

Non-Residential Customer Opting Out of Solid Waste Management Collection

As mandated by the Municipal Freedom of Information and Protection of Privacy Act, section 2(2.1) and 2(2.2), information collected on this form is considered business identity information. Business identity information could be publicly available and/or disclosed upon request unless an exception applies.

This form is to be used by non-residential customers (i.e. commercial properties, charities, institutions and religious organizations, school boards, and city divisions, agencies and corporations) to opt out of city waste collection services.

Note: Please allow up to 30 DAYS for the processing of the application and for the cancellation of city waste collection services to take effect.

Property Information					
Street Number	Street Name	Suite/Unit Number	City/Town	Province	Postal Code
Registered Business Name			Account Number		

Authorized Building Representative Business Information	
Name (First, Last)	
Business Telephone Number	Authorized Business Email
Signature (I confirm I am the Authorized Representative of the above address)	Date (yyyy-mm-dd)

Business Mailing Address (If different from above)					
Street Number	Street Name	Suite/Unit Number	City/Town	Province	Postal Code

Request Information (Please continue page 2)
<p>Reason for Opting Out of City of Toronto Solid Waste Management Services Collection</p> <p><input type="checkbox"/> Demolition/Construction</p> <p><input type="checkbox"/> Cost of Service – Details: _____</p> <p><input type="checkbox"/> Service not Satisfactory – Details: _____</p> <p><input type="checkbox"/> Other – Details: _____</p> <p>Requested Effective Date (yyyy-mm-dd) _____</p>

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Request Information		
<input type="checkbox"/> Please check box to have curbside bins removed.		
<p>Please Note: No refunds are provided for curbside bins removed from the property that have been purchased. The city does not remove front end bins.</p>		
<p>List the bin serial numbers of each bin on site, which can be found on the front of the bin, above the metal bar. Charities, Institutions and Religious Organization (CIRO) bins must be returned.</p>		
Garbage Bin (e.g. 95B123456)	Recycling Bin (e.g. 95S123456)	Organic Bin (e.g. 35O123456)

Completed form must be returned via ONE of the following methods:	
Mail	Non-Residential Opting Out of City collection Collections, Contracts and Program Support 86 Ingram Drive, Ingram Yard, Toronto, ON M6M 2L6
Fax	Attn: Non-Residential Opting Out of City collection (416) 392-0396
Email	Attn: Non-Residential Opting Out of City collection swmsupport@toronto.ca (Please use your business email for any communication with us)

For Staff Use Only	
Form Received Date (yyyy-mm-dd)	Approved (Y/N)
Approved Date (yyyy-mm-dd)	Effective Date (yyyy-mm-dd)
Comments	Property Ownership Verified Yes / No

Please Note

- City waste collection service is an all-or-nothing service. The decision to opt out of City waste collection means that your property is no longer eligible for City collection of any materials.
- For properties charged a fee under the Solid Waste Management Fee structure, discontinuation of fees will be reflected on the next utility bill from the City.
- For mixed commercial and residential properties: This form is only to cancel the waste collection for the commercial portion of the property. Collection service will remain for the residential portion of the property. Please notify city staff if you are also requesting to cancel the residential portion of the property.
- Please allow up to 30 DAYS for the processing of the application and for the cancellation of city waste collection services to take effect.**