

Health Screening Instructions – COVID 19 Toronto Home Child Care (THCC)

- **Everyone must be screened prior to opening the home / receiving children**
- **Health Screening Provider MUST wear appropriate Personal Protective Equipment (PPE) including medical masks, eye protection when screening children into the home (refer to the policy PPE procedure – COVID-19)**

Set Up

Each Home Child Care (HCC) will have a designated screening area located at the front entrance, blocking the entrance into the home. Only ONE entrance/exit should be used.

A decal or tape line will mark where clients are to stand to ensure a safe distance from screening provider. It is always important to maintain a minimum of 6 feet/ 2 meters distance between the provider conducting screening and the person being screened.

Provide visual guides to assist with physical distancing (e.g., pylons) in the event that a line-up forms while parents and their children are waiting to be screened in.

Place the poster 'STOP – Do not enter if you have symptoms' at the front entrance door and the poster 'STOP -Screening Area' at the front of the screening area. Screening Questions Poster is to be posted in the screening area where it can be easily seen during screening.

Parents are to give the provider the screening sheet prior to the child entering the home. Children are not to be accepted without the daily screening sheet completed, and passed.

The screening area must be disinfected regularly throughout the day.

Supplies

Screening stations will be equipped with the following:

- Extra health screening forms
- Pens
- Tissues
- Hand sanitizer
- Approved disinfecting wipes
- Covid-19 resource binder
- Bin for used/soiled pens
- Gloves, medical masks, eye protection, and receiving blankets

Greeting

- Greet everyone into the home with a calm, friendly manner.
- Request only ONE adult enters the screening area with the child.
- Request both adult and child use hand sanitizer.
- Advise them to stay behind the decal or tape line at all times.

Review the Screening Form

While reviewing the screening form, the provider will review the form provided by the parent/guardian for full completion and ask any required questions. The provider must complete a temperature check for everyone entering the home, if not completed prior.

For Children

- The provider must read the disclaimer statement for parents / guardians.
- Once children have been screened in, the provider will escort the children to their program.
- Provider must be wearing a medical mask, eye protection, and a cloth barrier (if carrying a child), during escorting.

Temperature Check If Required In The Home

Use a thermometer when taking adults and children's temperature. If a child is under 6 months in age, then a temperature check under the armpit must be completed. The ear thermometer is not to be used for children under 6 months.

For the armpit check, the provider can conduct this, or can provide the thermometer to the parent/guardian to complete this check in the screening area. The screener must record this temperature reading.

Describe each step aloud as you are about to do it. This lets the person know what to expect and helps put them at ease while you are in close contact with them. If a child is uncomfortable with the temperature check, ask the parent to gently hold the child while you take their temperature.

Script

“I will need to take your temperature. The thermometer has been disinfected.”

The provider must wear PPE and complete these steps:

1. Complete proper hand hygiene and put on gloves.

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2. Put on a new thermometer cap if one is required – or ensure the thermometer being used has been disinfected using approved wipes and contact time.
3. Ask them to turn around so that their back is facing you. If they are holding a child, ask them to turn their head away from you as well.
4. Reach around their head to take their temperature. Record the temperature reading on the screening form.
5. Discard the used thermometer cap if there is one.
6. If gloves have been in contact with an individual, remove your gloves, perform hand hygiene and replace your gloves.
7. Disinfect thermometer using approved disinfectant wipes. Wait for the appropriate contact time. **Refer to** Environmental Cleaning and Disinfecting Policy and Procedure – COVID-19 for a list of approved disinfectants.

Last Revised: March 25, 2021