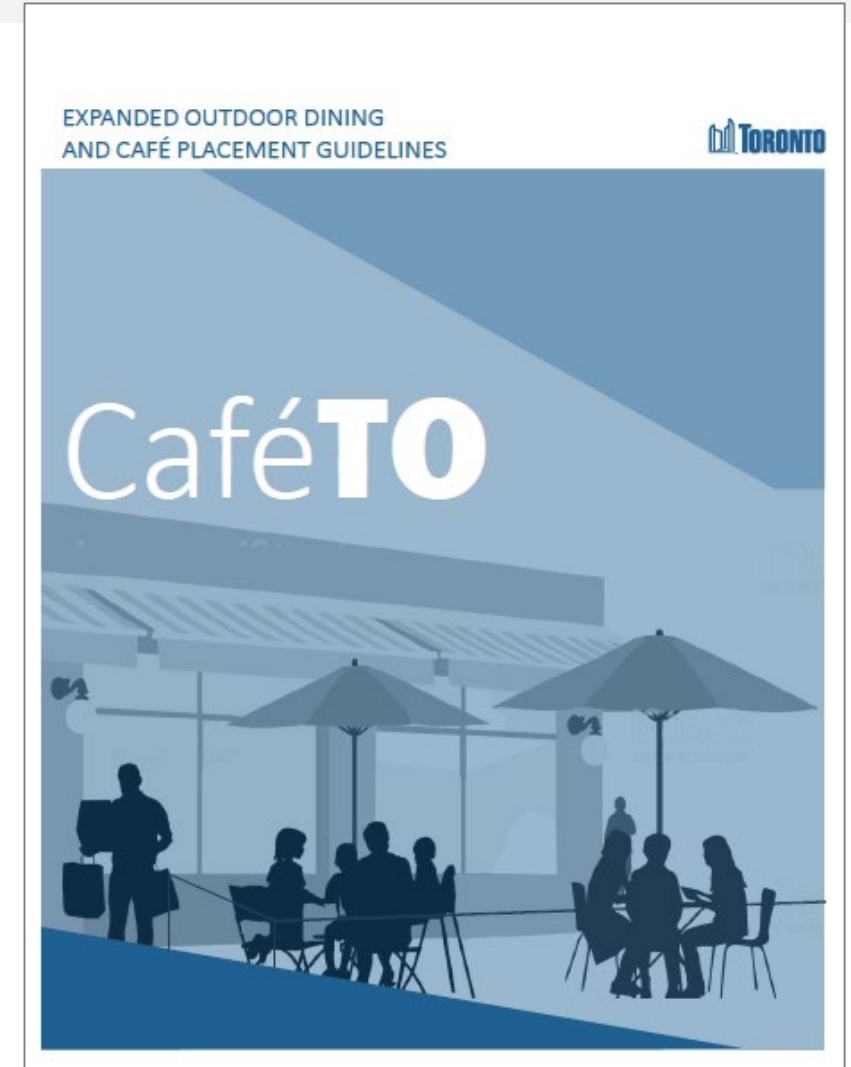
CaféTO & Expanded Outdoor Dining - Informational Webinar

CaféTO Webinar – March 2, 2021 – Michael Wolfson, Food & Beverage Sector Specialist



CaféTO – Expanded Outdoor Dining

- In 2020, CaféTO was introduced to expand outdoor dining in the street and sidewalk
 - **801** restaurants supported by the program
- CaféTO will be reprised in 2021/2022 to continue to support restaurants and bars amid the on-going pandemic
- A temporary-use zoning bylaw has also been adopted to permit expansion of outdoor dining on private property for many restaurants





CaféTO – Expanded Outdoor Dining

Guiding Principles

- **Following Public Health Directives:** Support for local restaurant and bar owners with physical distancing requirements as they reopen under occupancy constraints and service protocols
- **Efficiency:** To provide restaurants and bars to take advantage of the full café season
- **Simplicity:** Streamline criteria to assist restaurateurs with understanding critical accessibility and health and safety requirements
- **Customer Service:** Thoughtful support for local businesses during a time of difficulty
- **Accessibility & Equity:** Ensuring accessibility for all Torontonians
- **Safety:** Ensure CaféTO installations are safe for patrons and the travelling public

