



# Waste Collection Application/Bin Order Form

City Divisions, Agencies & Corporations (DACs)

Forms not fully completed or received without the signature of authorized representative will not be processed.

## DAC Information

Please Print Clearly

Facility Name (if applicable)		
Street Number	Street Name	Suite/Unit Number
City/Town	Province	Postal Code

## Authorized Representative Business Information

Name (First, Last)	
Position Title	
Division, Agency or Corporation Name	
Section (if applicable)	Unit/Department (if applicable)
Telephone Number (including extension) (       )	Alternate Telephone Number (       )
Fax Number	Email

## On-Site Business Contact Information

Name (First, Last)	
Telephone Number (including extension) (       )	Alternate Telephone Number (       )
Fax Number	Email
Delivery Instructions (if applicable)	

### Completed form must be returned via ONE of the following methods:

<b>Mail</b>	Solid Waste Management Services Customer Service and Waste Diversion Implementation 86 Ingram Drive, Toronto, ON M6M 2L6
<b>Fax</b>	Attn: DACs Program (416) 392-0396
<b>Email</b>	Attn: DACs Program swmsupport@toronto.ca

Please complete the BIN ORDER section on Page 2

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Garbage	
<b>Specify Quantity of Garbage Bins Requested</b> Only 95 Gal carts will be provided (\$112.95 each, excluding tax).	
Bi-weekly curbside collection - annual fee of \$551.61 per bin Weekly curbside collection - annual fee of \$1,103.23 per bin  Please note: Collection frequency is pre-determined. You are not able to request bi-weekly collection if existing collection is weekly. Applicable only to curbside customers.	
Recycling	
<b>Specify Quantity of Recycling Bins Requested</b> Only 95 Gal carts will be provided (\$112.95 each, excluding tax).	
Please note: Collection frequency is pre-determined. No fees are associated with the collection of recycling bin(s).	
Organics	
<b>Specify Quantity of Organic Bins Requested</b> Only 35 Gal Organic carts will be provided (\$73.09 each, excluding tax) No fees are associated with the standard weekly collection of organic bin(s).	
<b>Optional: Please indicate the premium organics collection frequency requested (please check one):</b> <input type="checkbox"/> Twice (2) per week (annual fee \$438.00) <input type="checkbox"/> Five (5) times per week (annual fee \$1,642.52) <input type="checkbox"/> Six (6) times per week (annual fee \$2,190.02)  Applicable only to curbside customers.	

## Billing Information (if different from DAC Information)

Billing Address (Street Number, Street Name, Suite/Unit Number, City/Town, Province, Postal Code)	
City of Toronto Divisions: a Cost Centre, Cost Element & Functional Area Codes are required for the purchase of all garbage, recycling and organic carts.	
<b>Cost Centre</b>	
<b>Cost Element</b>	
<b>Functional Area Code(s)</b>	

## Authorized Signature

Signature	Date (yyyy-mm-dd)
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## Office Use Only

Received Date (yyyy-mm-dd)	Service Request Number
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For any inquiries, please contact [swmsupport@toronto.ca](mailto:swmsupport@toronto.ca)

Authority for bin charges found at the following website: [https://www.toronto.ca/legdocs/municode/1184\\_441-a.pdf](https://www.toronto.ca/legdocs/municode/1184_441-a.pdf)