Summary of Current Regulations Affecting Cafés

1. Chapter 742 – Sidewalk Cafés, Parklets and Marketing Displays (September 2019): Consists of guidelines that address accessibility, pedestrian movement, and allows new café configurations
2. AGCO Temporary Extension of Liquor Licences – updated January 1, 2021
3. Health Protection and Promotion Act: Provides inspection schedule based on risk; DineSafe Program
4. Noise Bylaw – Includes decibel limits and time restrictions for some types of noise
5. Temporary Use Zoning Bylaw for outdoor dining on Private Property
6. Provincial or municipal public health orders



CaféTO: Four Tactics to Support Toronto's Restaurants & Bars



**Pause Applications,
Permitting and Fees**



**CaféTO Guidebook
to Permit and
Regulate Cafés on
the Street, Sidewalk
and on Private
Property**



**Facilitate and Install
Curb Lane Closures**



**Education and
Enforcement of Café
Guidelines**



Pausing Permitting, Applications and Fees

Issue:

- COVID-19 restrictions expected to continue to prohibit or restrict indoor dining capacity
- The City is looking to continue to provide support to local businesses impacted by the pandemic and animate our main streets

The City will:

- Continue to pause permit, application, fee and registration requirements under Chapter 742
- Enhance permissions to expand patios on private property
- Reprise CaféTO in 2021 to allow restaurants to expand and operate cafés in the right of way to increase their outdoor dining capacity





CaféTO Guidebook

The City has created an easy understand Guidebook to:

- Provide local restaurant/bar operators with a set of guidelines that detail minimum requirements to install or expand a temporary sidewalk café or curb lane café
- Identify café dimensions and permitted configurations
- Emphasize pedestrian clearway and accessibility necessities
- Provide guidelines for the installation of fences and temporary platforms
- Identifies opportunities for expanding on private property
- Highlight certain restrictions to the CaféTO program (i.e. enclosures and tents, amplified music)

Access the latest copy of the guidebook at
www.Toronto.ca/CafeTO





Education and Enforcement

The CaféTO Program will launch an enhanced enforcement campaign :

- Customer service approach with business owners, assisting with education where required
- Prioritizes proactive patrols of Café areas
- Will target enforcement of accessibility-related café guidelines
- Improved enforcement framework and coordination with 311
- Retains the authority to remove illegal and unsafe conditions (Streets and Sidewalks Chapter 743), if required

To request enforcement, please contact 311





Public Health & Outdoor Dining

Public Health Measures for Outdoor Dining

Operators must consider public health measures when operating a café. Some examples include:

- Patrons must be seated
- Distance between tables
- Face coverings required except when eating or drinking
- Patron screening
- Contact information collection
- PPE for restaurant staff
- No buffet style service
- Safety plan to be prepared and available upon request



Outdoor Dining Opportunities

Patios on Private Property

Patios on private property are governed by the City's Zoning Bylaw, and have different regulations than cafés on the street or sidewalk permitted by CaféTO.

The City of Toronto has enacted a temporary use zoning bylaw to permit larger outdoor cafés on private property than would typically be permitted. Permission for cafés on private property is anticipated to be in effect until April, 2022.

If you are seeking to install a structure, like a deck or canopy on private property, a building permit may be required. Please contact Toronto Building Customer Services for further information.

If a restaurant can accommodate a café entirely on private property, registration is not required.



Opportunities for Cafés on Private Property

At this time, a restaurant or bar located in a mixed use, commercial or employment zone can usually operate a private café without special permission

When considering placing a private patio, the following rules apply:

- **Size** – Private patios can be an area up to 50% of the interior floor area of the establishment or 50 square metres, whichever is greater
- **Setback** – A private patio must be at least 30 metres away from all properties in a residential zone
- **Parking** – The private café can occupy parking spaces, as long as they are not accessible parking or parking for residential use
- **Entertainment** – a private café may not provide entertainment such as performances, music or dancing
- **Fence** – if the property abuts a residential property, a fence must be installed at the edge of the café

Ensure you have read the private property section of the CaféTO guidebook carefully before installing a café.



Street and Sidewalk Café Configurations



Frontage Café

Located immediately adjacent to the frontage wall of a bar/restaurant



Small Frontage Café (registration not required)

Single line of seating, with or without tables, along the frontage wall of a bar/restaurant



Curb Lane Cafés

Located in the curb/parking lane of a street

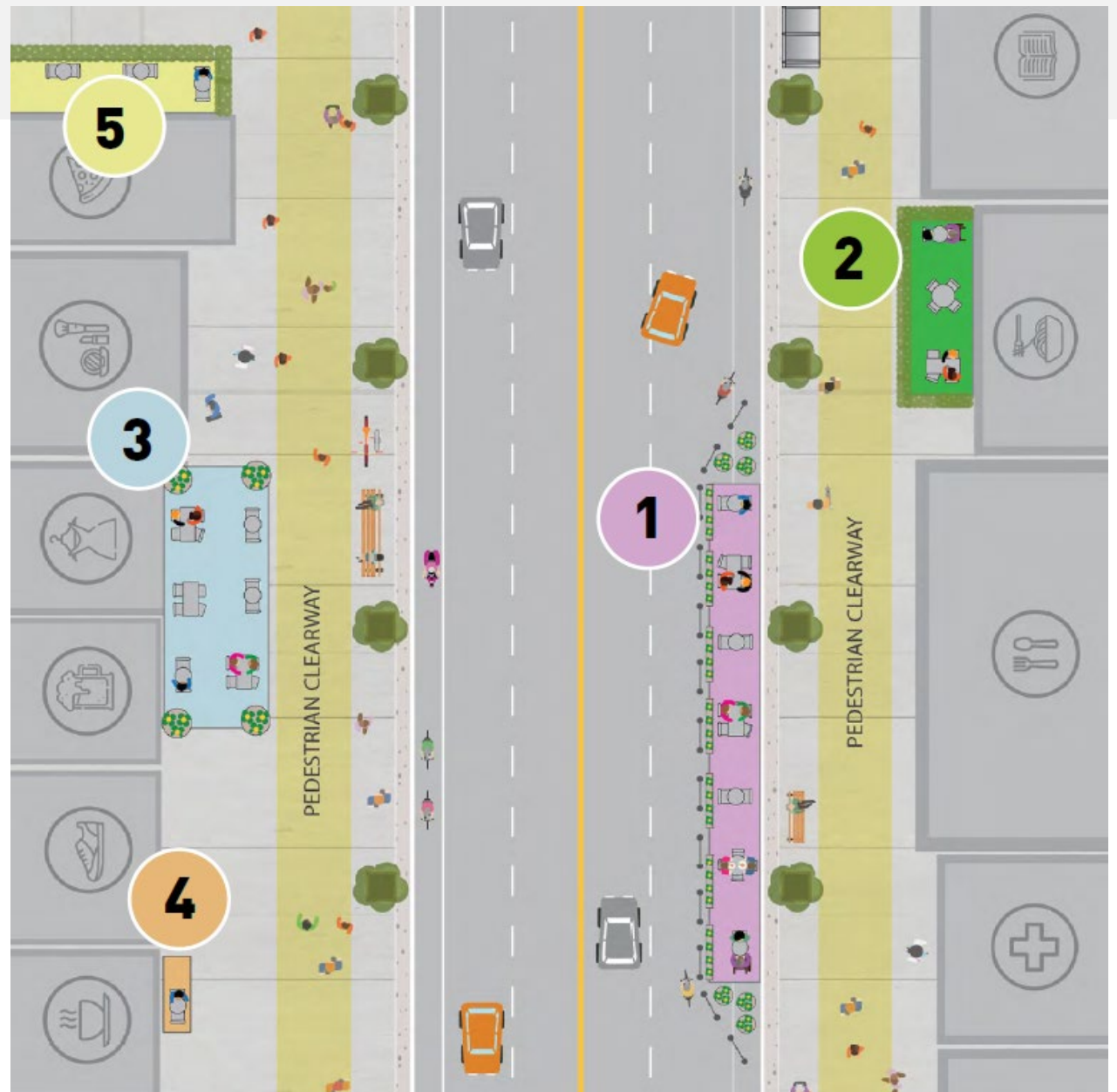


Boulevard/Flankage Café (requires support of the local Councillor)

Located in the boulevard along the side of a restaurant, typically on a local street

Street and Sidewalk Café Configurations

- 1** Curb Lane Café
- 2** Frontage Café
- 3** Adjacent Frontage Café
- 4** Small Frontage Café
- 5** Boulevard/Flankage Cafe



Facilitate Curb Lane Closures

The City will:

- Install curb lane closures, in consultation with:
 - BIAs and other similar organizations
 - Individual restaurant/bar operators
- Collaborate with the TTC, Bike share and other organizations to accommodate curb lane cafés, where possible

Streetscape Approach to Curb Lane Closures Including:

- Curb lane cafés
- Public parklets for outdoor dining and seating opportunities
- Safety for dining patrons and bicycle and vehicular traffic



Facilitate Curb Lane Closures

- All requests for curb lane cafés will be reviewed by a team of traffic safety engineers
- Every effort will be made to investigate the potential for a curb lane closures, but they are not guaranteed.
- Curb lane closures are not possible in:
 - Commercial or Accessible Loading or Boarding Zones
 - Certain transit stop zones
 - Designated accessible parking locations
 - Designated taxi cab zones
 - Certain bike lane locations
 - Areas that would conflict with active construction
 - In close proximity of intersections and pedestrian crossovers
- **You may not expand your café or occupy a curb lane without written permission from the City of Toronto**



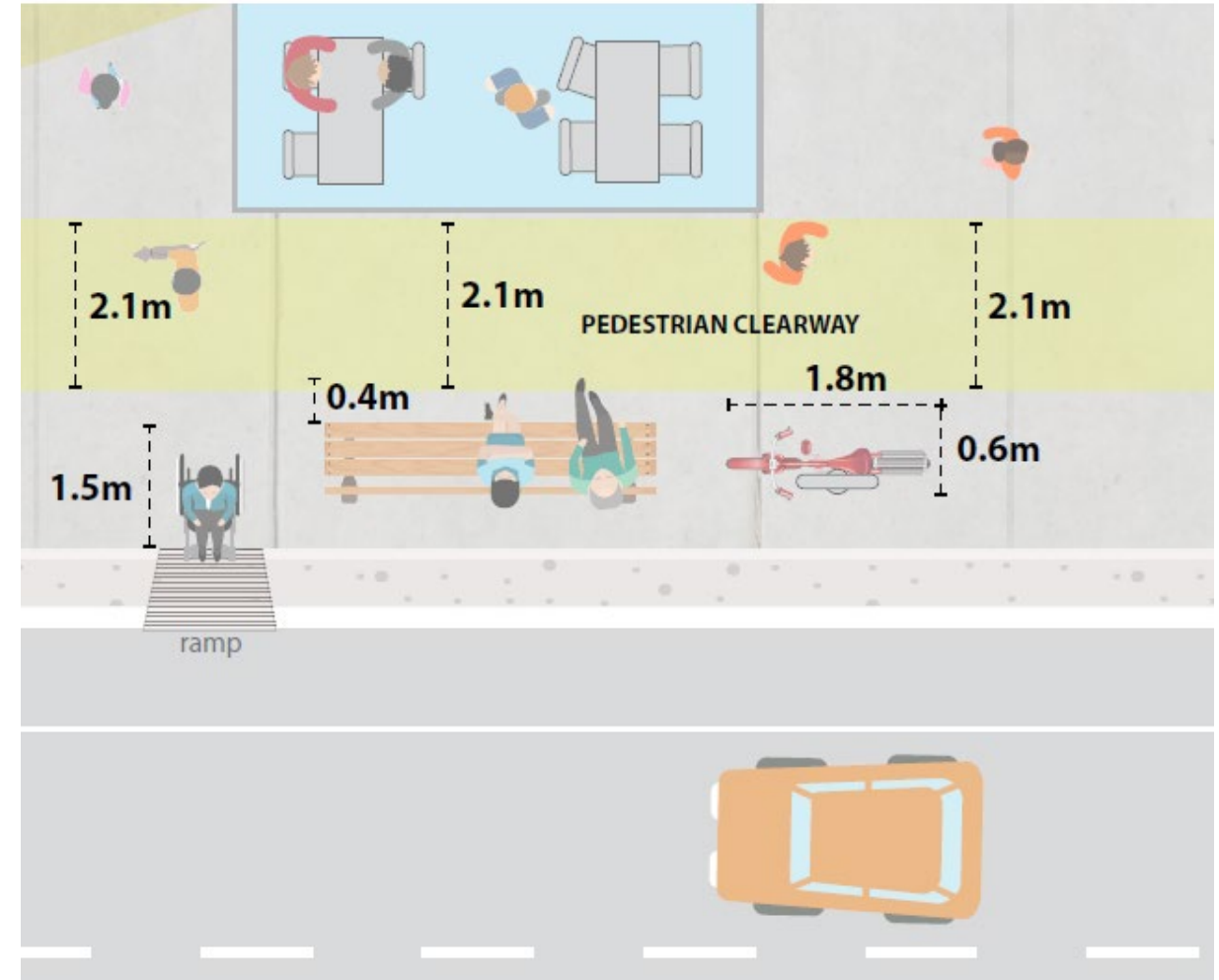
Accessibility Considerations – Frontage Cafés

Pedestrian Clearway

- It is essential when placing café materials that a straight clearway is kept so all pedestrians can travel unimpeded, including those with strollers or using mobility devices
- Do not let customers queue in this space
- Some downtown streets are required to maintain a larger clearway

Delineation and Barrier Choices

- Cane-detectable delineation must be used for your cafés
- Delineators must incorporate colour contrast between the material and the surrounding environment
- Ensure there are no trip hazards projecting into the clearway



Making Curb Lane Café Space Accessible

Café operators can make several choices to increase accessibility within their CaféTO areas



Consider furniture choices. Picnic tables limit the ability of a person using a mobility device to dine



Layout your café area so there is a clear route and manoeuvre space for patrons using mobility devices



Ensure the space at the base of your asphalt ramp is kept clear



Advertise whether you have accessible washrooms on your website



New for 2021

Temporary Fencing ***New for 2021***

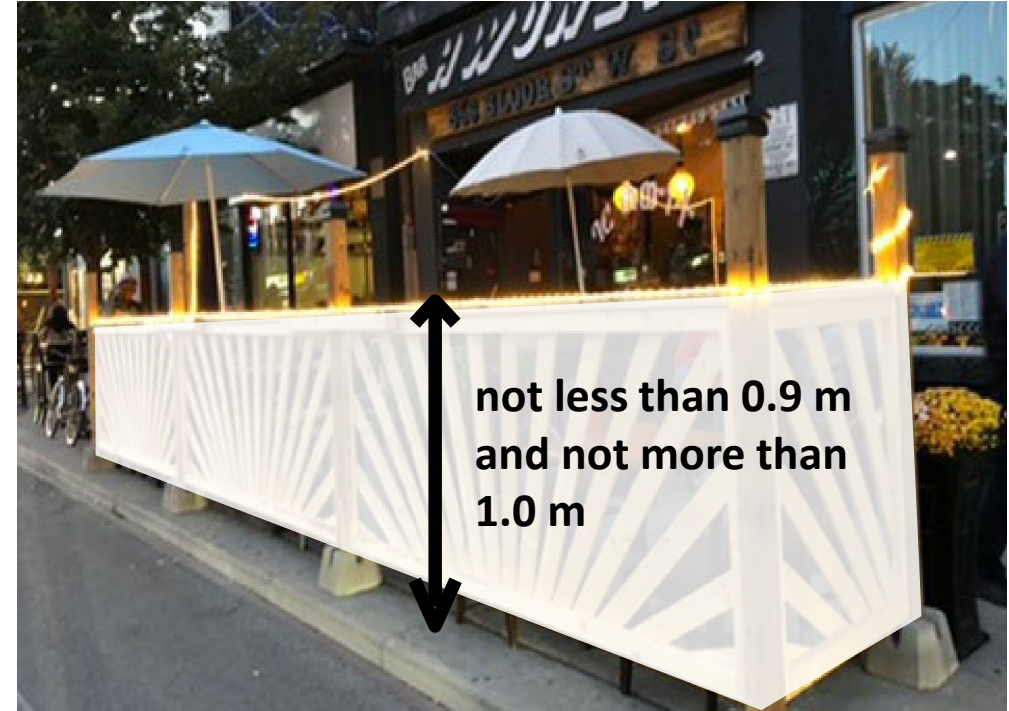
The 2021 CaféTO guidebooks contains clearer information about the guidelines for temporary fencing

Fences on sidewalk cafés:

- No less than 0.9 metres tall and no more than 1 metre tall
- May not be affixed or attached to the sidewalk, trees, street furniture or utilities
- Must have a stable, cane-detectable base

Fences on curb lane cafés:

- No less than 0.9 metres tall and no more than 1 metre tall, measured from the road
- Must be free-standing and self-supporting
- Must be at least 1.2 metres from the lane of traffic (1.5 metres for streetcar routes)
- Cannot be made out of fabric, canvas, plywood, plexi-glass or other similar materials
- Must be reflective to be visible at night
- **Not safe to install unless your curb lane closure is in place**



Temporary Platforms ***New for 2021***

Restaurants operators are:

- Able to apply to install a temporary platform on a curb lane closure
- Required to remove temporary platforms at the end of the curb lane café season

Temporary Platforms:

- Must meet Ontario Building Code and AODA requirements
- Must be professionally designed by an architect, engineer or BCIN licensed designer
- Not exceed 12 metres in length
- Maintain a gap of 1.8 metres, where there are two adjacent platforms
- May not be affixed to the road or sidewalk
- May not be placed over utility fixtures
- Must be placed within curb lane closure locations
- Will not be possible everywhere



Temporary Platforms ***New for 2021***

During registration, operators will be able to indicate interest in a temporary platform:

- Operators will be required to submit two (2) photographs of the proposed site
- Staff will conduct a preliminary review

If the platform is feasible, staff will contact the operator directly with next steps:

- Operators will be required to prepare and submit drawings and a site plan, at their own expense
- Documentation must be prepared and stamped by an engineer/architect or BCIN Licensed designer

Permission to build a temporary platform in 2021 does **NOT** guarantee permission in future years. Please consider this before applying for a platform.





Registration and Next Steps

Registration

Restaurant and bar operators looking to expand on the street or sidewalk in 2021 must register at toronto.ca/CafeTO.

Registration requirements include:

- A City of Toronto Eating Establishment Licence Number (starts with B71)
- A Completed Certificate of Insurance with \$1,000,000 coverage (liability only)
- A City of Toronto Café Permit Number (for existing cafés – starts with R57)
- A Letter of Permission from an adjacent tenant and/or property owner if you would like to expand your café in front of an adjacent property.

Operators looking to expand on private property are not required to register.

Restaurant and bar operators should follow the below steps to participate in the CaféTO Program:

1

Visit toronto.ca/CafeTO to register.

If you do not wish to install or expand a café, you do not need to register.



2

Once you complete your registration, City staff will verify it for accuracy and provide you with more information by email.



3

Applicants that receive a positive confirmation for new and expanded sidewalk café requests can begin operating when the Province of Ontario allows outdoor dining in Toronto. It may take up to one week to assess the feasibility of curb lane closure requests.

Registration Timing ***New for 2021***

Registration for CaféTO opened on February 26th.

Registration for sidewalk cafés will be ongoing until the end of the program on April 14, 2022. Operators will be able to operate their sidewalk café once their application is approved.

In order to create efficiencies with the curb lane closure process, registration for curb lane cafés occur in blocks and will follow this schedule:

Curb Lane Café Registration Block Opens	Curb Lane Café Registration Block Closes	Curb Lane Café Installation Window
February 26, 2021	March 26, 2021	May 8 – May 22, 2021
March 27, 2021	May 2021*	June 2021*
May 2021*	June 2021*	July 2021*

*2nd and 3rd block registration and installation timings are being finalized and will be announced at a later date

Additional Information

- Businesses requiring licences and/or permits from the City of Toronto can email mlsapplication@toronto.ca and they will be contacted directly by City staff about their applications. Licence application and renewal fees must be paid online.
- CaféTO does not include temporary sidewalk sales. Sidewalk Sale Permits applications are available online.
- The City will not comment on furniture or equipment requirements beyond what is suggested in the Guidebook for accessibility.

For more information about CafeTO

CafeTO@Toronto.ca

www.Toronto.ca/CafeTO

